

Monday Evening
Riverside, NJ
January 22, 2018
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 4, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2018.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL CURRENT MEMBERS:

Mr. Miller – present, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Police Chief William Eliason, Administrator Meghan Jack and Attorney James Grace.

CORRESPONDENCE:

- 1) Robert R. Prisco – Letter of Resignation from the Township Committee due to an appointment as a Workers' Compensation Judge. **Motion made by Messrs. Frey and Kimble to accept the resignation of Committeeman Robert Prisco carried.**
- 2) Riverside Republican Committee – Submission of names to fill the vacancy on the Township Committee.

ACTION ITEM:

- 1) **Motion made by Messrs. Frey and Miller to appoint Frederick Michael Hart to the Township Committee to fill a vacancy which was created by the resignation of Robert R. Prisco. Said appointment will expire December 31, 2018. Upon roll call the vote was as follows: Ayes – Messrs. Frey, Miller, Kimble and Mrs. Hatcher. Nays – None. Motion carried.**

OATH OF OFFICE

Municipal Clerk Dydek administered the Oath of Office to Frederick Michael Hart.

Mr. Frey made a motion to recess at 7:05pm seconded by Mr. Kimble carried.

Mr. Frey made a motion to reopen the meeting at 7:10 seconded by Mrs. Hatcher carried.

ROLL CALL ALL MEMBERS

Mr. Hart – present, Mr. Miller – present, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Police Chief William Eliason, Administrator Meghan Jack and Attorney James Grace.

APPROVAL OF MINUTES:

Motion made by Mr. Frey and Mrs. Hatcher that the minutes of the Work Session Meeting of December 18, 2017 be approved as written. Upon roll call the vote was as follow: Ayes – Mrs. Hatcher and Mr. Frey. Nays – None. Abstain – Messrs. Hart, Miller and Kimble. Motion carried.

Motion made by Mr. Frey and Mrs. Hatcher that the minutes of the Regular Meeting of December 18, 2017 be approved as written. Upon roll call the vote was as follow: Ayes – Mrs. Hatcher and Mr. Frey. Nays – None. Abstain – Messrs. Hart, Miller and Kimble. Motion carried.

Motion made by Mr. Frey and Mr. Miller that the minutes of the Reorganization Meeting of January 3, 2018 be approved as written. Upon roll call the vote was as follow: Ayes – Messrs. Frey, Miller, Kimble and Mrs. Hatcher. Nays – None. Abstain – Mr. Hart. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Kimble and Mr. Miller to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

Mr. Frey and Mr. Kimble made a motion to approve Ordinance 2018 - #1 entitled, "RIVERSIDE TOWNSHIP ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK" on the first reading. Upon roll call the vote was as follows: Ayes - Messrs. Frey, Kimble, Miller, Hart and Mrs. Hatcher. Nays –None. Abstain – None. Motion carried.

Motion carried.

CONSENT AGENDA

Mr. Kimble made a motion, seconded by Mr. Frey that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- | | |
|------------|--|
| 2018 - #25 | Township of Riverside – Budget Transfers. |
| 2018 - #26 | Handicapped Parking Space Approval. |
| 2018 - #27 | A Resolution of the Township Committee Authorizing the Appointment of a Special Enforcement Law Officer. |
| 2018-#28 | A Resolution of the Township Committee Authorizing the Appointment of a Special Enforcement Law Officer. |
| 2018-#29 | A Resolution of the Township of Riverside Authorizing a Change Order to the 2017 NJDOT Municipal Aid (Contract -1) Taylor, Filmore and Hooker Street Improvements Contract NO. RSTP 1701 Base Bid 2. |
| 2018 - #30 | A Resolution of the Township of Riverside Authorizing a Change Order to the 2016 NJDOT Municipal Aid Washington, Taylor, and Hooker Street Improvements Contract NO. RSTP 1701 Base Bid 1. |
| 2018 - #31 | Resolution Authorizing the Cancellation of Taxes for a Tax Exempt Property. |

ACTION:

- 1) **Mr. Miller made a motion** authorizing the approval to enter into a Work Occupational & Employee Health Service Agreement with Virtua Health Inc. **seconded by Mr. Kimble carried.**
- 2) **Mr. Frey made a motion to table** the authorization to approve a Peddler/Solicitor License for Robert N. Mendel to sell Solar Systems **seconded by Mr. Hart carried.**
Motion tabled.
- 3) **Motion made by Messrs. Miller and Kimble** to accept resignation from the Planning Board submitted by Mayor Lorraine M. Hatcher. **Upon roll call the vote was as follows: Ayes – Messrs. Miller, Kimble, Hart and Mrs. Hatcher. Nays – Mr. Frey. Abstain – None. Motion carried.**
- 4) Authorization to approve the following appointments to the Planning Board: Class I – Jason Frey, Class III – Fredrick “Mike” Hart, Class IV – Robert Giovanetti **made on motion by Messrs. Frey and Hart carried.**

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2018-#25

WHEREAS, there are certain 2017 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

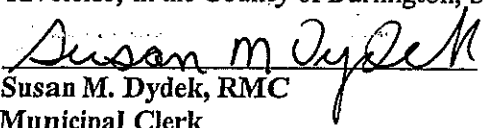
WHEREAS, there are other 2017 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-58 provides for the transfers from such accounts that have unexpended balances; now during the last two months of the year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums AS OF 12/31/2017:

From	Account #	Amount
Admin O/E	7-01-20-100-200	99.50
Vital Statistics O/E	7-01-20-125-200	497.26
Assessment of Taxes O/E	7-01-20-150-200	.04
Legal O/E	7-01-20-155-200	4159.67
Uniform Fire O/E	7-01-25-266-200	1000.00
Streets & Roads S/W	7-01-26-290-100	3590.68
Total		\$9,347.15
To		Amount
Admin S/W	7-01-20-100-100	99.50
Vital Statistics S/W	7-01-20-125-100	497.26
Assessment of Taxes S/W	7-01-20-150-100	.04
Engineer O/E	7-01-20-165-200	3088.46
Planning S/W	7-01-21-180-100	.20
Planning O/E	7-01-21-180-200	1071.01
Uniform Fire S/W	7-01-25-266-100	1000.00
Streets & Roads O/E	7-01-26-290-200	1516.18
Building & Grds O/E	7-01-26-310-200	1191.67
Vehicle Mtn. O/E	7-01-26-315-200	882.83
Total		\$9,347.15

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on JAN. 22, 2018.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #26

HANDICAPPED PARKING SPACE APPROVAL

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
N. Fairview Street	213	Samantha L. Fritz PD - approved
New Jersey Avenue	300	Fusco, Joseph PD - approved

RESOLUTION 2018 -#27

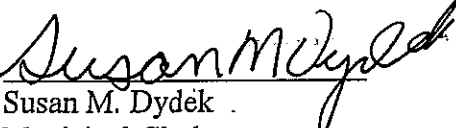
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A SPECIAL ENFORCEMENT LAW OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of a Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED, that Robert Settimio is hereby appointed as a Special Law Enforcement Officer for the Riverside Police Department retroactive back to January 1, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 22ND day of January 2018.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2018 -#28

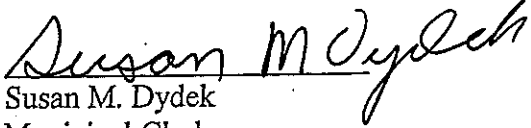
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A SPECIAL ENFORCEMENT LAW OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of a Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED, that Michael Megara is hereby appointed as a Special Law Enforcement Officer for the Riverside Police Department retroactive back to January 1, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 22ND day of January 2018.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2018-#29

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE ORDER TO THE 2017 NJDOT MUNICIPAL AID (CONTRACT - 1) -TAYLOR, FILMORE AND HOOKER STREET IMPROVEMENTS CONTRACT NO. RSTP 1701
BASE BID 2.

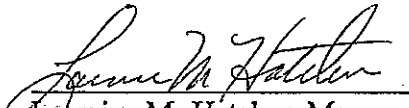
WHEREAS, the Township of Riverside awarded a contract to Paving Plus, LLC; and

WHEREAS, in accordance with the project Supplementary Specification, the Change Order is for final quantity as-built adjustments; and

WHEREAS, the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #1 (reduction): \$5,580.90
Amended Contract Amount: \$106,209.60

Adopted at the regular meeting of the Riverside Township Committee on January 22, 2018.


Lorraine M. Hatcher, Mayor


Susan M. Dydek RMC
Township Clerk

RESOLUTION 2018-#30

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE ORDER TO THE 2016 NJDOT MUNICIPAL AID WASHINGTON, TAYLOR AND HOOKER STREETS CONTRACT NO. RSTP 1701 BASE BID 1.

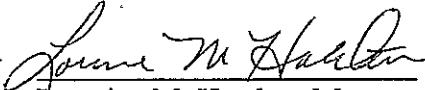
WHEREAS, the Township of Riverside awarded a contract to Paving Plus, LLC; and

WHEREAS, in accordance with the project Supplementary Specification, the Change Order is for final quantity as-built adjustments; and

WHEREAS, the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #1 (increase): \$14,103.00
Amended Contract Amount: \$213,977.00

Adopted at the regular meeting of the Riverside Township Committee on January 22, 2018.


Lorraine M. Hatcher, Mayor


Susan M. Dydek RMC
Township Clerk

**TOWNSHIP OF RIVERSIDE
RESOLUTION 2018-#31**

Resolution Authorizing the Cancellation of a Taxes for a Tax Exempt property

*Frederick R. Powell Jr
Located at Block 2401 Lot 12 Tax Year 2017 and
Thereafter and Refunding Taxes Paid*

WHEREAS, the Riverside Tax Assessor of the Township of Riverside advises to the Mayor and Township Committee that the following 2017 taxes can be cancelled pursuant to NJSA 54:4-3.6c.

WHEREAS, Riverside Tax Assessor and Tax Collector have also approved the refunding of taxes already paid from November 21, 2017 the effective date of approval.

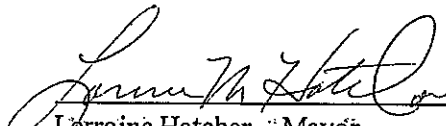
4th quarter 2017 property and county taxes in the amount of \$687.86.

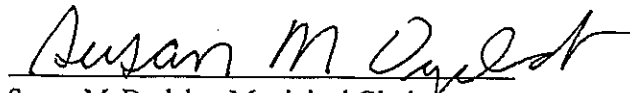
NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the following property have any and all taxes billed be cancelled as of the January 1, 2018:

Block 2401 Lot 12
Frederick R. Powell, Jr.
2017 4th Quarter - \$687.86
Date of ownership: 11/21/17

Refunded to Frederick Powell, Jr.
191 Greenwood Rd
Riverside, NJ 08075

~~**BE IT FURTHER RESOLVED**~~ that copies of said resolution be forwarded to the Tax Collector, the Treasurer and the County Board of Taxation for their information and any appropriate action.


Lorraine Hatcher - Mayor


Susan M. Dydek - Municipal Clerk

- 5) Authorization to appoint Frederick Michael Hart as Revenue and Finance Chairman and Recreation Vice-Chairman made on **motion by Miller and Kimble carried.**

SHADE TREE COMMITTEE REQUEST

None..

CORRESPONDENCE

- 1) Municipal Excess Liability Joint Insurance Fund – MEL Annual Report.
- 2) Burlington County Municipal Joint Insurance Fund - 2017 State of the Fund Report.
- 3) State of New Jersey, Department of Community Affairs – Small Cities Interim Monitoring Visit.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for December 2017: Incidents – 559, Investigations – 90, Adult Arrests Total – 64, Motor Vehicle Summons – 112, Motor Vehicle Accidents – 17, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 13, False Alarm Warning Letters - 0. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Hatcher reported the Delran Emergency Squad for December 2017: Medical Emergencies – 61, Motor Vehicle Accidents – 2, Fire Stand Bys – 3, Non-Emergency Transports - 3, Patients transported to the hospital – 39 and Patients refused treatment & transportation – 22.

DEPARTMENT OF PUBLIC WORKS:

Mr. Frey reported that Christmas tree pick up will continue until January 26, 2018. Pot holes are continuing to be filled. 2,720 cubic yards of leaves have been picked up. There was a very serious truck fire concerning one of the Public Works trucks. The Public Works yard is open every fourth Saturday from 10:00am – 2:00pm. Mr. Miller questioned if the remaining trucks have been inspected. Administrator Jack stated that all the trucks are inspected and explained that a member of the Fire Department was with the Public Works Employee when the incident occurred and stated that the truck smelled like an electrical fire, then employee returned the truck to the Public Works Yard. Mr. Miller questioned if the Public Works Department have any remaining trucks with the same make, model and year? Administrator Jack answered in the negative. Mr. Frey thanked Burlington County for donating a truck to the Township to use.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Hart had no report.

DEPARTMENT OF RECREATION:

Mr. Kimble had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Miller reported that he is working on scheduling many events for the future.

SOLICITOR'S REPORT:

Solicitor Grace briefly reported on the Hospital property, and explained that the Township can file a delay for the Sheriff's Sale if one is needed.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Township is moving forward with the budget process. The Township is continuing with the Public Works services and is currently working on a schedule for street sweeping.

Motion made by Mr. Frey, seconded by Mr. Miller, approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Kimble and Mr. Hart to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Hatcher opened the Public Portion

- 1) Brittney Rae – 128 Delaware Avenue – Ms. Rae stated that there is graffiti on her street and questioned when it would be removed. The graffiti is approximately near 124 Delaware Avenue. Ms. Rae also suggested that Police Incidents be listed on the Police Public Media Sites. Chief Eliason stated that he would like to concentrate on the positive things that are happening in the Township.

In seeing that no members of the Public wishing to speak, motion made by Mr. Frey and Mr. Kimble carried: Public Portion be closed.

RESOLUTION 2018 - #32
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

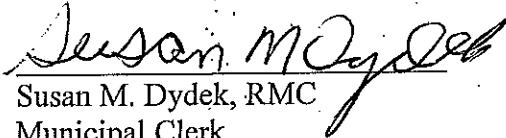
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on January 22, 2018, that an Executive Session closed to the public shall be held during a Special Meeting of the Township Committee on January 22, 2018 in the Township Administrative Office Building, 237 S. Pavilion Avenue Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Special Meeting held on January 22, 2018.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION:

Mr. Frey made a motion to adopt Resolution 2018-#32 entitled, "**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-1.**" seconded by Mr. Hart. Upon roll call, the vote was as followed: Ayes – Messrs. Frey, Hart, Miller, Kimble and Mrs. Hatcher. Nays – None. Motion carried.

Motion made by Mr. Frey and Mr. Miller to reopen the meeting carried.

There being no further business to attend to, motion made by Mr. Kimble and Mr. Hart that the meeting be adjourned, and so declared by Mayor Hatcher.


Susan M. Dydek, RMC
Municipal Clerk