

Monday Evening
Riverside, NJ
February 25, 2019
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 3, 2019.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 3, 2019.
3. Filed written notice with the Clerk of the Township of Riverside on January 3, 2019.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mrs. Weaver – present, Mr. Miller – present, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Administrator Meghan Jack, Police Chief William Eliason and Attorney Albert Marmero.

RESOLUTION:

Mr. Frey made a motion to adopt Resolution 2019-#37 entitled, "APPOINTMENT OF A POLICE OFFICER" seconded by Mr. Miller. Upon roll call, the vote was as follows: Ayes – Messrs. Frey, Miller, Kimble, Weaver and Mrs. Hatcher. Nays – None. Motion carried.

Mr. Miller made a motion to adopt Resolution 2019-#38 entitled, "APPOINTMENT OF A POLICE OFFICER" seconded by Mrs. Weaver. Upon roll call, the vote was as follows: Ayes – Messrs. Frey, Miller, Kimble, Weaver and Mrs. Hatcher. Nays – None. Motion carried.

PROCLAMATION:

Mr. Frey made a motion to adopt the Proclamation Honoring First Responders seconded by Mr. Miller. Upon roll call, the vote was as follows: Ayes – Messrs. Frey, Miller, Kimble, Weaver and Mrs. Hatcher. Nays – None. Motion carried.

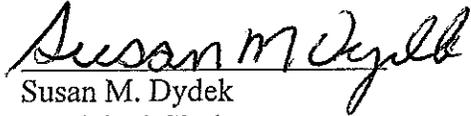
RESOLUTION 2019 -#37
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A FULL-TIME POLICE OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of one police officer.

NOW, THEREFORE, BE IT RESOLVED, that Jeffery Hillman is hereby appointed a full-time police officer in the Riverside Police Department effective February 25, 2019.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 25th day of February, 2019.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2019 -#38
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A FULL-TIME POLICE OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of one police officer.

NOW, THEREFORE, BE IT RESOLVED, that Jasmine Vaccaro is hereby appointed a full-time police officer in the Riverside Police Department effective February 25, 2019.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 25th day of February, 2019.


Susan M. Dydek
Municipal Clerk

Motion made by Messrs. Frey and Miller to recess the meeting at 7:13pm carried.

Motion made by Messrs. Frey and Kimble to reopen the meeting at 7:30pm carried.

APPROVAL OF MINUTES:

Motion made by Mr. Frey and Mr. Kimble that the minutes of the Closed Session Meeting of December 17, 2018 be approved as written. Upon roll call, the vote was as follows: Ayes – Messrs. Frey, Kimble, Miller and Mrs. Hatcher. Nays – None. Abstain – Mrs. Weaver. Motion carried.

Motion made by Mr. Miller and Mr. Kimble that the following minutes be approved as written: the Work Session Meeting of January 28, 2019 and the Regular Meeting of January 28, 2019 carried.

Motion made by Mr. Kimble and Mr. Miller that the following minutes be approved as written: the Special Meeting of February 4, 2019 and the Work Session Meeting of February 4, 2019 carried. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Frey and Miller. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.

- 1) Maria Barry – Owner of the Beer Factory- Ms. Barry stated her concern that she would not be able to sustain her business if the hours of the Liquor Licensing change. Ms. Barry stated that she has owned her bar since 1985 and has been opening at 6:00am. Mr. Frey questioned the amount of volume does her business incur during the morning hours? Ms. Barry said that she will lose money if the hours change. Mr. Frey said that the Township Committee receives multiple complaints regarding intoxicating people leaving her establishment during the morning hours when the school is in session. Mr. Frey stated that by changing the hours of the liquor licenses, all of the businesses in the Township will open uniformly. Mayor Hatcher stated that a complaint was received that an intoxicated person leaving the Beer Factory almost hit their animal. Mayor Hatcher said that when the hours of the liquor licenses were initially established, there were multiple factories in the area that were open at night and this is not the case anymore. Ms. Barry said that she still has people coming into her establishment after working the night shift. Mr. Frey said that he is concerned because the bar is in a residential area and there have been complaints from the residents. Mrs. Weaver also said that they have listened to the residents in that area and the residents have voiced complaints. Mayor Hatcher questioned the Committee if they want to table the adoption for further discussion?
- 2) Ramon Villanueva – 125 Cleveland Avenue – Questioned if Ms. Barry get a copy of the Police Reports pertaining to her business? Mayor Hatcher answered in the affirmative.

Hearing nothing further from the public, motion made by Mr. Frey and Mr. Miller to close Public Portion (Agenda Items Only) carried.

ORDINANCES

The following Ordinance was introduced at the Regular Meeting of January 28, 2019 and advertised in the Burlington County Times on February 8, 2019. **ORDINANCE 2019 - #1** entitled, "RIVERSIDE TOWNSHIP ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK."

Mayor Hatcher opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Miller and Mr. Kimble that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Miller, Kimble Frey and Mmes. Weaver and Hatcher. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Frey, seconded by Mr. Miller that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Miller, Frey, Kimble, Mmes. Weaver and Hatcher.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 28, 2019 and advertised in the Burlington County Times on February 8, 2019. **ORDINANCE 2019 - #2** entitled, "AN ORDINANCE AMENDING CHAPTER 143, ENTITLED, "ETHICS."

Mayor Hatcher opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Frey and Mr. Miller that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Miller, Kimble Frey and Mmes. Weaver and Hatcher. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Frey, seconded by Mr. Kimble that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Miller, Frey, Kimble, Mmes. Weaver and Hatcher.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 28, 2019 and advertised in the Burlington County Times on February 8, 2019. **ORDINANCE 2019 - #3** entitled, "AMENDING CHAPTER 17 OF THE TOWNSHIP CODE ENTITLED, "COMMITTEES REGULAR."

Mayor Hatcher opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Miller and Mr. Kimble that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Miller, Kimble Frey and Mmes. Weaver and Hatcher. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Frey, seconded by Mr. Kimble that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Miller, Frey, Kimble, Mmes. Weaver and Hatcher.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 28, 2019 and advertised in the Burlington County Times on February 8, 2019. **ORDINANCE 2019 - #4** entitled, "AMENDING CHAPTER 17 OF THE TOWNSHIP CODE ENTITLED, "ALCOHOLIC BEVERAGES."

Mayor Hatcher opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Miller and Mrs. Weaver that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Miller, Kimble Frey and Mmes. Weaver and Hatcher. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Frey, seconded by Mr. Kimble that the foregoing Ordinance be *tabled carried. Motion tabled.*

CONSENT AGENDA

Mr. Miller made a motion, seconded by Mr. Kimble that the Consent Agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2019 - #39

Handicapped Parking

RESOLUTION 2019 - #39**HANDICAPPED PARKING SPACE APPROVAL**

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed request for a handicapped parking spot; and

WHEREAS, the Township Police Department has reviewed the request and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Fairview Street (on Third)	300	Grahm, Bernice PD - approved

RESOLUTION 2019 - #40A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
RESCINDING RESOLUTION 2019 - #31.

Whereas, the Township of Riverside adopted Resolution 2019 - #31 entitled, “A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE PLACE – TO – PLACE TRANSFER (EXTENSION OF PREMISES) OF LIQUOR LICENSE 0330-33-08-008 on January 28, 2018; and

Whereas, this action should not have occurred since the license was not renewed because the licensee did not apply for and receive a Special Ruling from the Director of the Division of Alcoholic Beverage Control pursuant to N.J.S.A. 33:1-12.39.

Now, Therefore, Be It Resolved, that the Township Committee of the Township of Riverside hereby authorizes the rescinding of Resolution 2019 - #31 entitled, “A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE PLACE – TO – PLACE TRANSFER (EXTENSION OF PREMISES) OF LIQUOR LICENSE 0330-33-08-008”

Adopted the 25th Day of February 2019 at the Regular Meeting of the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2019 - #41

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING THE EXECUTION OF A SHARED SERVICE
AGREEMENT WITH WILLINGBORO TOWNSHIP TO SHARE PUBLIC
WORKS EQUIPMENT AND PERSONNEL

WHEREAS, N.J.S.A.40A:65-1, et seq. known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into a Shared Services Agreement for the provision of services ("Agreement"); and

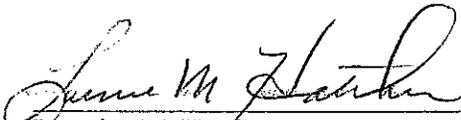
WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Committee of the Township of Riverside and the Township of Willingboro desires to enter into a Shared Services Agreement for the use of Public Works Equipment by the Township of Riverside and the Township of Willingboro ("Agreement"); and

WHEREAS, the Township Committee has reviewed the proposed Agreement; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Riverside and the Township of Willingboro.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that the Mayor and Township Clerk are hereby authorized to execute to the Shared Services Agreement between the Township of Riverside and the Township of Willingboro to share public works equipment and personnel.


Lorraine M. Hatcher, Mayor
Riverside Township

ATTEST:


Susan M. Dydek, RMC
Township Clerk

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2019-# 42

WHEREAS, there are certain 2018 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

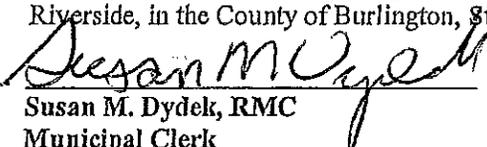
WHEREAS, there are other 2018 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-59 provides for the transfers from such accounts that have unexpended balances; now during the first three months of the succeeding year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums be transferred:

From	Account #	Amount
Admin O/E	8-01-20-100-200	\$10,125.61
Total		\$10,125.61
To		Amount
Municipal Clerk O/E	8-01-20-120-200	\$1,551.50
Legal O/E	8-01-20-155-200	\$2,460.00
Engineer O/E	8-01-20-165-200	\$1,684.50
Police O/E	8-01-25-240-200	\$3,037.39
Vehicle Mtn. O/E	8-01-26-315-200	\$1,392.22
Total		\$10,125.61

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on February 25, 2019


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2019 - #43**RENEWAL OF INACTIVE CONSUMPTION LICENSES FOR THE PERIOD
ENDING JUNE 30, 2019**

WHEREAS, the Race Track 75 Sports Bar and Grill has submitted a Verified Petition Form to the Division of Alcoholic Beverage Control on February 8, 2019; and

WHEREAS, the Division of Alcoholic Beverage Control has reviewed said Petition and has determined that good cause exists for the filing of said Petition; and

WHEREAS, the Division of Alcoholic Beverage Control has issues a Special Ruling to Permit the Renewal of Inactive License Pursuant to N.J.S.A. 33:0-12.39 on February 19, 2019; and

WHEREAS, all applicable fees have been paid to the Division of Alcoholic Beverage Control and to the Township of Riverside and a Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the following inactive Plenary Retail Consumption Licenses be approved:

- 1) **License name:** Race Track 75 Sports Bar and Restaurant LTD **License number :** 0330-33-008-008 **Location:** 213 Pavilion Avenue Riverside, NJ 08075

BE IT FUTHER RESOLVED that said Renewal Licenses will expire on June 30, 2019.

By Order of the Township Committee of the Township of Riverside.


Susan M. Dydek, RMC
Municipal Clerk

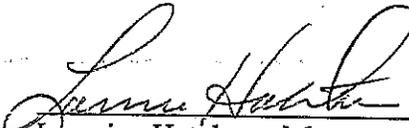
RESOLUTION 2019- #44
CONSTRUCTION OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

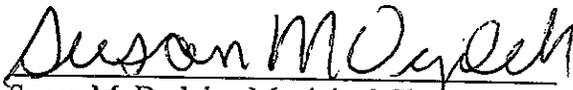
<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
400 Riverside LLC	\$100.00		Duplicate Payment.

BE IT FURTHER RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to 400 Riverside LLC in the amount of \$100.00.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector.



Lorraine Hatcher - Mayor



Susan M. Dydek - Municipal Clerk

RESOLUTION 2019 - #45

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
PLACE-TO-PLACE TRANSFER (EXTENSION OF PREMISES) OF LIQUOR
LICENSE 0330-33-008-008**

WHEREAS, an application has been filed for a place – to – place transfer of Plenary Retail Consumption License 0330-33-008-008, for the purpose of expanding the premises under wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Riverside does hereby approve, effective February 25, 2019, the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 211-213 S. Pavilion Avenue Riverside NJ to place under license the area delineated in the application form and sketch of the licensed premises shall be attached to the Liquor License.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township of Riverside in the County of Burlington, State of New Jersey, at a Regular Meeting thereof held on February 25, 2019.


Susan M. Dydek, RMC
Municipal Clerk

- 2019 - #40 A Resolution of the Township of Riverside Rescinding Resolution 2019 - #31.
- 2019 - #41 A Resolution of the Township of Riverside Authorizing the Execution of a Shared Service Agreement with Willingboro Township to Share Public Works Equipment and Personnel.
- 2019 - #42 Budget Transfers.
- 2019 - #43 Renewal of Inactive Liquor License (0330-33-008-008) in the Township of Riverside.
- 2019 - #44 Construction Office Overpayment Resolution.
- 2019 - #45 A Resolution of the Township of Riverside Authorizing the Place – To – Place Transfer (Extension of Premises) Of Liquor License 0330-33-008-008.

ACTION

- 1) Authorization to enter into an Agreement with the Board of Chosen Freeholders for the Authorization to Conduct Aerial Larval/Adult Mosquito Control Activities **approved on motion by Messrs. Frey and Kimble carried.**
- 2) **Mr. Miller made a motion** authorizing the Township Clerk to advertise and employment notice for the positions of Municipal Court Administrator and part – time Public Works Employee **seconded by Frey carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) Riverside Historical Society – Thank you for support and upcoming Historical Society Events.
- 2) State of New Jersey – Department of State – New Jersey State Planning Commission – Proposed amendment to the expiration date of the Township's Center Designation.
- 3) Karen Lightfoot – Declining invitation to serve on the Riverside Improvement Association.
- 4) Edward T. Wood – Letter of Resignation.

REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for January 2019: Incidents – 637, Investigations – 93, Adult Arrests Total – 74, Motor Vehicle Summons – 149, Motor Vehicle Accidents – 12,

Juvenile Charges – 7, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 7, False Alarm Warning Letters – 0. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

DEPARTMENT OF PUBLIC WORKS:

Mr. Frey reported that the leaf season is now completed. Christmas tree pick-up has also ceased. However, if there are any trees remaining, they will be picked up with the branches that have fallen during the recent storm. There were 3 snow storms that were plowed and potholes were patched. Mr. Frey further stated that an employee recently resigned from the Public Works Department and the Township will be accepting applications for fill this position.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Miller had no report.

Administrator Jack stated that financial reports from the Chief Financial Officer and the Tax Collector have been distributed for review.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that the preparations for the 5k are moving forward. Administrator Jack reported that the CFO is reviewing the payment options. Mr. Kimble stated that he would like to set up a meeting with the Police Chief and the Explorers for traffic control. Mrs. Hatcher recommended the Fire Police be utilized. Mr. Miller questioned how the Running Club is doing? Mr. Kimble stated that the club is moving forward and gaining new participants.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mrs. Weaver reported that she previously sent the Committee the calendar for Public Events. April will be a busy month full of events. Mrs. Weaver requested that the dates be placed on the sign. Mrs. Weaver requested that the school play "Aladdin" be advertised.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the 2018 Roadway Reconstruction Projects are in punchlist status and the 2019 projects will be addressed during budget discussions.

Motion made by Mr. Frey, seconded by Mr. Miller, approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Miller and Mr. Frey to approve the bills and expenditures for payment carried.

PUBLIC PORTION:

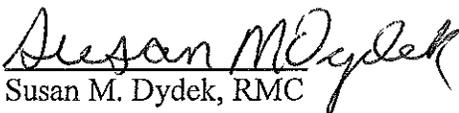
Mayor Hatcher opened the Public Portion

- 1) Ramon Villanueva – 121 Cleveland Avenue – stated the Pitch Hit & Run Program has been approved by the Major League Baseball for an event in Riverside. Mr. Villanueva has been in contact with Kevin from the RYAA regarding the event. Snacks and water will be provided for free. The date is May 4, 2019 from 9:00am – 12:00pm.

Mr. Kimble thanked Mr. Naylor (a member of the public) for his support while running in Riverside.

Hearing nothing further from the public, motion made by Mr. Kimble and Mrs. Weaver to close Public Portion carried.

There being no further business to attend to, motion made by Mr. Kimble and Mr. Miller that the meeting be adjourned, and so declared by Mayor Hatcher.


Susan M. Dydek, RMC
Municipal Clerk