

Monday Evening
Riverside, NJ
January 28, 2019
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 3, 2019.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 3, 2019.
3. Filed written notice with the Clerk of the Township of Riverside on January 3, 2019.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mrs. Weaver – present, Mr. Miller – present, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Administrator Meghan Jack and Attorney Brian Shotts.

APPROVAL OF MINUTES:

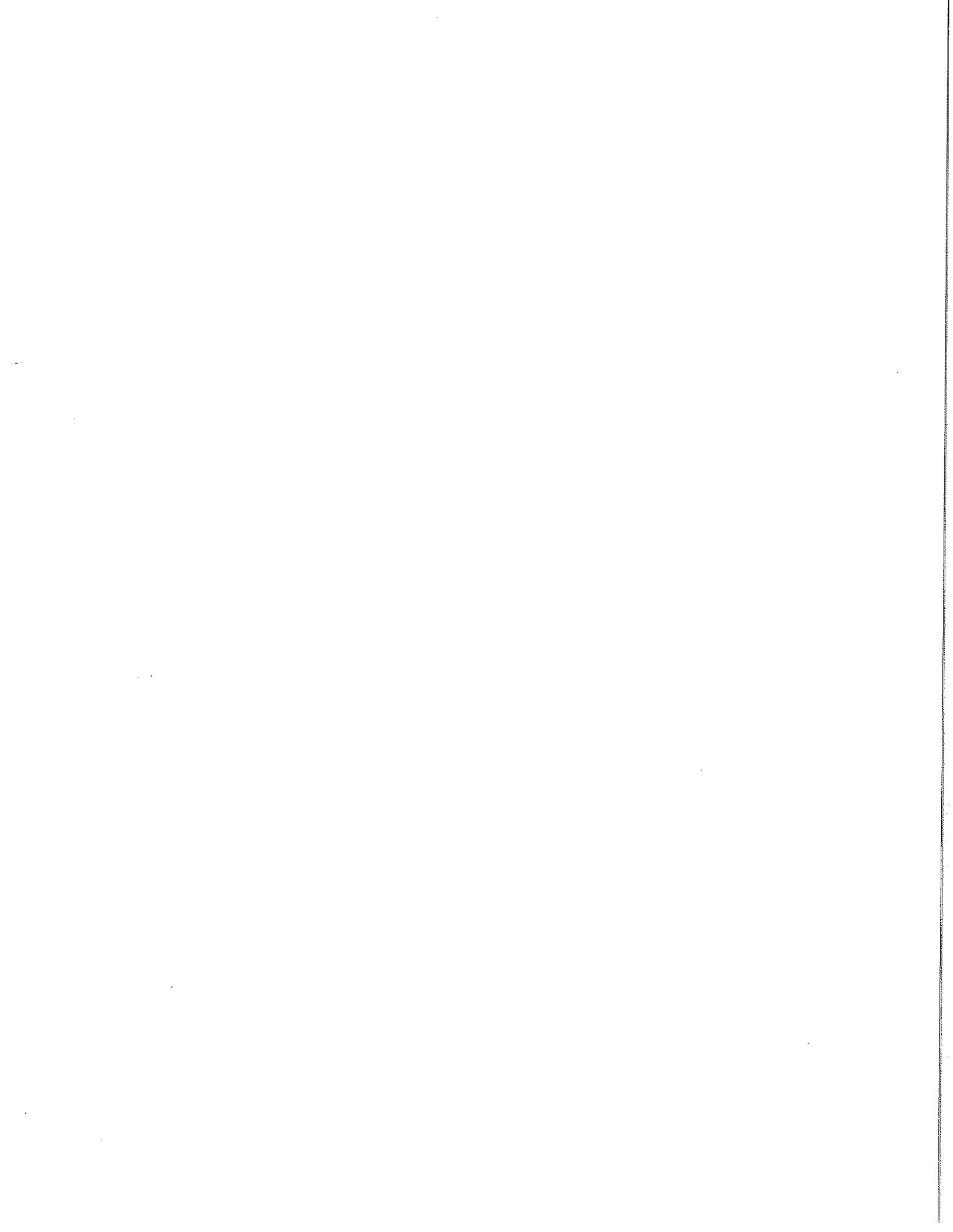
Motion made by Mr. Frey and Mr. Kimble that the following minutes be approved as written: December 17, 2018 Work Session Meeting and the Regular Meeting of December 17, 2018. Upon roll call, the vote was as follows: Ayes – Messrs. Frey, Kimble and Mrs. Hatcher. Nays – None. Abstain – Mr. Miller and Mrs. Weaver. Motion carried.

Motion made by Mr. Miller and Mr. Frey that the following minutes be approved as written: January 2, 2019 Reorganization Meeting carried.

Motion made by Mrs. Weaver and Mr. Kimble that the following minutes be approved as written: January 7, 2019 Special Meeting and January 7, 2019 Special Work Session Meeting. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Frey and Mrs. Hatcher. Nays – None. Abstain – Mr. Miller. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.



Hearing nothing from the public, motion made by Mr. Frey and Mr. Kimble to close Public Portion (Agenda Items Only) carried.

ORDINANCES

Mr. Miller and Mr. Frey made a motion to approve Ordinance 2019 - #1 entitled, "ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) on the first reading. Upon roll call the vote was as follows: Ayes - Messrs. Kimble, Miller, Frey and Mmes. Weaver and Hatcher. Nays -None. Abstain - None. Motion carried.

Mr. Frey and Mr. Kimble made a motion to approve Ordinance 2019 - #2 entitled, "AN ORDINANCE AMENDING CHAPTER 143, ENTITLED, "ETHICS" on the first reading. Upon roll call the vote was as follows: Ayes - Messrs. Kimble, Miller, Frey and Mmes. Weaver and Hatcher. Nays -None. Abstain - None. Motion carried.

Mr. Miller and Mrs. Weaver made a motion to approve Ordinance 2019 - #3 entitled, "AMENDING CHAPTER 17 OF THE TOWNSHIP CODE ENTITLED, "COMMITTEES REGULAR" on the first reading. Upon roll call the vote was as follows: Ayes - Messrs. Kimble, Miller, Frey and Mmes. Weaver and Hatcher. Nays -None. Abstain - None. Motion carried.

Mr. Frey and Mrs. Weaver made a motion to approve Ordinance 2019 - #4 entitled, "AMENDING CHAPTER 106 OF THE TOWNSHIP CODE ENTITLED, "ALCOHOLIC BEVERAGES" on the first reading. Upon roll call the vote was as follows: Ayes - Messrs. Kimble, Miller, Frey and Mmes. Weaver and Hatcher. Nays -None. Abstain - None. Motion carried.

CONSENT AGENDA

Mr. Miller made a motion, seconded by Mr. Frey that the Consent Agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- | | |
|------------|--|
| 2019 - #27 | Handicapped Parking |
| 2019 - #28 | A Resolution of the Township of Riverside Awarding the Contact for Repairs to the Public Works Garage. |
| 2019 - #29 | Amending Resolution 2018 - #90 of the Township of Riverside Authorizing the Tax Collector to Place Municipal Lien Against Certain Blocks and Lots. |
| 2019 - #30 | A Resolution of the Township of Riverside Authorizing and Establishing the Professional Services Budget for Various Projects. |

- 2019 - #31 A Resolution of the Township of Riverside Authorizing the Place-to-Place Liquor License Transfer (Extension of Premises) or Liquor License 0330-33-008-008.
- 2019 - #32 Budget Transfers.
- 2019 - #33 Municipal Clerk's Overpayment.
- 2019 - #34 A Resolution Authorizing the Township of Riverside To Enter Into A Cooperative Pricing Agreement.
- 2019 - #35 A Resolution of the Township of Riverside Awarding the Contract for Animal Control Services.
- 2019 - 36 A Resolution of the Township of Riverside Authorizing a Change Order to the FY2017 (Contract #2) FY2018 NJDOT Municipal Aid Hooker, Filmore and Washington Street Improvements; Mathias Street Improvements (NJDOT Non-Participating)

ACTION

- 1) Authorization to enter into an Agreement with Conner Strong & Bucklew for Employee Benefits and Consultancy **approved on motion by Messrs. Frey and Kimble carried.**
- 2) **Mrs. Weaver made a motion** authorizing to enter into a Contractual Agreement with the Riverside Police Association for the term of January 1, 2019 through December 31, 2021 **seconded by Mr. Miller carried.**
- 3) **Motion made by Messrs. Miller and Frey to deny the approval of Peddler/Solicitor Licenses for Salvatore Manzo and Nhan Duc Ly to solicit for Power Home Remodeling Group carried. Motion denied.**
- 4) **Mr. Kimble made a motion** to enter into a Shared Services Agreement with the County of Burlington for snow removal **seconded by Mr. Frey carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) State of New Jersey – Department of Transportation – Denial Letter regarding the application for the Local Aid Infrastructure Funds.
- 2) Emergent America – Searching for a suitable location to construct a state of the art “Smart Cultivation” facility to grow and manufacture cannabis.
- 3) Burlington County Soil Conservation District – Assistance in the inspection of stormwater basins

RESOLUTION 2019 - #27HANDICAPPED PARKING SPACE APPROVAL

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Filmore Street	119	Losito, Etta PD - approved
S. Pavilion Avenue	117	Lu, Wilson PD - approved

RESOLUTION 2019 - #28A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AWARDING THE CONTRACT FOR THE
PUBLIC WORKS GARAGE REPAIRS

WHEREAS, the Township Committee of the Township of Riverside has requested bids for repairs to the Public Works Garage; and

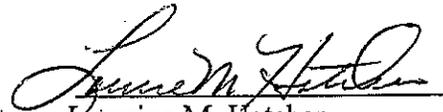
WHEREAS, bids have been received from the following for the same in accordance with the request:

<u>COMPANY:</u>	<u>BID:</u>
Belfor Property Restoration	\$9,000.00
ServPro	No Response
Rapid Restoration Services LLC	No Response

WHEREAS, the bid of Belfor Property Restoration, not to exceed \$9,000.00 is hereby determined by the Township of Riverside to be a responsible bid.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Belfor Property Restoration.

Adopted the 28th day of January 2019 at the Regular Meeting of the Township Committee of the Township of Riverside.


Lorraine M. Hatcher
Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2019 - #29
AMENDING RESOLUTION 2018-#90 OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING THE TAX COLLECTOR TO PLACE MUNICIPAL LIEN
AGAINST CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots; as a public nuisance due to failure to maintain the property; and

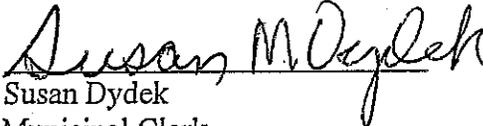
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on January 28, 2019.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2018-#90

The amount of \$100.00 shall be removed from the following addresses:

230 Cleveland Avenue – Block 1103, Lot 12

The amount of \$100.00 shall be charged to the following addresses:

138 Polk Street – Block 704, Lot 1.01

RESOLUTION 2019 - #30
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND
ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR VARIOUS
PROJECTS.

WHEREAS, the Township Committee of the Township of Riverside has authorized funding for the 2018 Municipal Parking Lot Improvements and North Chester Avenue Drainage Improvements; and

WHEREAS, the project will require professional engineering services; and

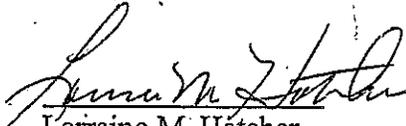
WHEREAS, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2019; and

WHEREAS, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

- 2018 Roadway Improvement Program - \$8,000.00
- North Chester Avenue Drainage Improvements - \$17,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budget for the projects as outlined herein.

Adopted the 28th day of January 2019 at the Regular Meeting of the Township Committee of the Township of Riverside.


 Lorraine M. Hatcher
 Mayor


 Susan Dydek, RMC
 Municipal Clerk

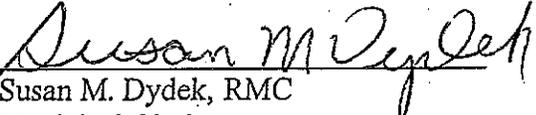
RESOLUTION 2019 - #31A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
PLACE-TO-PLACE TRANSFER (EXTENSION OF PREMISES) OF LIQUOR
LICENSE 0330-33-008-008

WHEREAS, an application has been filed for a place – to – place transfer of Plenary Retail Consumption License 0330-33-008-008, for the purpose of expanding the premises under wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Riverside does hereby approve, effective January 28, 2019, the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 211-213 S. Pavilion Avenue Riverside NJ to place under license the area delineated in the application form and sketch of the licensed premises attached hereto.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township of Riverside in the County of Burlington, State of New Jersey, at a Regular Meeting thereof held on January 28, 2019.


Susan M. Dydek, RMC
Municipal Clerk

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2019-#32

WHEREAS, there are certain 2018 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

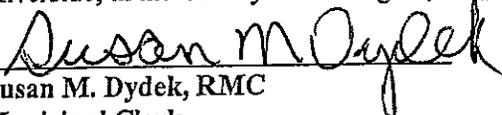
WHEREAS, there are other 2018 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-59 provides for the transfers from such accounts that have unexpended balances; now during the first three months of the succeeding year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums be transferred:

From	Account #	Amount
Taxes S/W	8-01-20-145-100	\$7,378.43
Total		\$7,378.43
To		Amount
Municipal Clerk O/E	8-01-20-120-200	2,035.38
Assessment of Taxes O/E	8-01-20-150-200	392.46
Legal O/E	8-01-20-155-200	551.00
Engineer O/E	8-01-20-165-200	2,682.50
Police O/E	8-01-25-240-200	1,717.09
Total		\$7,378.43

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on January 28, 2019.


Susan M. Dydek, RMC
Municipal Clerk

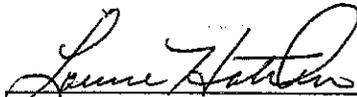
RESOLUTION 2019- #33
MUNICIPAL CLERK'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

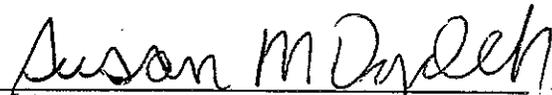
<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Smith, James	\$100.00	Riverside, NJ 08075	Family Affidavit on file.

BE IT FURTHER RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to James Smith in the amount of \$100.00.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector.



Lorraine Hatcher – Mayor



Susan M. Dydek – Municipal Clerk

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF RIVERSIDE
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

2019 - #34

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 28, 2019 the governing body of the Township of Riverside, County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Riverside.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

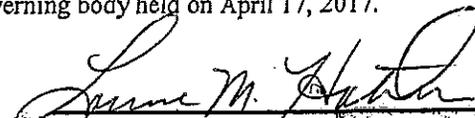
EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

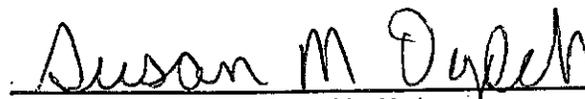
CERTIFICATION

I hereby, certify that the above resolution was adopted by the Mayor and Committee of Riverside Township at a meeting of said governing body held on April 17, 2017.

BY:


Lorraine M. Hatcher, Mayor

ATTEST BY:


Susan M. Dydek, RMC Township Clerk

RESOLUTION 2019 - #35A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE CONTRACT FOR ANIMAL CONTROL SERVICES.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for Animal Control Services for the Township of Riverside; and

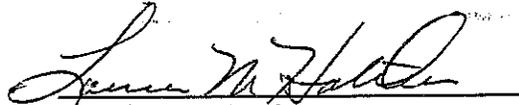
WHEREAS, bids have been received from the following for the same in accordance with the request:

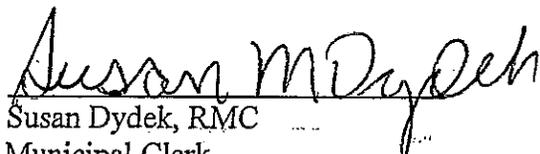
<u>COMPANY</u>	<u>BID</u>
Willingboro Township	\$15,000.00
M&R Wildlife.	\$0.00
New Jersey Animal Control, LLC	\$10,800.00

WHEREAS, the bid of New Jersey Animal Control, LLC totaling \$10,800.00 is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to New Jersey Animal Control, LLC.

Adopted the 28th day of January 2019 at the Regular Meeting of the Township Committee of the Township of Riverside.


Lorraine M. Hatcher
Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2019-#36A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE ORDER TO THE FY2017 (CONTRACT #2) FY2018 NJDOT MUNICIPAL AID HOOKER, FILMORE AND WASHINGTON STREET IMPROVEMENTS; MATHIAS STREET IMPROVEMENTS (NJDOT NON-PARTICIPATING)

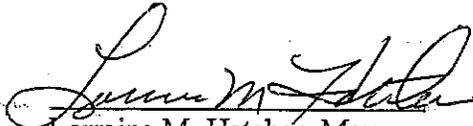
WHEREAS, the Township of Riverside awarded a contract to American Asphalt Company Inc. and

WHEREAS, in accordance with the project Supplementary Specification, the Change Order is for additional NJDOT non-participating work including concrete work performed on Bem Street and on Greenwood Avenue, and for an unforeseen repair on Hooker Street; and

WHEREAS, the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #1 (increase): \$14,975.85
Amended Contract Amount: \$400,568.25

Adopted at the regular meeting of the Riverside Township Committee on January 28, 2019.


Lorraine M. Hatcher, Mayor


Susan M. Dydek RMC
Township Clerk

REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for December 2018: Incidents – 561, Investigations – 100, Adult Arrests Total – 71, Motor Vehicle Summons – 167, Motor Vehicle Accidents – 8, Juvenile Charges – 4, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 1 (113 Kossuth Street), False Alarm Calls – 14, False Alarm Warning Letters – 0. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

DEPARTMENT OF PUBLIC WORKS:

Mr. Frey requested that Administrator Jack give the report. Administrator Jack reported that the weather is not conducive for pothole repairs. The leaf collection has ended and all areas were completed. New signage has been installed at the Public Works Garage and new street signs have been installed. Storm drain cleaning is being done. The water table is very high and there have been issues on multiple streets. The Public Works Department is salting as much as possible.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Miller reported that he met with Sustainable Delran and they are looking forward to working with Riverside Township. Mr. Miller explained that the Township can get points for doing certain things regarding Sustainable New Jersey such as having a meeting. Mr. Miller also explained that there is a Sustainable Schools New Jersey. An Ordinance would need to be passed to create a sub-committee. Mr. Miller stated that Delran is giving out tree saplings to the third graders.

Mr. Miller questioned the Tax Assessor if he expected any large tax appeals? The Tax Assessor, Mr. Cicali answered that the larger tax appeal amounts will be filed with the State. Mr. Miller requested that the Committee be given a report on the Commercial and Industrial Assessments.

Mr. Miller questioned the Committee if they would like to run a campaign for the Census.

Mr. Miller requested that Administrator give an update on 301 W. Washington Street regarding an illegal church. Administrator Jack stated that they do not have Zoning permission to operate a church.

Mayor Hatcher left the meeting at 7:40pm and Deputy Mayor Frey took the seat.

Mayor Hatcher returned to the meeting at 7:50pm.

DEPARTMENT OF RECREATION:

Mr. Kimble had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mrs. Weaver reported that there is a tentative calendar for Public Events. A flyer will be posted on the Riverside Township Facebook page. "Reminders" will be set up as alternative forms of communication to residents.

SOLICITOR'S REPORT:

Solicitor Shotts had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the 2018 roadway projects are complete. Work will begin on the 2019 Budget.

Motion made by Mr. Miller, seconded by Mr. Kimble, approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Miller and Mrs. Hatcher to approve the bills and expenditures for payment carried.

PUBLIC PORTION:

Deputy Mayor Frey opened the Public Portion

- 1) Richard Naylor – 24 E. Hancock Street – questioned item #2 on the Correspondence and stated that it would be nice to have more businesses in the Township.

Hearing nothing further from the public, motion made by Mr. Miller and Kimble to close Public Portion carried.

There being no further business to attend to, motion made by Mr. Kimble and Mrs. Weaver that the meeting be adjourned, and so declared by Deputy Mayor Frey.


Susan M. Dydek, RMC
Municipal Clerk

