

Monday Afternoon
Riverside, NJ
November 5, 2018
Regular Meeting
4:30pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 21, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on February 21, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on February 21, 2018.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Administrative Office Building 237 S. Pavilion Avenue Riverside, NJ 08075.

ROLL CALL

Mr. Mingin – not in attendance, Mr. Horton – present, Mr. Conard – present, Mr. Van Meter – present, Mr. Haman – present.

Also present: Secretary Susan M. Dydek, Treasurer Meghan Jack, Superintendent Joseph Bader, Assistant Superintendent Jeffrey Conard and Attorney James Grace.

RESOLUTIONS:

Mr. Conard made a motion to adopt Resolution 2018-#37 entitled, "A Resolution of the Riverside Sewerage Authority Authorizing the Cancellation of Sewerage Overpayments or Delinquent Accounts Less than \$10.00" seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes – Messrs. Horton, Van Meter, Conard and Haman. Nays – None. Motion carried.

APPROVAL OF MINUTES:

Motion made by Mr. Horton and Mr. Van Meter that the minutes of the Regular Meeting of October 8, 2018 be approved as written, the Closed Session Meeting of October 8, 2018 and the minutes of the Special Meeting of October 29, 2018 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Horton, Van Meter and Haman. Nays – None. Abstain – Mr. Conard. Motion carried.

PUBLIC PORTION – (TECHNICAL):

In seeing no members of the public present, Public Portion (Technical) was not opened.

RESOLUTION 2018 - #37
A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY
AUTHORIZING THE CANCELLATION OF SEWERAGE OVERPAYMENTS
OR DELINQUENT AMOUNTS LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Authority may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority that the Riverside Township Tax Collector is hereby authorized to cancel said amounts as deemed necessary and said approval is retroactive back to January 1, 2018.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Riverside Sewerage Authority in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on November 5, 2018.


Susan M. Dydek, RMC
Authority Secretary

OLD BUSINESS:

- 1) Authorization to enter into a five (5) year Employment Agreement with Assistant Superintendent Jeffrey Conard **approved on motion by Mr. Horton and Mr. Van Meter. Upon roll call the vote was as follows: Ayes – Messrs. Horton, Van Meter and Haman. Nays – None. Abstain – Mr. Conard. Motion carried.**
- 2) Cheryl Hardie – Salary Increase (To be discussed in Closed Session)

NEW BUSINESS:

- 1) Chris Cardullo – 108 N. Fairview Street – Back up into house/basement. (Received call 10-10-18.)
- 2) Mr. Turley – 17 Polk Street – Back up (Received call 10-15-18; voice mail left on Township Administrator's voicemail over the weekend.)
- 3) Bill Segal – 400 E. Washington Street – Sewer problem.

ACTION:

- 1) Sharon Maher – Side Street LLC (Paramount Drugs Building) – 52-56 E. Scott Street – Appeal for Adjustment of Sewer Rentals – Change billing status. Remove four (4) residential units above pharmacy. **Motion to approve this appeal made by Mr. Horton, seconded by Mr. Van Meter carried.**
- 2) Cesareo Felices – 428 Delaware Avenue – Change sewer billing to one (1) unit. The property is no longer a two (2) family dwelling. **Motion to table this request until more information is received made by Mr. Horton, seconded by Mr. Conard carried.**
- 3) **Mr. Conard made a motion** authorizing the Auditor to prepare an Analysis on the Connection Fees and Rates and provide a Cost Proposal on said Analysis **seconded by Mr. Van Meter carried.**

CORRESPONDENCE:

- 1) Emily Givens, Esq. – Maley Givens P.C. – Intentions on seeking a renewed request on a credit regarding sewer connection fees
- 2) John Dydek – Resignation Letter. **Motion made to accept the resignation letter of John Dydek made on motion by Messrs. Conard and Van Meter carried.**
- 3) Pennoni Engineering – Sanitary Sewer Capital Improvement Plan. **Motion to table the Sanitary Sewer Capital Improvement Plan Request by Pennoni made by Mr. Horton, seconded by Mr. Conard carried.**

REPORTS:**PLANT:**

Mr. Conard was reported that the line on Paine and Hooker Street was TV Inspected. The results were there is a lot of branches and debris in the property owner's lines. The main is clear.

APPEALS:

Mr. Haman read a report that was submitted by Mr. Mingin. Mr. Haman reported that the inspection at 54 Scott Street revealed that all the kitchen appliances in the four (4) apartments upstairs have been

removed. Mr. Haman reported that the property located at 428 Delaware Avenue is remodeling the kitchen.

REVENUE AND FINANCE:

Mr. Haman reported that he worked on employment contract for the Assistant Superintendent.

STREETS:

Mr. Van Meter reported that he did an inspection on an opening at East Hancock Street and South Pavilion Avenue. There is a temporary patch on the opening. Mr. Van Meter also reported that he viewed the camera truck while it was filming Paine Street.

INSPECTIONS:

Mr. Horton reported that the vent pipe located at 415 Heulings Avenue is sticking 2 feet out of the ground. This item will be given to the Township Code Enforcement Officer.

SUPERINTENDENT'S REPORT:

Superintendent Bader reported that an emergent condition occurred with the Effluent Pump Station, an emergent condition occurred with the variable-frequency drive for Pump Station #2, pump #1 and an emergent condition occurred with the Primary Clarifier #1. Delran Sewer TV inspected the collection main for the 200 block of Paine Street and determined that heavy root intrusion was found at the property owner's laterals.

Motion made by Mr. Van Meter, seconded by Mr. Horton to accept the Superintendent's Report carried.

ENGINEER'S REPORT:

The Engineer's Report was submitted. There were no questions or concerns presented.

The report is on file in the Authority Secretary's Office.

Motion made by Mr. Horton, seconded by Mr. Van Meter to accept the Engineer's Report carried.

MONTHLY FINANCIAL REPORT:

Treasurer Jack reported that the Budget was sent to the State for approval and noted that a payment to the Township was on the bill list.

BILLS AND EXPENDITURES:

Motion made by Mr. Van Meter, seconded by Mr. Horton that all bills and expenditures be paid, carried.

PUBLIC PORTION (INFORMATIONAL)

Chairman Haman opened the Public Portion.

- 1) Attorney James Maley -- Maley Givens, PC -- inquired about connection credits for his client at the Taubel Mills site. Treasurer Jack stated that she reviewed the statute and she believes that Attorney Maley's client does not qualify for the credits for the following reasons: there were no payments on the accounts in over five (5) years, the lines have been completely disconnected from the collection system and the billing accounts are inactive.

Hearing nothing further from the Public, motion made by Mr. Conard and Mr. Van Meter to close Public Portion carried.

RESOLUTIONS

Mr. Conard made a motion to adopt Resolution 2018-#36 entitled, "A Resolution of the Riverside Sewerage Authority Providing For A Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meeting Act, N.J.S.A 10:4-12" seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes -- Messrs. Horton, Van Meter, Conard and Haman. Nays -- None. Motion carried.

Motion to reopen the meeting made by Mr. Van Meter and Mr. Conard carried.

Mr. Horton voiced his concern over the prices of a golf cart that have been obtained for purchase for the sewer plant and recommended additional prices be obtained. The Authority Members agreed.

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Conard that the meeting be adjourned, and so declared by Chairman Haman.


Susan M. Dydek, RMC
Authority Secretary

RESOLUTION 2018 - #36
A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

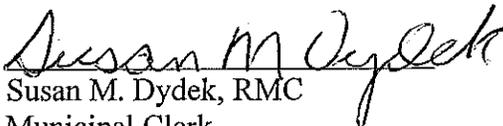
WHEREAS, the Riverside Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Riverside Sewerage Authority to discuss in a session not open to the public certain matters relating to Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority that the Authority assembled in public session on November 5, 2018, that an Executive Session closed to the public shall be held during a Regular Meeting of the Township Committee on November 5, 2018 in the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on November 5, 2018.


Susan M. Dydek, RMC
Municipal Clerk