

Monday Evening
Riverside, NJ
March 20, 2017
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2017.
2. Written notice was delivered to the Burlington County Times on January 4, 2017 and the Courier Post on January 4, 2017.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2017.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Bienkowski, Frey, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Douglas Burry, Police Chief William Eliason and Administrator Meghan Jack. Mr. Prisco was not in attendance.

Mr. Prisco arrived at 7:15pm

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Bienkowski that the minutes of the Work Session Meeting of February 27, 2017, the Regular Meeting of February 27, 2017 and the Closed Session Minutes of February 27, 2017 be approved as written carried.

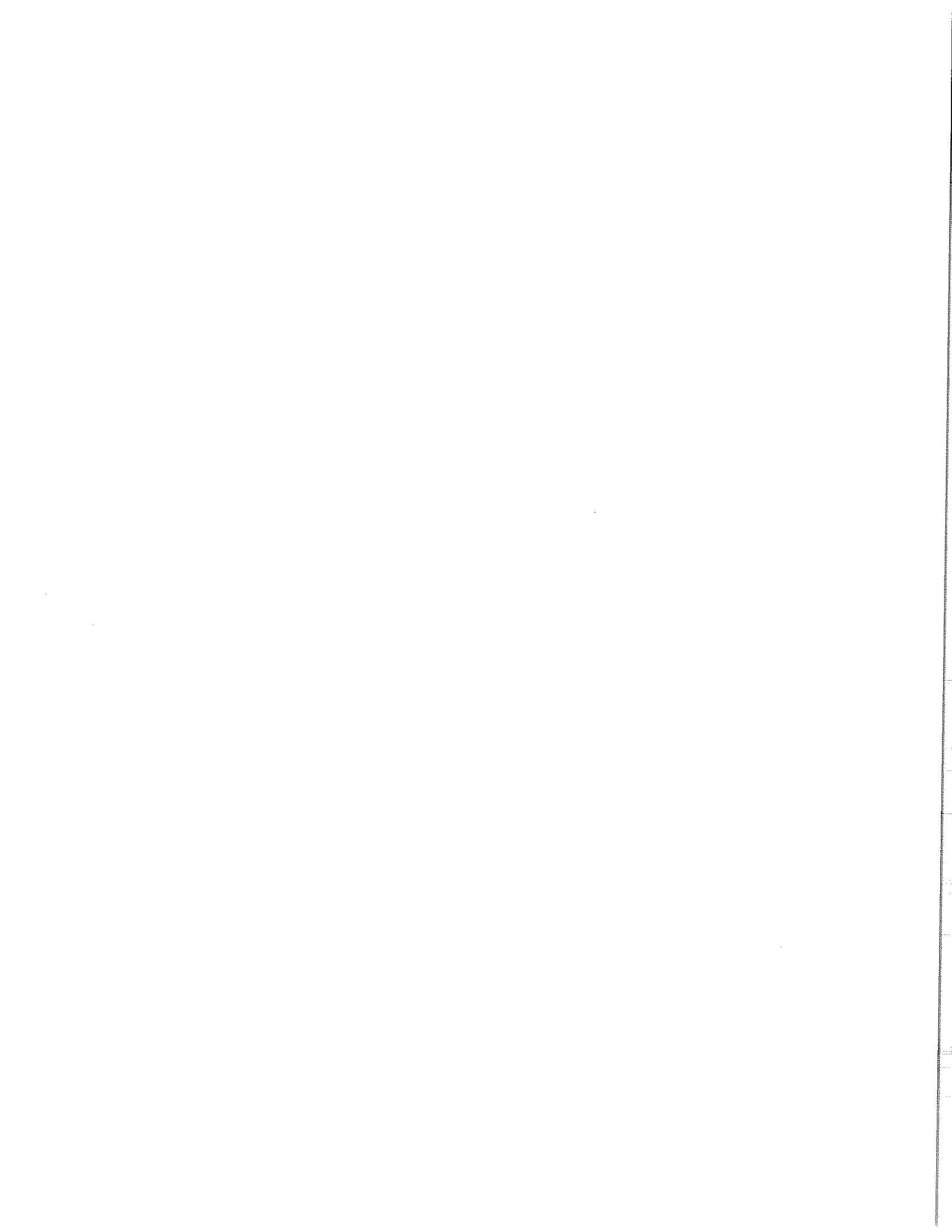
OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Bienkowski and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of February 27, 2017 and notice of pending Ordinance along with summary was published in the Burlington County Times on March 3, 2017. **Ordinance 2017 - #2 entitled, "AMENDING CHAPTER 243 OF THE TOWNSHIP CODE ENTITLED, "VEHICLES AND TRAFFIC."** Mayor Conard opened the Public Portion.



Hearing nothing from the public, **motion made by Mr. Bienkowski and Mrs. Hatcher that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard. Nays – None. Abstain – None. Motion carried.**

Motion made by Mrs. Hatcher, seconded by Mr. Frey that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

CONSENT AGENDA:

Mr. Bienkowski made a motion, seconded by Mrs. Hatcher that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- | | |
|------------|--|
| 2017 - #47 | Township of Riverside
Budget transfers. |
| 2017 - #48 | Introduction of Municipal Budget |
| 2017 - #49 | Appointment of Fire Police. |
| 2017 - #50 | A Resolution of the Township of Riverside authorizing the execution of a General Release and Settlement Agreement. |
| 2017 - #51 | A Resolution authorizing the Township of Riverside to execute an Agreement with Burlington County for Cooperative Participation in the Community Development Act of 1974. |

ACTION:

- 1) Authorization to approve a request from Brandon Lindeman to hold group fitness training sessions at the Spring Garden Park on Saturdays and Sundays from 11:15am to 12:30pm beginning retroactive to March 11, 2017 **approved on motion by Mrs. Hatcher and Mr. Frey carried.**
- 2) **Mr. Bienkowski made a motion** authorizing to approve a Peddlers/Solicitors License for Patrick Bjornson and Alena Galley to sell Mr. Softee Ice Cream products **seconded by Mrs. Hatcher carried.**
- 3) **Mr. Bienkowski and Mrs. Hatcher made a motion** authorizing to approve a Blue Light Permit for Gregory Mushinski Jr. a member of the Riverside Fire Company.

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2017-#47

WHEREAS, there are certain 2016 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

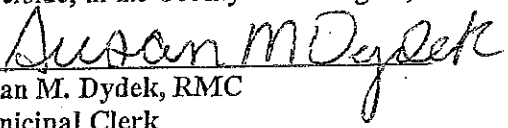
WHEREAS, there are other 2016 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-59 provides for the transfers from such accounts that have unexpended balances; now during the first three months of the succeeding year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums be transferred:

From	Account #	Amount
Electricity O/E	6-01-31-430-200	\$4,599.70
Total		\$4,599.70
To		Amount
Street Lighting O/E	6-01-31-435-200	\$4,535.65
Court O/E	6-01-43-490-200	\$64.05
Total		\$4,599.70

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on March 20, 2017.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION NO. 2017-#48

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING THE INTRODUCTION OF 2017 MUNICIPAL BUDGET

RESOLUTION 2017 -#49A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE APPOINTING FIRE POLICE
IN THE TOWNSHIP OF RIVERSIDE

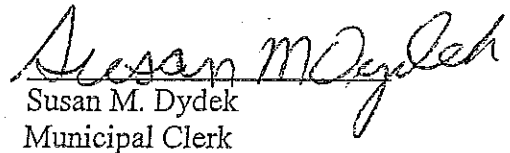
WHEREAS, the Township Committee of the Township of Riverside has determined a need for Fire Police in the Township of Riverside; and

WHEREAS, the Riverside Fire Company has provided the Township Clerk of the Township of Riverside with a list of persons that have successfully completed the Emergency Service Training to procure the designation of Basic Fire Police.

NOW, THEREFORE, BE IT RESOLVED, that the following person be appointed as Fire Police in the Township of Riverside: Michael J. Binnig

By Order of the Riverside Township Committee.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a Regular Meeting held on the 20th day of March, 2017.


Susan M. Dydek
Municipal Clerk

RESOLUTION NO. 50 - 2017

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING
THE EXECUTION OF A GENERAL RELEASE AND
SETTLEMENT AGREEMENT**

WHEREAS, on or about November 7, 2016, Richard Rivera and Glenda Davis, researchers at Seton Hall University's Civil Rights Protection Project ("Rivera and Davis"), submitted a request for documents, including via the Open Public Records Act (N.J.S.A. 47:1A-1 *et seq.*) to the Township of Riverside and its police department (the "Township") for production of those documents; and

WHEREAS, on or about November 18, 2016, the Township did so respond to that request via email and provided documentation; and

WHEREAS, Rivera and Davis instituted a civil action seeking to enforce alleged rights in the case styled Rivera, Davis v. Township of Riverside, Susan M. Dydek, in Her Official Capacity as Municipal Clerk and Records Custodian for Riverside Township and Chief William T. Eliason in His Official Capacity as Records Custodian for Riverside Township Police Department, Superior Court of New Jersey, Burlington County, BUR-L-21-71 (the "Civil Action"); and

WHEREAS, in that Civil Action it is alleged that the Township of Riverside violated the Open Public Records Act; and

WHEREAS, Rivera and Davis has agreed to release, settle, and compromise all claims which they had, have, or could have had against each other arising from the claims and allegations raised or which could have been raised by any party in the Civil Action;

NOW THEREFORE BE IT RESOLVED by the Committee for the Township of Riverside, County of Burlington, State of New Jersey as follows:

1. The Council for the Township of Riverside hereby authorizes a settlement of all claims in the Civil Action, Rivera, Davis v. Township of Riverside, Susan M. Dydek, in Her Official Capacity as Municipal Clerk and Records Custodian for Riverside Township and Chief William T. Eliason in His Official Capacity as Records Custodian for Riverside Township Police Department, Superior Court of New Jersey, Burlington County, BUR-L-21-17, without any admission of liability on the part of the Township for a payment of \$2,500.00;
2. The Mayor, the Municipal Clerk, the Solicitor and any other applicable representatives for the Township of Riverside are

hereby authorized and directed to execute a release substantially similar to the form attached hereto and subject to further approval and amendments by the officer of the Solicitor;

3. The Township CFO and/or Treasurer are hereby directed to take any further steps to issue payment in relation to this settlement.

RIVERSIDE TOWNSHIP COMMITTEE

RESOLUTION 2017 -#51A RESOLUTION AUTHORIZING THE TOWNSHIP TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974.

BE IT RESOLVED AND ENACT, by the Township Committee of the Township of Riverside, County of Burlington and State of New Jersey to authorize an Agreement with Burlington County for cooperative participation in the Community Development Act of 1974. Township of Riverside; and

SECTION I. Certain Federal Funds are available to Burlington County under Title I of the Housing and Community Development Act of 1987. Public Law 93-383, as amended; and

SECTION II. It is necessary to establish a legal basis for the County and its people to benefit from this Program; and

SECTION III. An Agreement has been proposed under which the Township of Riverside and the County of Burlington in cooperation with the other municipalities will establish an Interlocal Service Program pursuant to N.J.S.A.40:8A-1 et seq.; and

SECTION IV. It is in the best interest of the Township of Riverside that the Agreement entitled, "Agreement between the County of Burlington and certain municipalities located therein for the establishment of a cooperative means of conduction certain community development activities" a copy of which is on file at the Municipal Clerk's Office.

SECTION V. The Township of Riverside shall enter into the Agreement with the County of Burlington mentioned with all supplements and agreements thereto. The Mayor and the Clerk are hereby authorized and directed to execute the Agreement on behalf of the Township of Riverside and affix thereunto the Official Seal.

SECTION VI. All Resolutions or parts of Resolutions which are inconsistent herewith are hereby repealed in the extent of their inconsistency.

SECTION VII. This Resolution shall take effect immediately after passage and publication as provided by law.

3/20/17
Date

Susan M. Dydek
Susan M. Dydek
Municipal Clerk

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) Burlington County Municipal Joint Insurance Fund – 2016 Safety Incentive Program Awards.
- 2) Verizon – Verizon Local Frame Relay & Local ATM service disconnection.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for February 2017: Incidents – 571, Investigations – 92, Adult Arrests Total – 75, Motor Vehicle Summons – 130, Motor Vehicle Accidents – 8, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 10, False Alarm Warning Letters - 0. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Public Works Department will begin brush pick-up every Monday and Friday from April through October, leaf pick-up will begin the second week of April and will continue every Tuesday through Thursday for the month of April. The Public Works Department has been replacing signs throughout the Township, patching potholes, and removed some old playground equipment. A copy of the report is on file in the Office of the Municipal Clerk.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that the Tax Office was focused on the PD5 form and stated that these forms are required to be filed for all residents who receive the \$250.00 Senior Citizen or Disabled Deductions. The total amounts of taxes collected were reported.

The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mrs. Hatcher reported that Opening Day for the RYAA will be on April 8, 2017.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey reported that the Easter Egg Hunt will be on April 1, 2017 and thanked the Riverside Township Junior Committee for volunteering their time.

SOLICITOR'S REPORT:

Solicitor Burry had no report.

MUNICIPAL CLERK'S REPORT:

Municipal Clerk Dydek had no report

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that Budget was introduced and the Adoption is scheduled for April 17, 2017, the street sweeping schedule is currently being developed and that the Phase X of the NJ DOT Grant should begin in March or April.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mrs. Hatcher, seconded by Mr. Frey approving all the reports that were submitted. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Bienkowski and Mrs. Hatcher to approve the bills and expenditures for payment carried.

PUBLIC PORTION


Mayor Conard opened the Public Portion

- 1) **John Countryman – 220 Taylor Street** - Questioned if he can have a copy of the budget, Administrator Jack stated she will have a copy of the budget and will explain it to Mr. Countryman. Administrator Jack stated that the 200 block of Taylor Street will be added as a Base Bid to the current process. Mr. Countryman stated that there are multiple spots that are over 10x10 wide. Administrator Jack stated that the Township is aware of the condition of Taylor Street, and that the application has already been submitted for Washington Street and Hooker Street. Administrator Jack stated that there is a document

that she can show Mr. Countryman that the Engineer produced that ranks the streets in order that need to be repaired.

In seeing that no further members of the Public wished to speak, motion made by Mr. Frey and Mrs. Hatcher carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Frey and Mr. Bienkowski that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk