

Monday Evening
Riverside, NJ
January 23, 2017
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2017.
2. Written notice was delivered to the Burlington County Times on January 4, 2017 and the Courier Post on January 4, 2017.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2017.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Frey, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Justin Yost, Police Chief William Eliason and Administrator Meghan Jack.

APPROVAL OF MINUTES:

Motion made by Mr. Prisco and Mr. Bienkowski that the minutes of the Work Session Meeting of December 5, 2016, the Work Session of December 19, 2016 and the Regular Meeting of December 19, 2016 be approved as written carried.

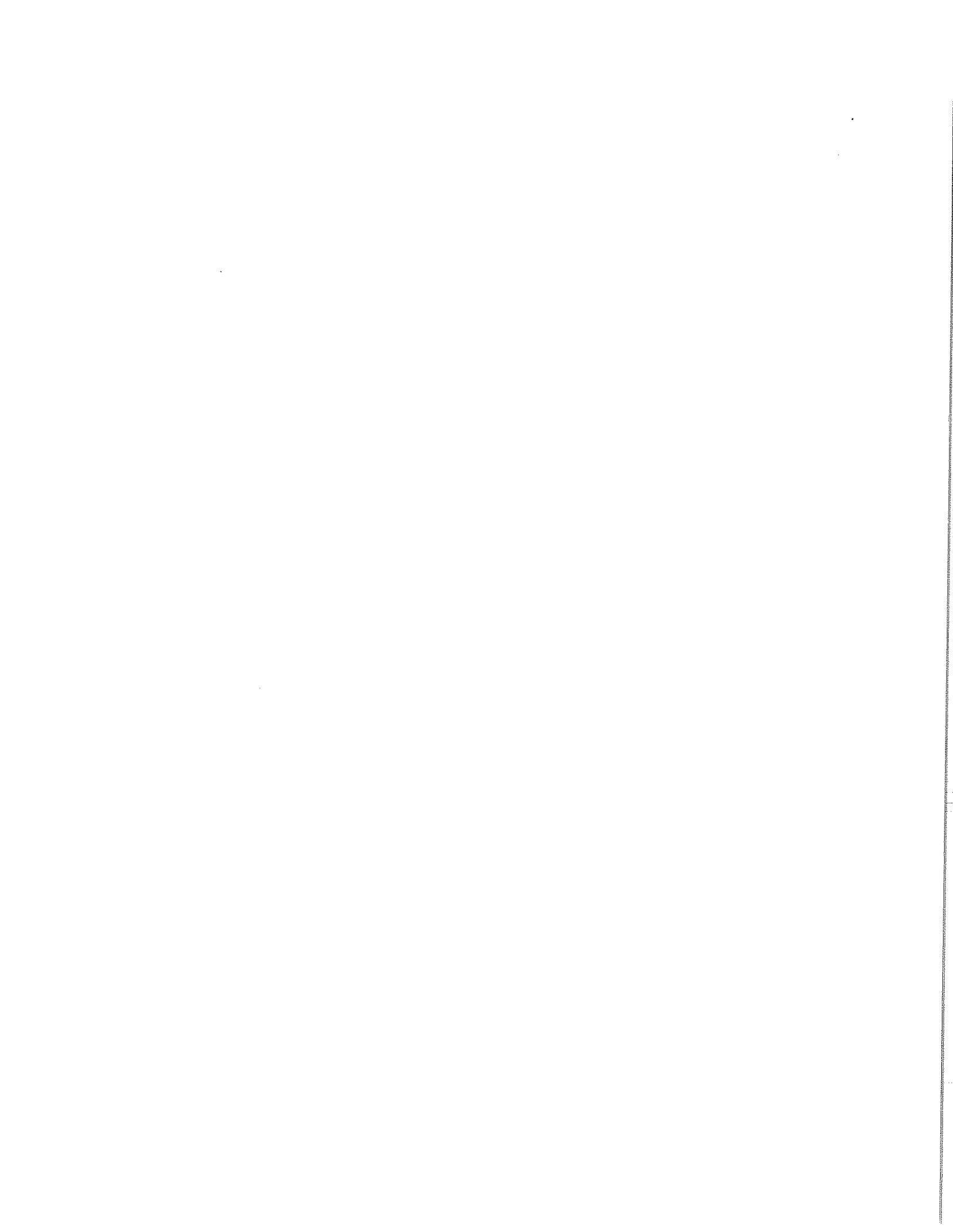
Motion made by Mr. Frey and Mr. Prisco that the minutes of the Special Meeting of December 30, 2016 be approved. Upon roll call, the vote was as follows: Ayes – Messrs. Bienkowski, Frey, Prisco and Conard. Nays - None. Abstain – Mrs. Hatcher. Motion carried.

Motion made by Mrs. Hatcher and Mr. Frey that the minutes of the Reorganization Meeting of January 2, 2017 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, motion made by Mrs. Hatcher and Mr. Frey to close **Public Portion (Agenda Items Only)** carried.



ORDINANCES:

Mr. Bienkowski and Mrs. Hatcher made a motion to approve Ordinance 2017 - #1 entitled, "TOWNSHIP OF RIVERSIDE 2017 BUDGET CAP INCREASE" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays - None. Abstain - None. Motion carried.

CONSENT AGENDA:

Mrs. Hatcher made a motion, seconded by Mr. Prisco that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2017 - #26 - TOWNSHIP OF RIVERSIDE.

2017 - #27 - A RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE OS SALE FOR BLOCK 502, LOT 15.

2017 - #29 - AUTHORIZATION TO APPROVE A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF RIVERSIDE AND THE RIVERSIDE SEWERAGE AUTHORITY.

2017 - #30 - MUNICIPAL ALLIANCE GRANT.

RESOLUTIONS:

Mrs. Hatcher made a motion to adopt Resolution 2017 - #28 - A RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE RIVERSIDE FIRE DISTRICT #1 FOR ENGINEERING SERVICES seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard. Nays - None. Abstain - Mr. Prisco. Motion carried.

Mrs. Hatcher made a motion to adopt Resolution 2017 - #31 – “A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE APPOINTMENT OF A SPECIALENFORCEMENT LAW OFFICER” seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey, Prisco and Conard. Nays None. Abstain – None. Motion carried.

Mayor Conard administered the Oath of Office to Officer Settimio.

Mrs. Hatcher made a motion to adopt Resolution 2017 - #32 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE APPOINTMENT OF A SPECIALENFORCEMENT LAW OFFICER” seconded by Mr. Bienkowski. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey, Prisco and Conard. Nays – None. Abstain – None. Motion carried.

Mayor Conard administered the Oath of Office to Officer Byrnes.

Mr. Bienkowski made a motion to adopt Resolution 2017 - #33 – – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE APPOINTMENT OF A SPECIALENFORCEMENT LAW OFFICER” seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard. Nays – Mr. Prisco. Motion carried.

Mayor Conard administered the Oath of Office to Officer Pettit.

ACTION:

- 1) Authorization to approve the 2017 Safety Contract with the Burlington County Municipal Joint Insurance Fund **made on motion by Mrs. Hatcher and Mr. Bienkowski carried.**
- 2) **Mr. Bienkowski made a motion** authorizing to approve the Burlington County Department of Public Works to perform aerial applications of pesticides for mosquito control over Riverside Township during 2017 **seconded by Mr. Prisco. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco and Conard. Nays – None. Abstain – Mr. Frey. Motion carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) State of New Jersey, Department of Environmental Affairs – Riverside Sewerage Authority Trickling Filter Upgrades.
- 2) New Jersey American Water Company – Changing the levels of its Purchased Water Adjustment Clause and Purchased Wastewater Treatment Adjustment Clause.

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2017-#26

WHEREAS, there are certain 2016 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

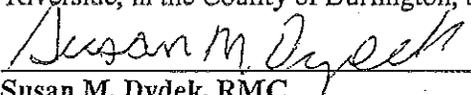
WHEREAS, there are other 2016 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-58 provides for the transfers from such accounts that have unexpended balances; now during the last two months of the year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums be transferred effective 12/31/2016:

From	Account #	Amount
Audit	6-01-20-135-200	\$10,000.00
Tax Salary & Wage	6-01-20-145-100	\$11,401.28
Police Salary & Wage	6-01-25-240-100	\$1,618.26
Total		\$23,019.54
To		Amount
Construction O/E	6-01-22-195-200	\$5,000.00
Legal O/E	6-01-20-155-200	\$200.00
Finance O/E	6-01-20-130-200	\$10,000.00
Vital Statistics	6-01-20-125-100	\$3,866.00
Admin Salary & Wage	6-01-20-100-100	\$99.08
Court Salary & Wage	6-01-43-490-100	\$1,618.26
Court O/E	6-01-43-490-200	\$2,236.20
Total		\$23,019.54

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on 1/23/17.


Susan M. Dydek, RMC
Municipal Clerk

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2017-#27

*A Resolution Authorizing Cancellation Of
Tax Sale Certificate Of Sale For Block 502, Lot 15*

WHEREAS, Block 502 Lot 15 went to tax sale on 9/15/16; and

WHEREAS, Certificate of Sale No. 16-00007 was issued on September 15, 2016 to DSHC Enterprises LLC on Block 502, Lot 15; and

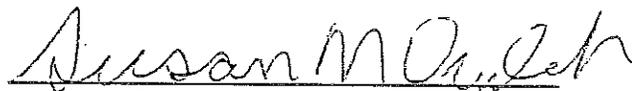
WHEREAS, Riverside Township has a prior municipal lien certificate #14-00010 And the property was erroneously sold at 2016 tax sale and shall be added to Certificate #14-00010.

WHEREAS, lien 2016-0007 should be cancelled. Amount paid at tax sale along with interest and subsequent payments should be refunded to the lien holder, DSHC Enterprises LLC in the amount of \$3864.10;

DSHC Enterprises LLC
P.O. Box 524
Plainsboro, NJ 08536

NOW, THEREFORE, BE IT RESOLVED that Riverside Township Committee hereby authorizes the CFO to refund DSHC Enterprises LLC \$3684.10.


George Conard – Mayor


Susan M. Dydek – Municipal Clerk

RESOLUTION NO. 2017 -#28

RESOLUTION OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY, ACCEPTING AND APPROVING
A SHARED SERVICE AGREEMENT WITH THE RIVERSIDE FIRE DISTRICT #1
FOR ENGINEERING SERVICES

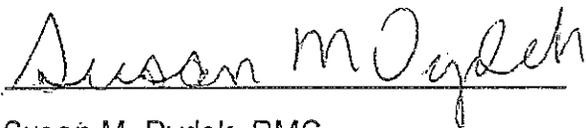
WHEREAS, the Township Committee of the Township of Riverside (hereinafter referred to as "Township") and the Riverside Fire District #1 (hereinafter referred to as "Fire District") wishes to enter into a Shared Service Agreement to share Engineering Services and reduce costs by working together to provide Engineering Services to the Fire District; and

WHEREAS, by entering into the Shared Service Agreement, the Township and the Fire District agree that the shared use of the aforementioned services benefits each public entity.

NOW, THEREFORE, BE IT RESOLVED this 23rd day of January 2017, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey authorizes the aforementioned Shared Services Agreement.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Township Committee of the Township of Riverside at a regular meeting held on the 23rd day of January 2017, a quorum being present and voting in the majority.



Susan M. Dydek, RMC

Municipal Clerk

RESOLUTION 2017 - #29

AUTHORIZATION TO APPROVE A LEASE AGREEMENT BETWEEN THE
TOWNSHIP OF RIVERSIDE AND THE RIVERSIDE SEWERAGE AUTHORITY FOR
THE USE OF OFFICE SPACE.

WHEREAS, the Riverside Sewerage Authority is a public body created for the benefit of providing sewer rentals to the residents and property owners located in the Township of Riverside; and

WHEREAS, the Township of Riverside (hereinafter referred to as "Landlord") is a public body created to fulfill the statutory purposes for the benefit of the residents of the Township of Riverside; and

WHEREAS, among its powers the Landlord may lease real property held in its name; and

WHEREAS, the Landlord owns real property known as 237 S. Pavilion Avenue, which is the Administrative Offices of the Landlord and is used by the Tenant for the same; and

WHEREAS, the State of New Jersey has required that the Landlord formalize a lease with the Tenant.

NOW, THEREFORE BE IT RESOLVED, that the Township of Riverside authorizes a Lease Agreement with the Riverside Sewerage Authority for the provisions of rental of office space.

BY ORDER OF THE RIVERSIDE TOWNSHIP COMMITTEE.


George F. Conard Sr.,
Mayor


Susan M. Dydek, RMC
Township Clerk

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Riverside, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Burlington;

NOW, THEREFORE, BE IT RESOLVED by the Township of Riverside, County of Burlington, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Riverside/Delanco Municipal Alliance grant for fiscal year 2018 in the amount of:

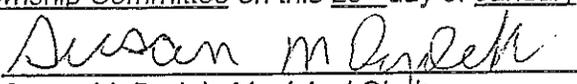
DEDR	<u>\$14,235.00</u>
Cash Match	<u>\$3,558.75</u>
In-Kind	<u>\$10,676.25</u>

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: 
George Conard, Sr., Mayor

CERTIFICATION

I, Susan Dydek, Municipal Clerk of the Township of Riverside, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee on this 23rd day of January, 2017.


Susan M. Dydek, Municipal Clerk

RESOLUTION 2017 -#31

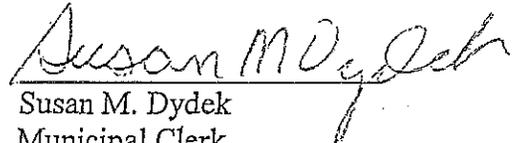
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A SPECIAL ENFORCEMENT LAW OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of a Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED, that Robert Settimo is hereby appointed as a Special Law Enforcement Officer for the Riverside Police Department retroactive back to January 1, 2017.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 23rd day of January 2017.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2017 -#32

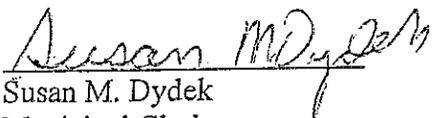
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A SPECIAL ENFORCEMENT LAW OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of a Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED, that Michael Hynes is hereby appointed as a Special Law Enforcement Officer for the Riverside Police Department retroactive back to January 1, 2017.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 23rd day of January 2017.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2017 -#33A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A SPECIAL ENFORCEMENT LAW OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of a Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED, that Shane Pettit is hereby appointed as a Special Law Enforcement Officer for the Riverside Police Department retroactive back to January 1, 2017.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 23rd day of January 2017.


Susan M. Dydek
Municipal Clerk

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for December 2016: Incidents -- 540, Investigations -- 90, Adult Arrests Total -- 71, Motor Vehicle Summons -- 181, Motor Vehicle Accidents -- 4, Juvenile Charges -- 2, Curfew Violations -- 0, Protective Custody -- 0, Stationhouse Adjustments -- 0, Summons for False Alarms -- 3, False Alarm Calls -- 17, False Alarm Warning Letters - 1. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported that the Delran Emergency Squad Report was not submitted.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that Andy Holt, the Supervisor of Public Works Department will give the report. Mr. Holt reported that leaf collection is being performed with no problems, Christmas Trees are being picked up and will continue until the last week of January. The Department is still working on replacing signs and patching roads. The Public Works Garage will be closed the fourth Saturday in January due to the holiday.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that December was a productive month in the Tax Office. The Office was working on finalizing the reports and work for the year 2016, lien redemptions, and finalizing the website.

The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey had no report.

SOLICITOR'S REPORT:

Solicitor Yost reported that Solicitor Saponaro has fielded inquiries on the hospital site and there has been not communication from the third party lien holder or the Federal Government regarding the property.

MUNICIPAL CLERK'S REPORT:

Municipal Clerk Dydek reported that the grace period for the dog and cat license registration has been extended through March 31st 2017.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that all tax and sewer bills are now able to be paid online. Budget preparations are now underway, however the Township is waiting for State Aid figures. The next roadway reconstruction project is under way.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Frey, seconded by Mr. Bienkowski approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mrs. Hatcher and Mr. Frey to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion

- 1) **Richard Naylor** – Questioned if he can change the name of his street because he is having a problem with his mail. The Committee stated that he should contact the Post Office regarding his problems with the mail. Also, he can contact Congressman Mac Arthur's Office with his complaints.

In seeing that no further members of the Public wished to speak, motion made by Mr. Frey and Mrs. Hatcher carried: Public Portion be closed.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Prisco that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk