

Monday Afternoon  
Riverside, NJ  
August 13, 2018  
**Regular Meeting**  
4:40pm

### **STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 21, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on February 21, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on February 21, 2018.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ.08075.

### **ROLL CALL**

Mr. Mingin – present, Mr. Horton – present, Mr. Conard – present, Mr. Van Meter – present, Mr. Haman – present.

Also present: Authority Secretary Susan M. Dydek, Superintendent Joseph Bader and Engineer Hugh Dougherty.

Treasurer Jack were not in attendance.

### **RESOLUTIONS:**

Mr. Horton made a motion to adopt Resolution 2018-#23 entitled, "A Resolution of the Riverside Sewerage Authority Authorizing a Change Order for Professional Services for the Foxboro SCADA System Replacement" seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Mingin, Van Meter, Conard, Horton and Haman. Nays – None. Motion carried.

Mr. Conard made a motion to adopt Resolution 2018-#27 entitled, "Certification of Annual Audit" seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes – Messrs. Conard, Mingin, Van Meter, Horton and Haman. Nays – None. Motion carried.

Mr. Horton made a motion to adopt Resolution 2018-#28 entitled, "A Resolution of the Riverside Sewerage Authority Adopting a Corrective Action Plan for the 2017 Audit."

RESOLUTION 2018-#23A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY  
AUTHORIZING A CHANGE ORDER FOR PROFESSIONAL SERVICES FOR THE  
FOXBORO SCADA SYSTEM REPLACEMENT.

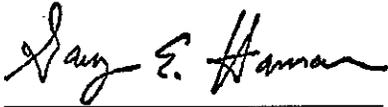
WHEREAS, the Riverside Sewerage Authority awarded a Professional Services Contract to Pennoni Engineering; and

WHEREAS, additional work and site visits were required through 2018 due to unforeseen circumstances, certain components of the SCADA System could not be tested until all of the components were in place and experience personnel was provided to resolve all the issues in the field.

NOW, THEREFORE BE IT RESOLVED, that the Riverside Sewerage Authority wishes to approve the following change to the original contract:

Change Order #2 (increase): \$12,688.00

Adopted at the regular meeting of the Riverside Sewerage Authority on June 11, 2018.



Gary Haman  
Chairman



Susan M. Dydek RMC  
Authority Secretary

**RIVERSIDE SEWERAGE AUTHORITY  
CERTIFICATION OF THE ANNUAL AUDIT  
RESOLUTION 2018 - #27**

**WHEREAS**, N.J.S.A. 5A: 5 requires the governing body of every local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the Annual Report of Audit for the fiscal year ended December 31, 2017 has been completed and filed with the Riverside Sewerage Authority pursuant to N.J.S.A. 40A: 5-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17, required the governing body of each authority to, within 45 days of receipt of annual audit, certify by resolution to the Local Finance Board that each member there has personally reviewed the annual audit report, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Riverside Sewerage Authority, hereby certifies to the Local Finance Board of the State of New Jersey that the governing body member has personally reviewed the sections of the audit report entitled, "General Comments" and "Recommendations", and has evidenced same group affidavit in the form prescribed by the Local Finance Board.

**NOW, THEREFORE BE IT RESOLVED** that the Secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON AUGUST 13, 2018.

  
Susan M. Dydek, RMC  
Authority Secretary

LOCAL AUTHORITIES GROUP AFFIDAVIT  
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD  
AUDIT REVIEW CERTIFICATE

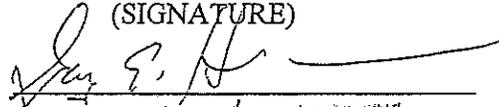
We, the members of the governing body of the Riverside Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

- 1. ~~We are duly appointed/elected (cross out one)~~ members of the Riverside Sewerage Authority
- 2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2017, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT NAME)

(SIGNATURE)

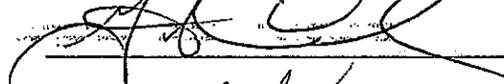
Gary Haman



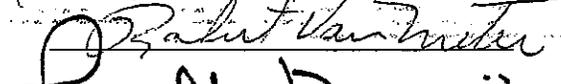
Richard Horton



George F. Conard Sr.



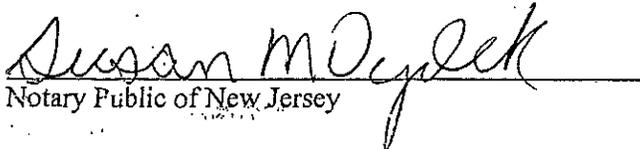
Robert Van Meter



Ronald Mingin



Sworn to and subscribed before me this 13<sup>th</sup> day of August, 2018.

  
Notary Public of New Jersey

**SUSAN M. DYDEK**  
Notary Public of New Jersey  
My Commission Expires April 17, 2020

**RESOLUTION 2018-#28**  
**A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY ADOPTING A**  
**CORRECTIVE ACTION PLAN FOR THE 2017 AUDIT**

**Whereas,** the 2017 Audit contained findings and responses from the Auditor; and

**Whereas,** corrective actions are required to ensure that the conditions are corrected.

**Now, Therefore, Be It Resolved,** by the members of the Riverside Sewerage Authority that the corrective action plan be adopted as follows:

**FINDINGS AND RESPONSES**

**Finding 2017-01:**

The contract award amount for the Primary Digester Mixer upgrades exceeded the Authority's planned Capital Budgeted amount.

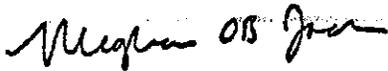
**Recommendation:**

The Authority should have submitted a Capital Budget Amendment to the State of New Jersey prior to the contract award in order to be in compliance with N.J.C.A. 5:31-2.2.

**Corrective Action Plan:**

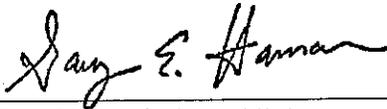
Any amounts exceeding the budgeted Capital Amount will be authorized by Resolution and forwarded to the State of New Jersey in order to be in compliance with N.J.C.A. 5:31-2.2.

Respectfully Submitted,




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Meghan Jack  
 Treasurer  
 856-461-1460 extension 4




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Gary Haman  
 Chairman

Attest:



Susan M. Dydek, RMC  
 Authority Secretary

seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Mingin, Van Meter, Conard, Horton and Haman. Nays – None. Motion carried.

**APPROVAL OF MINUTES:**

Motion made by Mr. Conard and Mr. Van Meter that the minutes of the Work Session Meeting of July 9, 2018 be approved as written and the minutes of the Regular Meeting of July 9, 2018 be approved as written carried.

**PUBLIC PORTION – (TECHNICAL):**

In seeing no members of the public present, motion made by Messrs. Conard and Van Meter to close Public Portion (Technical) carried.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ACTION:**

None.

**CORRESPONDENCE:**

- 1) Communications Workers of America Local 1036 – *Janus v. AFSCME, Council 31.*
- 2) Grace Marmero & Associates, LLP - *Janus v. AFSCME.*
- 3) Kyle Lingo – Thank you for award.

**REPORTS:**

**PLANT:**

Mr. Conard reported that in reviewing the Plant Performance Summary Report, all the levels look good.

**APPEALS:**

Mr. Mingin had no report.

**REVENUE AND FINANCE:**

Mr. Haman reported that he and Mr. Mingin will be meeting with an employee regarding their employment contract.

**STREETS:**

Mr. Van Meter had no report.

**INSPECTIONS:**

Mr. Horton had no report.

**SUPERINTENDENT'S REPORT:**

Superintendent Bader reported that Deltronics walked off the Grit Chamber #1 Rebuild Project before the repairs were completed. Superintendent Bader reported that Deltronics is no longer in business. **Motion made by Mr. Horton, seconded by Mr. Mingin that all payments to Deltronics be held carried.**

Mr. Horton questioned if any representatives from the Watchcase Office Building have been in contact with Superintendent Bader regarding connecting into the sewerage system? Superintendent Bader answered that he gave their plumber a map and information of the sewerage systems. Superintendent Bader said the Sewerage Authority maintains the manholes and the Watchcase may have to run a new line. Mr. Horton questioned if they will have to come before the Authority before moving forward? Superintendent Bader answered in the affirmative.

The report is on file in the Authority Secretary's Office.

**Motion made by Mr. Conard, seconded by Mr. Horton to accept the Superintendent's Report carried.**

**ENGINEER'S REPORT:**

Engineer Dougherty reported that the SCADA System Project was a three (3) year project. The Add On Components meet with the expectations of Superintendent Bader and Mr. G. Conard. The Primary Digester Mixer Upgrade Project is now complete. Engineer Dougherty stated that the Sewerage Authority saved \$40,000.00 - \$50,000.00 because the loan was cancelled. However, the Department of Environmental Protection requires that an Asset Management Plan be prepared. Engineer Dougherty said that this would include all materials, systems and manholes that are utilized by the Sewerage Authority. Mr. Horton recommended that the Sewerage Authority utilize the Capital Budget for projects in lieu of preparing an Asset Management Plan.

Engineer Dougherty said that a proposal was submitted in 2014 regarding the Plan and Conveyor Systems and asked the Authority if they would like the proposal resubmitted.

Mr. G. Conard stated that the Authority is going to need to budget for projects once the Authority purchases the TV Truck. Engineer Dougherty suggested that an "On-Call" Contract be advertised for at the beginning of the year to service any problems that are detected by the TV Truck.

The report is on file in the Authority Secretary's Office.

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING – August 13, 2018**

1. The Plant Performance Summary for June, 2018 is attached for review. There were no violations during this reporting period. The Residuals [Sludge] Management Summary for June, 2018 is also attached for review. Dewatered sludge [25 yds] was removed by the Woolston Company for composting at the County facility. Sludge processing with the Belt Filter Press has increased due to the Primary Digester being out of service.
2. The Trouble Log Summary for July, 2018 is attached for review.  
  
Zero Properties were reported to the NJDEP for lateral vent overflows this reporting period.  
  
The lateral repairs for 107 Maddison Street were verified. The Plumber wasn't making repairs in the street or to the Authority's Collection Main. The Plumber was informed that the repairs would need inspection from the Plumbing Inspector before the lateral could be backed filled.
3. There is no Line Maintenance Summary for July, 2018 attached for review.
4. The Activities Report for July/August 2018 is attached for review.
5. Measurements taking on August 10, 2018 for the Secondary Digester are North 41 7/16", South 41 1/2", East 41 7/8", and West 41 7/8". There is a 1/2" tilt to the digester cover currently.  
  
[The Secondary Digester is not operating as designed].
6. An onsite meeting with RSA, ABS Electric and a Pennoni Engineer was held at the Plant on July 30, 2018 to review the punchlist items for the SCADA Project. The meeting started at 0730 and the meeting was completed at 0920. It's my opinion the completed portion of the punchlist have been done satisfactory. [The updated Punchlist is attached for your review].
7. The Infiltration Pots for the manhole at the corner of Hooker St. and Pine St. were purchased from USA Blue Book and installed to prevent future storm water infiltration.
8. The requested repairs from First Environment, Inc. onsite Environmental JIF audit for the Authority have been completed.
9. The Commercial/Industrial and the Residential usage meter readings have been completed.
10. Sand Filter # 2 was returned to service. The NJDEP case number is 180811131344.
11. Clariflocculator #1 was removed from service for welding repairs to the Skimmer/Sludge Collection Arm. The out of service NJDEP case number is 18072415043 L. Shaft and Sleeves was contacted for a quotation on repairs. Shaft and Sleeve's quotation of [\$1,880.00] was accepted, but the final invoice was for [\$1,420.00]. The repairs were completed satisfactory and the arm is now operating as designed.

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING - August 13, 2018**

12. The SED Utilization Monthly Progress Report for June 2018, the SED Utilization Quarterly Reporting form for June 2018 and the Third Quarter Contractor Procurement Activity were submitted by email to the NJDEP's Office of Equal Opportunity and Public Contract Assistance with compliance to the Primary Digester Mixing Project.
13. Pump #1 for Pump Station #2 rebuild was awarded to Willier Electric. The pump has not returned from the repairs as of the writing of this report.
14. The Primary Digester Roto Mix system. [The NJDEP out of service case #is 171206092456].
15. Grit Chamber #1 [The NJDEP out of service case # is 170411125541]. Deltronics was onsite to complete the Grit Chamber #1 rebuild, unfortunately Deltronics walked of the job before the GC #1 repairs were complete. RSA has completed the repairs to Grit Chamber #1. It's my opinion Deltronics not receive payment.  
  
The Grit Chamber was returned to service. The NJDEP case number is 180811131730.
16. The conveyor parts required to rebuild Grit Conveyor #2 were received from Pyrz. Three quotations will be requested for the repairs when Grit Chamber #1 is returned to service.

SUBMITTED BY



JOSEPH G. BADER  
SUPERINTENDENT

PLANT PERFORMANCE SUMMARY

June 2018

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
<b>FLOW INFLUENT</b>			<b>NITRATE (AS N) EFFLUENT</b> 1/6 months		
Monthly Avg	Report	0.93 MGD	Mon Avg Conc	Report	Code=n MG/L
Daily Maximum	Report	1.25 MGD	Daily Max Conc	Report	0.00 MG/L
<b>FLOW EFFLUENT</b>			<b>NITRATE (AS N) EFFLUENT</b> 1/6 months		
Monthly Avg	Report	0.45 MGD	Mon Avg Conc	Report	Code=n MG/L
Daily Maximum	Report	0.68 MGD	Daily Max Conc	Report	0.00 MG/L
<b>5 DAY BOD INFLUENT</b>			<b>E. COLI</b>		
Mon Avg Conc	Report	298.50 MG/L	Monthly Avg	Report	14.83 /100ML
Weekly Avg Conc	Report	302.00 MG/L	Instant Max	Report	220.00 /100ML
<b>5 DAY BOD EFFLUENT</b>			<b>FECAL COLIFORM EFFLUENT</b> N/A reuse only		
Mon Avg Loading	98 KG/D	7.25 KG/D	Monthly Avg	200/100ML	0.00 /100ML
Weekly Avg Loading	147 KG/D	16.02 KG/D	Weekly Avg	400/100ML	0.00 /100ML
Mon Avg Conc	30 MG/L	8.39 MG/L	<b>BIOASSAY EFFLUENT</b> 1/6 months		
Weekly Avg Conc	45 MG/L	9.24 MG/L	LC50 96 hr Acute	50%	Code=n %
<b>5 DAY BOD REMOVAL EFFICIENCY</b>			IC25 7 day Chronic	Report	Code=n %
Mon Avg Minimum	88.5%	97.1 %	<b>CHLORINE PRODUCED OXIDANTS EFFLUENT</b>		
<b>PH INFLUENT</b>			Mon Avg Conc	Report	0.01 MG/L
Minimum	Report	6.97 S.U.	Daily Max Conc	Report	0.01 MG/L
Maximum	Report	7.79 S.U.	<b>TEMPERATURE INFLUENT</b>		
<b>PH EFFLUENT</b>			Minimum	Report	19.50 DEG C
Minimum	6.00 S.U.	6.35 S.U.	Monthly Avg	Report	21.28 DEG C
Maximum	9.00 S.U.	7.04 S.U.	Maximum	Report	27.60 DEG C
<b>TOTAL SUSP SOLIDS INFLUENT</b>			<b>TEMPERATURE EFFLUENT</b>		
Mon Avg Conc	Report	161.67 MG/L	Minimum	Report	19.60 DEG C
Weekly Avg Conc	Report	172.00 MG/L	Monthly Avg	Report	21.60 DEG C
<b>TOTAL SUSP SOLIDS EFFLUENT</b>			Maximum	Report	24.20 DEG C
Mon Avg Loading	113 KG/D	30.76 KG/D	<b>DISSOLVED OXYGEN EFFLUENT</b>		
Weekly Avg Loading	170 KG/D	40.54 KG/D	Wkly Avg Conc [Min]	4.0 MG/L	5.38 MG/L
Mon Avg Conc	30 MG/L	16.00 MG/L	<b>PHOSPHOROUS EFFLUENT</b>		
Weekly Avg Conc	45 MG/L	22.00 MG/L	Mon Avg Conc	Report	5.30 MG/L
<b>TOTAL SUSP SOLIDS REMOVAL EFFICIENCY</b>			Weekly Avg Conc	Report	5.30 MG/L
Mon Avg Minimum	85.0%	89.94 %	<b>COPPER EFFLUENT</b> Quarterly only		
<b>OIL &amp; GREASE EFFLUENT</b> Quarterly only			Mon Avg Conc	Report	Code = N MG/L
Mon Avg Conc	10 MG/L	0.00 MG/L	Daily Max Conc	Report	0.00 MG/L
Daily Max Conc	15 MG/L	0.00 MG/L	<b>ZINC EFFLUENT</b> Quarterly only		
<b>AMMONIA NITROGEN (MAY/OCT) EFFLUENT</b>			Mon Avg Conc	Report	Code = N MG/L
Mon Avg Loading	18.8 KG/D	0.1818 KG/D	Daily Max Conc	Report	0.00 MG/L
Daily Max Loading	37.9 KG/D	0.3467 KG/D	<b>Total Dissolved Solids</b>		
Mon Avg Conc	5 MG/L	0.1000 MG/L	Mon Avg Conc	Report	421.00 MG/L
Daily Max Conc	10 MG/L	0.2000 MG/L	Daily Max Conc	Report	421.00 MG/L

Code = N Not Required This Monitoring Period  
 0.0000 = Not Required This Monitoring Period  
 LC50 96 hr Acute Required 1/6 months  
 IC25 7 day Chronic Required 1/ 12 Monthes

## RESIDUALS MANAGEMENT SUMMARY

June 2018

SLUDGE PRODUCED		RAW SLUDGE	
Total Gallons	407,700.00 gal	% Total Solids, minimum	2.10 %
Average Gallons/Day	13,590.00 gpd	% Total Solids, average	2.60 %
Total Dry Tons	44.17 dt	% Total Solids, maximum	3.10 %
Average Dry Tons/ Day	1.47 dt/d	% Total Volatile Solids, minimum	78.26 %
Total Metric Tons	25.48 dmt	% Total Volatile Solids, average	81.07 %
Average Metric Tons/Day	1.34 mt/d	% Total Volatile Solids, maximum	83.87 %
		pH minimum	5.20 s.u.
		pH maximum	6.05 s.u.
LIQUID SLUDGE REMOVED			
Total Gallons	0.00 gal	sludge sample temperature, min	20.30 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, avg	22.00 C
Total Dry Tons	N.R. dt	sludge sample temperature, max	24.00 C
Average Dry Tons/ Day	N.R. dt/d		
Total Metric Tons	N.R. mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R. mt/d	% Total Solids, minimum	1.00 %
% Total Solids, Minimum	0.00 %	% Total Solids, average	2.00 %
% Total Solids, Average	0.00 %	% Total Solids, maximum	2.70 %
% Total Solids, Maximum	0.00 %	% Total Volatile Solids, minimum	77.00 %
pH, Minimum	0.00 s.u.	% Total Volatile Solids, average	77.68 %
pH, Maximum	0.00 s.u.	% Total Volatile Solids, maximum	78.26 %
		pH minimum	5.75 s.u.
		pH maximum	6.51 s.u.
DEWATERED SLUDGE REMOVED			
Total Gallons to Belt Press	13590.00 gal	sludge sample temperature, min	28.60 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, avg	31.81 C
% Total Solids, minimum	18.40 %	sludge sample temperature, max	34.00 C
% Total Solids, average	20.30 %		
% Total Solids, maximum	21.90 %	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	83.01 %	% Total Solids, minimum	1.60 %
% Total Volatile Solids, average	84.36 %	% Total Solids, average	1.65 %
% Total Volatile Solids, maximum	85.84 %	% Total Solids, maximum	1.70 %
Total Wet Cubic Yards Removed	25.00 cu.yd.	% Total Volatile Solids, minimum	75.00 %
Average Wet Cubic Yards	0.83 cy/d	% Total Volatile Solids, average	75.74 %
Total Dry Tons	0.00 dt	% Total Volatile Solids, maximum	76.47 %
Average Dry Tons/ Day	0.00 dt/d	pH minimum	5.85 s.u.
Total Dry Metric Tons	3.89 dmt	pH maximum	5.85 s.u.
Average Dry Metric Tons /day	0.13 mt/d	sludge sample temperature, min	23.50 C
		sludge sample temperature, avg	23.50 C
		sludge sample temperature, max	23.50 C
OPERATIONS			
Heat Exchange, Temp In, min	96.00 F	VOLATILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	99.07 F	Raw to Secondary Digester, minimum	9.72 %
Heat Exchange, Temp In, max	102.00 F	Raw to Secondary Digester, average	26.01 %
Heat Exchange, Temp Out, min	96.00 F	Raw to Secondary Digester, maximum	42.30 %
Heat Exchange, Temp Out, avg	99.03 F		
Heat Exchange, Temp Out, max	102.00 F		
Detention Time, Primary Digester	8.83 days		
Detention Time, Secondary Digester	7.36 days		

N.R. = None Removed  
 N.S. = Not Sampled  
 N.W. = Not Working

O.O.S. = Out Of Service  
 R.T.S. = Return To Service  
 N.I.S. = Not In Service

# July 2018 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Disposition
7/3/2018	2018-102	800 DEVON ROAD	Markout request	Main clear	Markout main/lateral/vent
7/25/2018	2018-108	309 FILMORE STREET	Markout request	Main clear	Markout main/lateral/vent
7/30/2018	2018-104	506 HOWARD STREET	Backflow into property	Main clear	Notified owner/tenant
7/30/2018	2018-105	400 BRIDGEBORO STREET	Markout request	Main clear	Other
7/30/2018	2018-106	235 WASHINGTON STREET	Markout request	Main clear	Markout main/lateral/vent

RIVERSIDE SEWERAGE AUTHORITY  
PO BOX 188  
RIVERSIDE, NJ 08075

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

ACTIVITIES REPORT July/August 2018

Maintenance was performed on Raw Sewer Pump #2. The gpm for the pump was lower than the designed gpm.

The Micro-Clip service contract renewal was emailed to All Industrial Safety.

The Micro-Clip meters were returned to All Industrial Safety for the meters six month calibration.

The Commercial/Industrial and the Residential usage meter readings have been completed.

The lateral repairs for 107 Maddison Street were verified. The Plumber wasn't making repairs in the street or to the Authority's Collection Main. The Plumber was informed that the repairs would need inspection from the Plumbing Inspector before the lateral could be backed filled.

Deltronics was onsite to continue the repairs to the Grit Chamber #1 removal system. The repairs were not completed at this time.

Preparations were performed on the Metal Work's Pump Station Generator for repainting.

Paint Primer and Paint were purchased for the Metal Work's Pump Station Generator.

The Commercial/Industrial and the Residential usage meter readings were emailed to the Town Hall.

The priming of the Metal Work's Pump Station Generator for paint was performed.

The 1<sup>st</sup> Quarter NANI report, the 1<sup>st</sup> Quarter Residual DMR and the April RTR were emailed to the County.

The 2<sup>nd</sup> Quarter NANI report and the 2<sup>nd</sup> Quarter Residual DMR were emailed to the County.

The 3<sup>rd</sup> Quarter SED report was emailed.

An interview for the vacant labor position was held at the Town Hall July 13, 2018.

The painting of the Metal Work's Pump Station Generator was performed.

The RTR reports for January and February were emailed to the County.

A new Duty, On-Call and Belt Press schedule was issued. The new schedule now includes Brandon.

RIVERSIDE SEWERAGE AUTHORITY  
PO BOX 188  
RIVERSIDE, NJ 08075

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

The Infiltration Pots for the manhole at the corner of Hooker Street and Pine from USA Blue Book were received. The pot was installed to prevent storm water infiltration.

The Welder was contacted about the completion of new airlifts for the Sand Filters; one of the airlifts was finished and delivered. There were no spare airlifts to replace a damaged airlift; therefore Sand Filter #2 was removed from service. The NJDEP case number is 180702105115.

Interviews for the vacant labor position were held at the Town Hall July 19, 2018. Joe B and S. Dydek were in attendance. One person scheduled for an interview was a no show.

Sigma Controls was given permission to rebuild the level transducer for Pump Station 1 and Pump Station 2. Estimated cost per transducer is [\$429.50].

The New Plant employee was contacted to confirm the report to work date August 6, 2018.

Replacement parts to modify the Sand Filter Air Supply for the new airlift were ordered from McMaster Carr. The original connections were miss placed and cannot be replaced from the manufacturer. The air connection parts are now obsolete.

Clariflocculator #1 was removed from service. The Skimmer/Sludge Collection Arm requires repairs. The NJDEP case number is 180724150431.

Shaft and Sleeves was contacted to make the repairs to Clariflocculator #1. The Skimmer/Sludge Collection Arm requires support bracing to be welded.

The Authority was notified my email of a SCADA Punchlist meeting for July 31, 2018. Pennoni Engineering, ABS Electric and RSA will be in attendance.

Shaft and Sleeves was onsite at the Plant to inspect the damage to Clariflocculator #1 for a quotation on repairs.

Joe B and Jeff attended the SCADA Punchlist meeting at the Plant July 31, 2018. Pennoni Engineering and ABS Electric were in attendance.

Shaft and Sleeve's quotation [\$1,880.00] was accepted. The repairs were completed satisfactory and the arm is now operating as designed.

Deltronics was onsite at the Plant to complete the Grit Chamber #1 rebuild. Deltronics walked of the job before the GC #1 repairs were complete.

RSA completed the repairs to Grit Chamber #1.

**MONTHLY FINANCIAL REPORT:**

Treasurer Jack was not in attendance.

**BILLS AND EXPENDITURES:**

Motion made by Mr. Horton, seconded by Conard to hold check #2660 in the amount of \$6294.50 to Pennoni Engineering until a detailed report is received, carried.

Motion made by Mr. Conard, seconded by Mr. Van Meter that all bills and expenditures be paid with the exception of check #2660, carried.

Motion made by Mr. Conard, seconded by Mr. Horton authorizing to also release and pay check #2611 which was tabled on July 9, 2018 in the amount of \$10,697.06 to Clyde N. Lattimer Son and check # 2622 which was tabled on July 9, 2018 in the amount of \$1,670.00 to Sherwood – Logan & Assoc. Inc., carried.

**PUBLIC PORTION (INFORMATIONAL)**

In seeing that no members of the public were present Public Portion was not opened.

There being no further business to attend to, motion made by Mr. Conard and Mr. Horton that the meeting be adjourned, and so declared by Chairman Haman.

  
Susan M. Dydek, RMC  
Authority Secretary

