

Monday Evening
Riverside, NJ
November 20, 2017
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2017.
2. Written notice was delivered to the Burlington County Times on January 4, 2017 and the Courier Post on January 4, 2017.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2017.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Mrs. Hatcher, Messrs. Prisco, Frey and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Al Marmero, Solicitor Douglas Burry, Chief William Eliason and Administrator Meghan Jack. The following people were also present: Incumbent Committeemen Michael Miller and Corey Kimble.

Mr. John Bienkowski passed away November 12, 2017 therefore, creating a vacancy.

There was a moment of silence to honor Mr. Bienkowski. Mayor Conard presented Mr. Bienkowski's name plate and a white rose to Mrs. Bienkowski.

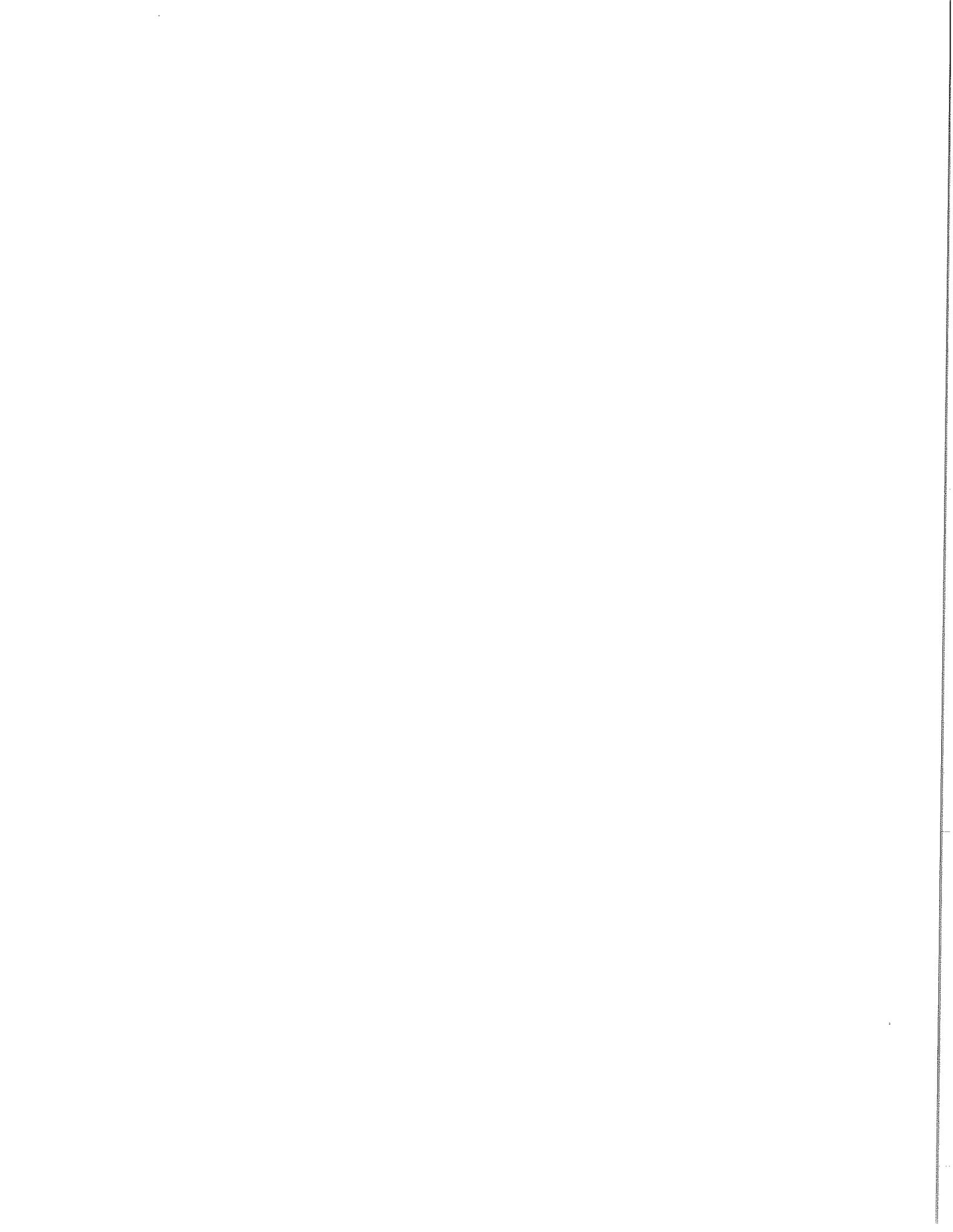
APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Prisco that the minutes of the Work Session Meeting of October 16, 2017 and the minutes of the Regular Meeting of October 16, 2017 be approved as written. Upon roll call the vote was as follow: Ayes – Mrs. Hatcher, Messrs. Prisco and Conard. Nays – None. Abstain – Mr. Frey. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Frey and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**



ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of October 16, 2017 and advertised in the Burlington County Times on October 26, 2017. **ORDINANCE 2017 - #09** entitled, "An Ordinance of the Township Committee of the Township of Riverside, authorizing the Township to execute the Stormwater Drainage and Facility Easement over property known as Block 602, Lots 2.02 and 2.04 on the Township Map."

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mrs. Hatcher and Mr. Frey that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco, and Conard. Nays – None. Abstain – None. Motion carried.

Motion made by Mrs. Hatcher, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

Mr. Prisco and Mrs. Hatcher made a motion to approve Ordinance 2017 - #10 entitled, "An Ordinance fixing the compensation of certain Officials and Employees of the Township of Riverside, in the County of Burlington, and the State of New Jersey for the calendar year 2018" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays –None. Abstain – None. Motion carried.

Mrs. Hatcher and Mr. Frey made a motion to approve Ordinance 2017 - #11 entitled, "An Ordinance of the Township of Riverside amending Chapter 66 of the Codes of the Township of Riverside, the Rules and Regulations of the Township of Riverside Police Department" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays –None. Abstain – None. Motion carried.

Mr. Prisco and Mr. Frey made a motion to approve Ordinance 2017 - #12 entitled, "An Ordinance of the Township of Riverside amending Chapter 243 of the Code of the Township of Riverside entitled, "Vehicles and Traffic" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays –None. Abstain – None. Motion carried.

Mr. Frey and Mrs. Hatcher made a motion to approve Ordinance 2017 - #13 entitled, "An Ordinance of the Township of Riverside amending the Design Guidelines and Bulk Standards for the Mill at Riverside" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays -None. Abstain - None. Motion carried.

Mrs. Hatcher and Mr. Frey made a motion to approve Ordinance 2017 - #14 entitled, "An Ordinance of the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, amending and supplementing Chapter 201 Peddling and Soliciting to adopt and create "No Knock List" to permit Township residents to register and prohibit soliciting, canvassing, hawking and peddling on their property" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays -None. Abstain - None. Motion carried.

Mr. Frey and Mr. Prisco made a motion to approve Ordinance 2017 - #15 entitled, "An Ordinance of the Township of Riverside in the County of Burlington, State of New Jersey, requiring the maintenance of properties that are vacant or abandoned or in foreclosure" On the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays -None. Abstain - None. Motion carried.

CONSENT AGENDA

Mrs. Hatcher made a motion, seconded by Mr. Frey that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

CONSENT AGENDA

RESOLUTIONS

- | | |
|-------------|---|
| 2017 - #126 | Resolution of the Township of Riverside authorizing and establishing the Professional Services Budget for the Inlet Repair Project. |
| 2017 - #127 | Resolution of the Township of Riverside authorizing and establishing the Professional Services Budget for the Municipal Aid 2016 Roadway Project. |
| 2017 - #128 | Resolution of the Township of Riverside authorizing and establishing the Professional Services Budget for the Municipal Aid 2017 Roadway Project. |
| 2017 - #129 | A Resolution of the Township of Riverside authorizing compensation for 2017. |

- 2017 - #130 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the New Jersey Avenue Reconstruction Project.
- 2017 - #131 Handicapped Parking.
- 2017 - #132 Budget Transfers.
- 2017 - #133 Designation of a Developer.

ACTION:

- 1) Authorization to approve a Peddler's License for Shadrach Roome to sell roof mounted solar panels. Authorization denied due to lack of motion.
- 2) Authorization to approve a Peddler's License for Marilyn Rivera to sell cable, internet and phone service for Comcast. Authorization denied due to lack of motion.
- 3) Authorization to approve Peddler's Licenses for the following people: Mason Shai Cooke, Luke Martin Staas, Joseph Gallelli, and Dana M. Hunt to sell building products for Power Home Remodeling. Authorization denied due to lack of motion.
- 4) **Mrs. Hatcher made a motion** authorizing to approve Applications for Blue Light Permits for Jacob W. Hutchins and Ryan Hoffman, members of the Riverside Fire Company **seconded by Mr. Frey. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.**
- 5) Authorization to approve a Shared Service Agreement with the Burlington County Board of Chosen Freeholders and to execute said contract for Snow Removal approved on motion by **Messrs. Prisco and Frey carried.**
- 6) **Mr. Frey made a motion** authorizing to hire Nicholas Strough as a Full – Time Laborer effective December 1, 2017 and Kyle Lingo as a Part – Time Seasonal Laborer effective November 20, 2017 **seconded by Mrs. Hatcher carried.**

SHADE TREE COMMITTEE REQUEST

- 1) Mrs. Jones – 508 Lippincott Avenue – Tree Removal.

CORRESPONDENCE

- 1) Burlington County Joint Insurance Fund – Quarterly EPL/POL Loss Ratio Report.
- 2) Office of the Prosecutor County of Burlington – Civil Forfeiture of Gary Dubell. Mrs. Hatcher questioned of the residence was vacant? Administrator Jack answered in the negative, that the property was sold. Mr. Prisco question the monetary amount that the Police will receive. Chief Eliason answered that the amount is \$16,500.00.
- 3) New Jersey General Assembly – Assembly Resolution No. 216.
- 4) Burlington County Board of Chosen Freeholders – Rancocas Creek Greenway, Amico Island Park to Pennington Park Regional Trail. Mr. Prisco questioned if any surveying had begun? Administrator Jack answered in the affirmative.

RESOLUTION 2017 - #126
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND
ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR THE INLET
REPAIR PROJECT.

WHEREAS, the Township Committee of the Township of Riverside has authorized funding for the Inlet Repair Project; and

WHEREAS, the project will require professional engineering services; and

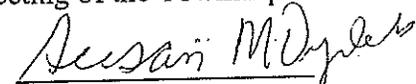
WHEREAS, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2017; and

WHEREAS, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposal for Professional Services, with a budget not to exceed \$15,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budget for the Inlet Repair Project as outlined herein.

Adopted the 20th day of November 2017 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan Dydek, RMC.
Municipal Clerk

RESOLUTION 2017 - #127
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND
ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR THE
MUNICIPAL AID 2016 ROADWAY PROJECT.

WHEREAS, the Township Committee of the Township of Riverside has authorized funding for the 2016 Roadway Project; and

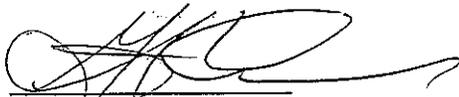
WHEREAS, the project will require professional engineering services; and

WHEREAS, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2017; and

WHEREAS, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposal for Professional Services, with a budget not to exceed \$48,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budget for the Inlet Repair Project as outlined herein.

Adopted the 20th day of November 2017 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #128
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND
ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR THE
MUNICIPAL AID 2017 ROADWAY PROJECT.

WHEREAS, the Township Committee of the Township of Riverside has authorized funding for the 2017 Roadway Project; and

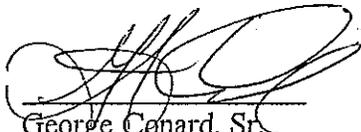
WHEREAS, the project will require professional engineering services; and

WHEREAS, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2017; and

WHEREAS, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposal for Professional Services, with a budget not to exceed \$18,100.00.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budget for the Inlet Repair Project as outlined herein.

Adopted the 20th day of November 2017 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2017-#129
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING
COMPENSATION FOR 2017.

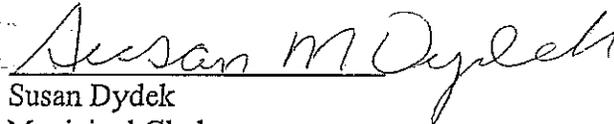
WHEREAS, the 2017 salary ordinance was enacted prior to the approval and passage of the 2017 municipal budget; and

WHEREAS, the 2017 salary ordinance provided for a 1% increase in annual compensation for Administrative employees and the 2017 municipal budget provided for a 2% increase in annual compensation for Administrative employees; and

WHEREAS, the Governing Body has approved this compensation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the applicable Administrative employees shall receive a one-time payment for the additional 1% compensation.

Adopted this 20th day of November, 2017 and certified as a true copy of an original.


Susan Dydek
Municipal Clerk

Township of Riverside
Resolution No. 2017-#130

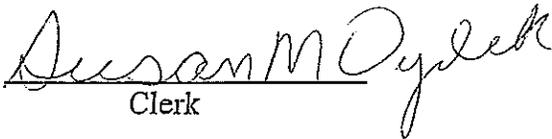
Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the New Jersey Avenue Reconstruction project.

NOW, THEREFORE, BE IT RESOLVED that Council of Riverside formally approves the grant application for the above stated project.

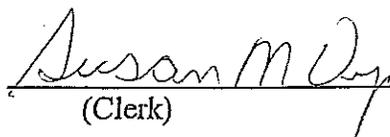
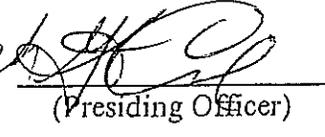
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-Riverside Township-00080 to the New Jersey Department of Transportation on behalf of Riverside Township.

BE IT FURTHER RESOLVED that Riverside Township and Clerk are hereby authorized to sign the grant agreement on behalf of Riverside Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 20th day of November, 2017


Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL  
(Clerk) (Presiding Officer)

RESOLUTION 2017 - #131
HANDICAPPED PARKING

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
E. Hancock Street	51	Elizabeth Hilton PD - approved

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2017-#132

WHEREAS, there are certain 2017 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

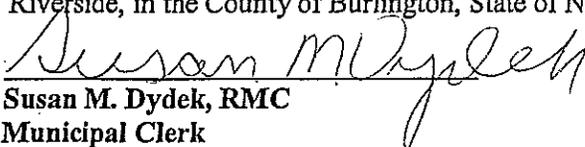
WHEREAS, there are other 2017 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-58 provides for the transfers from such accounts that have unexpended balances; now during the last two months of the year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums:

From	Account #	Amount
Worker's Comp O/E	7-01-23-215-200	\$5,000.00
Finance O/E	7-01-20-130-200	\$1,371.00
Total		\$
To		Amount
Bond Principal	7-01-45-920-200	\$1,371.00
Engineer O/E	7-01-20-165-200	\$5,000.00
Total		\$6,371.00

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on 11-20-17.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION NO.: 2017 - #133

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE DESIGNATING SJM RIVERSIDE, LLC AS REDEVELOPER FOR THE PROPERTY DESIGNATED AS BLOCK 904 LOT 1.01 AND BLOCK 1201 LOT 1.02 IN THE "TAUBELS MILL REDEVELOPMENT AREA" AND AUTHORIZING THE TOWNSHIP TO NEGOTIATE A REDEVELOPMENT AGREEMENT WITH THE REDEVELOPER FOR THE REDEVELOPMENT OF BLOCK 904, LOT 1.01 AND BLOCK 1201, LOT 1.02.

WHEREAS, the Township Committee of the Township of Riverside, acting as the Redevelopment Entity ("Committee") designated Block 904, Lot 1.01 and Block 1201, Lot 1.02 ("defined Redevelopment Area") as an area in need of redevelopment and included the Redevelopment Area within the Taubels Mill Redevelopment Area, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, Committee, acting as the Redevelopment Entity, conducted a diligent search for a Redeveloper qualified to redevelop the defined Redevelopment Area; and

WHEREAS, as a result of discussions, meetings, and negotiations between Township officials and SJM Riverside, LLC ("SJM"), Committee hereby desires to designate SJM as Redeveloper for the defined Redevelopment Area conditioned upon negotiation of and entry into a Redevelopment Agreement to be executed by and between SJM and Committee to guide the development of the defined Redevelopment Area; and

WHEREAS, Committee possesses the statutory authority to enter into and execute a Redevelopment Agreement with SJM for development of the Property; and

WHEREAS, SJM, in its role as Redeveloper, will undertake such redevelopment pursuant to a pending Redevelopment Agreement with Committee and in accordance with the "Taubels Mill Redevelopment Plan" and any of its amendments; and

WHEREAS, Committee has determined it is in the best interests of the Township of Riverside and its citizens to designate SJM as Redeveloper for the Property and to commence negotiation of a Redevelopment Agreement with SJM to guide development at the Property.

NOW THEREFORE, BE IT RESOLVED, that Committee authorizes the following:

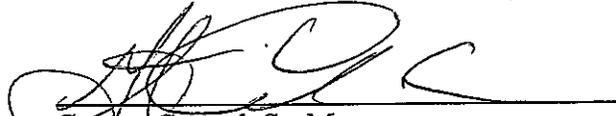
1. The designation of SJM Riverside, LLC, as Redeveloper, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., for the Property as located within the Redevelopment Area
2. Committee to collect or otherwise encourage the payment of any and all funds due under a Redevelopment Agreement, including but not limited to escrow fees to cover the Township's cost of negotiating a potential Redevelopment Agreement and all other cost associated with the redevelopment process.

3. The Mayor or other authorized Township official to negotiate a Redevelopment Agreement with SJM Riverside, LLC for development at the Property and to negotiate an Escrow Agreement with SJM Riverside, LLC to establish an escrow fund to cover the Township's cost of redevelopment.

4. To do all things necessary or appropriate for successful implementation of the redevelopment of the Property within the "Taubels Mill Redevelopment Area" and in accordance with the "Taubels Mill Redevelopment Plan" and any of its amendments.

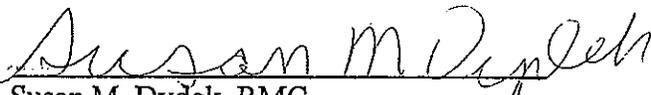
Effective Date: This Resolution shall take effect immediately upon adoption.

Adopted by the Township Committee of the Township of Riverside on this the 20th day of Nov., 2017.


George Conard, Sr, Mayor
Riverside Township

Certification

Susan Dydek, Municipal Clerk of the Township of Riverside, hereby certifies the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington and State of New Jersey, at a meeting held on this the 20th day of Nov 17.


Susan M. Dydek, RMC
Municipal Clerk

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for October 2017: Incidents – 650, Investigations – 112, Adult Arrests Total – 81, Motor Vehicle Summons – 95, Motor Vehicle Accidents – 7, Juvenile Charges – 9, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 1, False Alarm Calls – 16, False Alarm Warning Letters - 1. Chief Eliason reported the opioid epidemic that is plaguing the Township as well and the rest of the State and various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that brush pick up has ended, all of the Township lots have had their grass cut, leaf collection has started and potholes were patched as needed.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Prisco reported on the results of the tax sale and stated that many of the new liens were redeemed immediately after the tax sale. The State Audit of the PD-5s has been completed with some issues that needed to be addressed from past years. The applicable deductions were removed and will be billed back as needed.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that that grant applications for the Bob Kenney Field and the AA Field will be discussed at the December Work Session Meeting.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey reported that the Halloween Trunk or Treat in Riverside was held on October 27, 2017. Mr. Frey thanked the Police Department for an incredible job on the Haunted House Police Station. Mr. Frey also reported that Christmas in Riverside will be held on December 8, 2017.

Mrs. Hatcher addressed Chief Eliason with traffic concerns regarding the Christmas in Riverside Parade. Chief Eliason will contact the Fire Police for assistance with traffic control.

SOLICITOR'S REPORT:

Solicitor Burry had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Inlet Repair Project has begun and all other projects are either complete or are in the process of being completed. The new fencing at the AA Field was discussed, that the 5 foot fence was installed because it is more desirable in a residential neighborhood. Also, the AA Field did receive another Municipal Grant.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher, approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Frey and Mr. Prisco to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion

- 1) Richard Naylor – Hancock Street – Mr. Naylor stated that there was no meeting last Monday for the Planning Board. Mr. Naylor said that the concrete grates are a mess on Middleton and Hancock Streets. Administrator Jack stated that the contractor is not finished with the project and she will let the Engineer know to inspect the grates. Mr. Naylor questioned the painting of the curb in front of his house. Administrator Jack stated that the curb will be painted in the spring. Mr. Naylor also questioned leaf pick-up, the boy scouts food collection, and a property on E. Hancock Street.

In seeing that no other members of the Public wished to speak, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Frey and Mrs. Hatcher that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk