

Monday Evening
 Riverside, NJ
 July 17, 2017
Regular Meeting
 7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2017.
2. Written notice was delivered to the Burlington County Times on January 4, 2017 and the Courier Post on January 4, 2017.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2017.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Frey, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Douglas Burry, Police Chief William Eliason and Administrator Meghan Jack.

APPROVAL OF MINUTES:

Motion made by Mr. Bienkowski and Mr. Prisco that the minutes of the Work Session Meeting of June 19, 2017 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

Motion made by Mr. Frey and Mrs. Hatcher that the minutes of the Regular Meeting of June 19, 2017 and the Closed Session Meeting of June 19, 2017 be approved as written carried.

Motion made by Mrs. Hatcher and Mr. Bienkowski that the minutes of the Special Meeting of June 27, 2017 and the Closed Session Meeting of June 27, 2017 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski and Conard. Nays – None. Abstain – Mr. Frey. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Frey and Mr. Bienkowski to close Public Portion (Agenda Items Only) carried.**

RESOLUTION 2017 - #87Resolution Requesting Approval of Items of Revenue and AppropriationIn accordance N.J.S.A. 40A: 4-87:Clean Communities 2017

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, THE Director may also approve the insertion of an item of appropriation for the equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$15,573.47, which is now available from the Solid Waste Administration.

BE IT FURTHER RESOLVED, that the sum of \$15,573.47 is hereby appropriated under the caption:

Clean Communities Grant

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a resolution adopted by the Committee of the Township of Riverside, in the County of Burlington, State of New Jersey.


Susan M. Dydek, RMC
Municipal Clerk

Date: July 17, 2017

RESOLUTION 2017-#88A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE
ORDER TO THE DIGITIZING THE TAX MAPS.

WHEREAS, the Township of Riverside awarded a contract to Environmental Resolutions Inc.;
and

WHEREAS, the original price was given based on the assumption that the digitizing would
entail no more than three years of updates and it appears that it will require nearly twenty years
of updates; and

WHEREAS, the Riverside Township Committee wish to approve the following change to the
original contract:

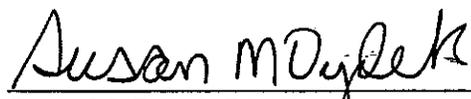
Change Order #1 (increase): \$12,000.00

Amended Contract Amount: \$45,000.00

Adopted at the regular meeting of the Riverside Township Committee on July 17, 2017.



George Conard, Mayor



Susan M. Dydek RMC

Township Clerk

RESOLUTION 2017 - #89
CONSTRUCTION OFFICE OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the record and check drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Premier Security (For Riverside Twp. School Dist.)	\$162.00	64 Main St. Suite 104 Matawan, NJ 07747	School exempt from Township fees

RESOLUTION 2017 - #90
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AMENDING THE
2017 FEE SCHEDULE.

WHEREAS, Chapter 150 currently provides for provisions allowing for the levying of annual fees; and

WHEREAS, the Township Committee wishes to amend this provision to allow for an increase in certain annual fees;

NOW, WHEREFORE, BE IT HEREBY ORDAINED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Chapter 150 is hereby amended as follows:

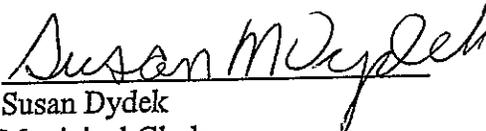
150-131. Construction Code, Uniform.

(c) Departmental (enforcing agency) fees shall be as follows:

2. The basic construction permit fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and rating of electrical devices, the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates and/or the applicable flat fees as provided herein plus any special fees.

v. The fee for a mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be \$55.00 for the first device and \$20.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on July 17, 2017.


Susan Dydek
Municipal Clerk

RESOLUTION 2017 - #91
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

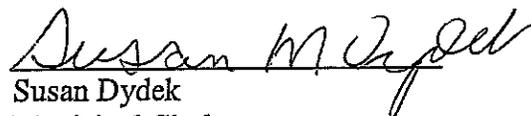
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on July 17, 2017.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2017-#91

The amount of \$100.00 shall be charged to the following addresses:

555 Fairview Street – Block 2105, Lot 4
557 Fairview Street – Block 2105, Lot 5

The amount of \$1500.00 shall be charged to the following addresses:

126 Zurbrugg Way – Block 3204, Lot 1

RESOLUTION 2017-#92A RESOLUTION OF THE TOWNSHIP COMMITTEE AMENDING THE
TOW FEE SCHEDULE

WHEREAS, pursuant to Ordinance 2006-03, the Township of Riverside adopted a towing policy consistent with N.J. State Statutes by providing a rotating basis of qualified towers; and

WHEREAS, Ordinance 2006-03 codified by the Township of Riverside Code 238-6B provides that charges, fees and rates for vehicles to be towed and stored are to be kept on file and can be amended by future resolution of the Governing Body; and

WHEREAS, the Governing Body of the Township of Riverside has reviewed the applicable towing rates and desires to keep the appropriate towing fees comparable to that of other neighboring municipalities, wishes to ensure the quality of all towing companies which are qualified pursuant to the Township Ordinance and keep such quality to ensure the proper health, safety, welfare and ensure that the property of the citizens of the Township of Riverside is furthered by keeping such towing practices and rates in a comparable fashion to ensure the quality of work under the towing ordinance.

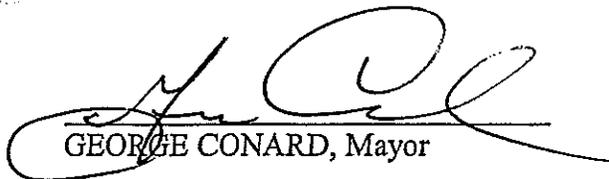
NOW, THEREFORE, BE IT RESOLVED by the Township Committee for the Township of Riverside, in the County of Burlington, State of New Jersey, that the tow fee schedule shall be amended as follows:

1. Flatbed and towing service pursuant to this chapter which will include all towing/winching, labor and cleanup costs associated with removal of the vehicle.

A. for any towing service requested for all passenger automobiles, regardless of weight and for all motorcycles, motor scooters, mopeds and trucks under 2.5 tons, the fees shall be as follows:

- (1) Monday - Friday, 8:00 a.m. - 5:00 p.m.: \$ 115.00
- (2) Monday - Friday, After 5:00 p.m.: \$ 130.00
- (3) Saturday and Sunday: \$ 130.00

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on July 17, 2017.



GEORGE CONARD, Mayor



SUSAN DYDEK, Municipal Clerk

RESOLUTION 2017 - #93
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR THE PHASE X ROADWAY RECONSTRUCTION PROJECT.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the Phase X Roadway Reconstruction Project; and

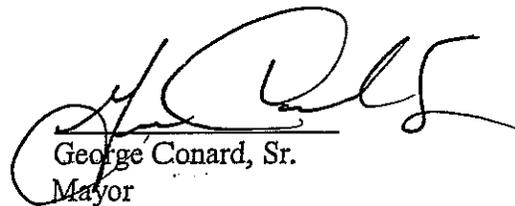
WHEREAS, bids have been received from the following for the same in accordance with the request:

<u>COMPANY</u>	<u>BASE BID 2</u>
Paving Plus, LLC	\$111,790.55
Cardinal Contracting Co, LLC	\$174,550.00

WHEREAS, the bid of Paving Plus, LLC, totaling \$111,790.50, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Paving Plus, LLC.

Adopted the 17th day of July 2017 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan Dydek, RMC
Municipal Clerk

PROCLAMATION:

Motion made by Mrs. Hatcher to approve a proclamation entitled, "HONORING MICHAEL FERTIG UPON HIS RETIREMENT." seconded by Mr. Prisco. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Abstain – None.

CONSENT AGENDA

Mr. Frey made a motion, seconded by Mrs. Hatcher that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- | | |
|------------|---|
| 2017 - #87 | Resolution Requesting Approval of Items of Revenue and Appropriation in accordance with N.J.S.A.40A:4-87 Clean Communities 2017. |
| 2017 - #88 | Resolution of the Township of Riverside Authorizing a Change Order to the Digitizing the Tax Maps. |
| 2017 - #89 | Construction Office Overpayment |
| 2017 - #90 | A Resolution of the Township of Riverside amending the 2017 Fee Schedule. |
| 2017 - #91 | A Resolution of the Township of Riverside authorizing the Tax Collector to Place Municipal Lien Against Certain Blocks and Lots. |
| 2017 - #92 | A Resolution of the Township of Riverside amending the Tow Fee Schedule. |
| 2017 - #93 | A Resolution of the Township of Riverside awarding the Contract for the Phase X Roadway Reconstruction Project. |

ACTION:

- 1) Authorization to apply for and submit the necessary documents for the Michael L. Tarentino Community Policing Grant **approved on motion by Mrs. Hatcher and Mr. Frey carried.**
- 2) **Mr. Frey made a motion** authorizing to approve a request for a payment plan for a Landlord Registration for Rosaria Viana **seconded by Mr. Prisco carried.**

- 3) **Mrs. Hatcher made a motion** authorizing to approve an Agreement to Provide School Resource Officer with the Riverside Township Board of Education **seconded by Mr. Frey carried.**
- 4) **Mrs. Hatcher and Mr. Frey made a motion** to hire John Jenkins as a Part – Time Street Sweeper Operator for the Public Works Department **carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) State of New Jersey, Department of Transportation – Safe Routes to School Grant Denial.
- 2) Environmental Resolution Inc. – Tax Map Update.
- 3) Environmental Resolutions Inc. – PSE&G Riverside Substation Performance Guarantee Reduction.
- 4) PS&S – Notice of Submission of NJDEP Multi-Permit Application Camelot at Riverside.
- 5) Thank you for award – Tsagan Rutinow.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for June 2017: Incidents – 635, Investigations – 107, Adult Arrests Total – 81, Motor Vehicle Summons – 158, Motor Vehicle Accidents – 8, Juvenile Charges – 2, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 1, False Alarm Calls – 10, False Alarm Warning Letters - 1. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Public Works Department is picking up the brush, cutting the AA Field and Bob Kenney Fields now that school is out and patching manholes. Bagged grass pick-up will be the second and fourth Wednesdays of the month, the Town Wide Clean – Up Day was held on June 23rd and June 24th and it was successful.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported the third quarter tax payment will be due August 1, 2017 with a ten day grace period. The County Tax Appeals are in and the applicable accounts will be adjust when the tax rate is set. The adjustments will be applied to the fourth quarter tax payments. The “Senior Freeze” deadline has been extended to October.

DEPARTMENT OF RECREATION:

Mr. Prisco had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey reported that on August 1, 2017, the Terry Noone band will be playing at the Spring Garden Park, the annual Car Show will be held on August 12, 2017 and the next movie night will be on August 3, 2017.

SOLICITOR'S REPORT:

Solicitor Burry had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Estimated Tax Bills were mailed and are due on August 1, 2017 with a grace period until August 10, 2017. The Tree Contractor is currently working in Spring Garden Park.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Frey and Mrs. Hatcher to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion

In seeing that no members of the Public wished to speak, motion made by Mr. Prisco and Mr. Bienkowski carried: Public Portion be closed.

Motion made by Mrs. Hatcher and Mr. Frey to recess the meeting at 7:25pm.

Motion made by Mr. Prisco and Mrs. Hatcher to reopen the meeting at 7:35pm.

RESOLUTION 2017 - #94APPOINTMENT OF A CONFLICT ATTORNEY

WHEREAS, there exists a need for a Conflict Attorney, and

WHEREAS, funds are available for this purpose,

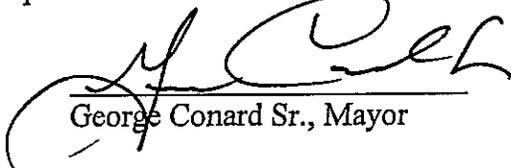
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on June 25, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of July 12, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Long, Marmero for a term commencing on July 17, 2017 and ending on December 31, 2017. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTIONS:

Municipal Clerk Dydek called for nominations of a Conflict Attorney. Mrs. Hatcher nominated Long Marmero.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017-# 94 - APPOINTMENT OF A CONFLICT ATTORNEY.

Mrs. Hatcher made a motion to adopt Resolution 2017-# 94, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Prisco. Nays – None. Abstain – Mr. Conard. Motion carried.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Frey that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk

