

Monday Afternoon
Riverside, NJ
December 9, 2019
Regular Meeting
4:30pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 13, 2019.
2. Written notice was delivered to the Burlington County Times and the Courier Post on February 13, 2019.
3. Filed written notice with the Clerk of the Township of Riverside on February 13, 2019.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mr. Mingin – present. Mr. Horton – present. Mr. Conard – present, Mr. Van Meter – present, Mr. Haman – not in attendance.

Also present: Authority Secretary Susan M. Dydek and Superintendent Joseph Bader. Treasurer Meghan Jack was not in attendance.

RESOLUTION:

Mr. Van Meter made a motion to adopt Resolution 2019 - #29 entitled, “Adoption of the 2020 Authority Budget” seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. Van Meter, Mingin, Conard and Horton. Abstain – None. Nays – None. Motion carried.

Mr. Conard made a motion to adopt Resolution 2019 - #30 entitled, “Resolution for Salary Increase” seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. Van Meter, Mingin, Conard and Horton. Abstain – None. Nays – None. Motion carried.

Mr. Van Meter made a motion to adopt Resolution 2019 - #31 entitled, “A Resolution of the Riverside Sewerage Authority authorizing the Treasurer the “Authority” to pay all bills through the end of the year” seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. Van Meter, Mingin, Conard and Horton. Abstain – None. Nays – None. Motion carried.

**2020 (2020-2021) ADOPTED BUDGET
RESOLUTION 2019 - #29
RIVERSIDE SEWERAGE
AUTHORITY**

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Riverside Sewerage Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Riverside Sewerage Authority at its open public meeting of December 9, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,884,393, Total Appropriations, including any Accumulated Deficit, if any, of \$1,884,393 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$200,000 and Total Unrestricted Net Position planned to be utilized of \$150,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Riverside Sewerage Authority, at an open public meeting held on December 4, 2019 that the Annual Budget and Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2020 and, ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Susan M. Dydek

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
G. Haman				X
R. Horton	X			
R. Van Meter	1ST			
G. Conard, Sr.	X			
R. Mingin	2ND			

RESOLUTION 2019 - #30
RIVERSIDE SEWERAGE AUTHORITY
RESOLUTION FOR SALARY INCREASE

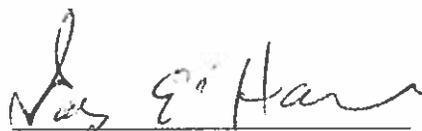
WHEREAS, the Riverside Sewerage Authority has adopted the 2020 Budget; and

WHEREAS, the Treasurer has certified that funds are available for an increase in the salaries of certain employees of the Riverside Sewerage Authority; and

WHEREAS, it is the desire of the Riverside Sewerage Authority to increase the pensionable salaries of the following positions by three and one-half percent (3.5%) for the calendar year 2020: the Treasurer, Secretary, Administrative Assistant, Billing Clerk and Clerk; and

WHEREAS, the Riverside Sewerage Authority recognizes that certain employees' salaries are contractual and will abide by the contractual increases of said applicable employees.

NOW, THEREFOR, BE IT RESOLVED, by the Riverside Sewerage Authority that the pensionable salaries of the Treasurer, Secretary, Administrative Assistant, Billing Clerk and Clerk shall be increase by three and one-half percent (3.5%) for the calendar year 2020 and the salary increases of the applicable contractual employees shall increase by the terms of their contract.



Gary Haman
Chairman

Attest:



Susan M. Dydek, RMC
Authority Secretary

RESOLUTION 2019 - #31

A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY
AUTHORIZING THE TREASURER THE "AUTHORITY" TO PAY ALL BILLS
THROUGH THE END OF THE YEAR.

WHEREAS, the Riverside Sewerage Authority is holding their final regular public meeting of the year on December 9, 2019; and

WHEREAS, notwithstanding prior transfers and to assure that all 2019 budget appropriations have adequate funds to support the Riverside Sewerage Authority's activities through year-end, the Riverside Sewerage Authority hereby authorizes that the Treasurer be delegated the "authority" to make additional transfers of funds, if required; and

WHEREAS, the Riverside Sewerage Authority authorizes that the Treasurer has the authority to pay all necessary bills through year end.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority located in the Township of Riverside, County of Burlington, State of New Jersey, that the Treasurer is hereby delegated the authority to make transfers of funds in the 2019 budget and pay all necessary bills and expenditures to assure uninterrupted Sewerage Authority operations with ratification by the Riverside Sewerage Authority at the next Sewerage Authority Meeting.

BE IT FURHER RESOLVED, that all of the applicable Sewerage Authority Officers, whom are authorized to sign the checks to pay the aforementioned bills and expenditures, are hereby authorized to sign such checks.



Gary Haman, Chairman

ATTEST:



Susan M. Dydek, RMC
Authority Secretary

APPROVAL OF MINUTES:

Motion made by Mr. Mingin and Mr. Van Meter that the minutes of the Regular Meeting of November 4, 2019 be approved as written carried.

PUBLIC PORTION – (TECHNICAL):

None.

OLD BUSINESS:

- 1) SJM Riverside (Taubel Mills) – No update.
- 2) Award of Contract for the Office/Garage Building Roof Replacement. **Motion made by Mr. Conard to table the aforementioned award seconded by Mr. Mingin carried. Motion tabled.**

NEW BUSINESS:

- 1) John Larmanis – 319 Heulings Ave. – Sewerage backing up into street and curb.
- 2) Riverside Township Code Enforcement Officer – sewer backing up into street at 60 Hancock Street.
- 3) Jose Velez – 704 Pine Street – Sewer is clogged, believes it is in the main.

Superintendent Bader reported that the above complaints were resolved.

ACTION:

- 1) Authorization for the Secretary to advertise and receive RFPs/RFQs for Professional Services for the calendar year 2020 approved on **motion made by Messrs. Conard and Van Meter carried.**

CORRESPONDENCE:

- 1) Grace Marmero, Albert Marmero – Domestic Violence for all Public Employees. **Motion made by Mr. Conard and Mr. Van Meter to adopt the Domestic Violence Policy for Public Employers issued by the State of New Jersey carried.**

REPORTS:**PLANT:**

Mr. Conard had no report.

APPEALS:

Mr. Mingin had no report.

REVENUE AND FINANCE:

Mr. Haman was not in attendance.

STREETS:

Mr. Van Meter reported that 2315 feet of line maintenance has been completed.

INSPECTIONS:

Mr. Horton reported that he performed two (2) upcoming inspections for properties located at 213-215 S. Pavilion Avenue and 106 Morton Street.

SUPERINTENDENT'S REPORT:

Superintendent Bader reported that the Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly. Superintendent Bader also reported that he will be seeking permission to purchase a new hydraulic root cutter that includes a diamond cutter to cut tap intrusions in the collection mains at an upcoming meeting. The lowest bid received was from Peirce-Eagle Equipment Company in the amount of \$7420.00.

The report is on file in the Authority Secretary's Office.

Motion made by Mr. Van Meter, seconded by Mr. Mingin to accept the Superintendent's Report carried.

ENGINEER'S REPORT:

The Engineer's Report was submitted.

The report is on file in the Authority Secretary's Office.

Motion made by Mr. Conard, seconded by Mr. Mingin to accept the Engineer's Report carried.

MONTHLY FINANCIAL REPORT:

Treasurer Jack was not in attendance.

BILLS AND EXPENDITURES:

Motion made by Mr. Conard, seconded by Mr. Mingin that all bills and expenditures be paid carried.

PUBLIC PORTION (INFORMATIONAL)

Vice-Chairman Horton opened Public Portion (Informational.)

In seeing no members of the Public wishing to speak, **motion made by Mr. Conard and Mr. Mingin to close Public Portion (Informational) carried.**

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Mingin that the meeting be adjourned, and so declared by Vice - Chairman Horton.



Susan M. Dydek, RMC
Authority Secretary