

Monday Evening
Riverside, NJ
December 19, 2016
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard along with Solicitor Saponaro, Administrator Jack and Municipal Clerk Dydek.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Frey that the minutes of the Work Session Meeting of November 21, 2016, the Regular Meeting of November 21, 2016, the Special Meeting of December 5, 2016 and the Closed Session Meeting of December 5, 2016 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco Bienkowski and Conard. Nays – None. Abstain – None. Motion carried.

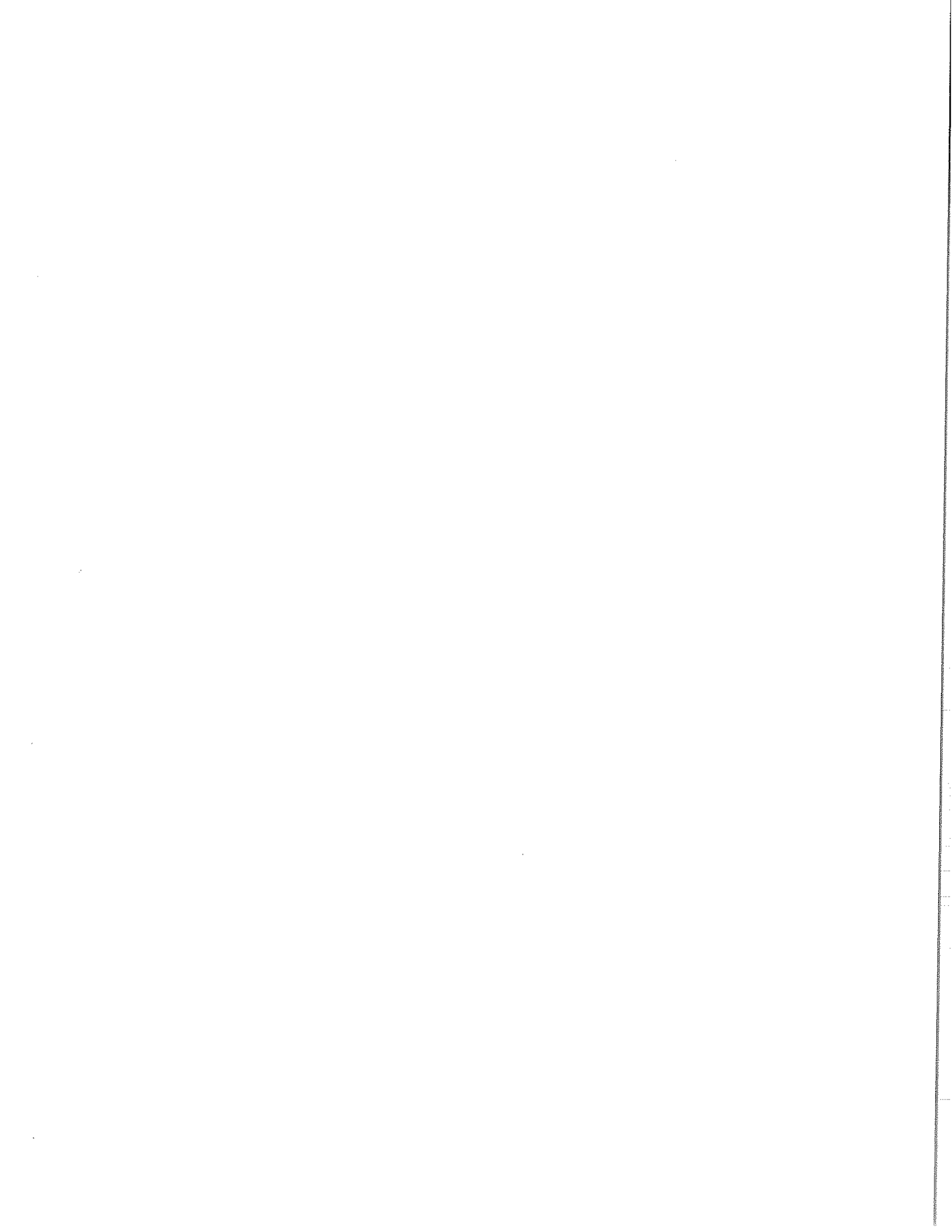
OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the Public Portion for Agenda Items only.

Hearing nothing from the public, **motion made by Mr. Bienkowski and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of November 21, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on December 2, 2016. **Ordinance 2016 - #13 entitled, “An Ordinance of the Township of Riverside amending Chapter 197 of the Codes of the Township of Riverside Regulating Parks and Recreation Areas”**



Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Prisco and Mrs. Hatcher that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.**

Motion made by Mrs. Hatcher, seconded by Mr. Frey that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 21, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on December 2, 2016. **Ordinance 2016 - #14 entitled, “An Ordinance of the Township of Riverside amending Chapter 255 of the Codes of the Township of Riverside entitled, “Zoning.”**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Bienkowski and Mrs. Hatcher that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.**

Motion made by Mr. Frey, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 21, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on December 2, 2016. **Ordinance 2016 - #15 entitled, “An Ordinance of the Township of**

Riverside amending Chapter 66 of the Codes of the Township of Riverside, the Rules and Regulations of the Township of Riverside Police Department.”

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Prisco and Mr. Bienkowski that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.

Motion made by Mrs. Hatcher, seconded by Mr. Bienkowski that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 21, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on December 2, 2016. Ordinance 2016- #16 entitled, “An Ordinance of the Township of Riverside amending Chapter 243 of the Code of the Township of Riverside entitled, “Vehicles and Traffic.”

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Bienkowski and Mr. Prisco that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 21, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times

on December 2, 2016. Ordinance 2016 - #17 entitled, "Ordinance of the Township of Riverside, in the County of Burlington, New Jersey Authorizing the Execution of an Amendment to the Issuance, not to exceed \$1,260,000. Aggregate Principal Amount, of General Obligation Refunding Bonds of the Township to Refund Certain Outstanding Bonds, and Appropriating the Proceeds of such Refunding Bonds to such purpose."

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Bienkowski and Mrs. Hatcher that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Frey, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

Mrs. Hatcher and Mr. Prisco made a motion to approve Ordinance 2016 - #18 entitled, "An Ordinance fixing the compensation of certain Officials and employees of the Township of Riverside, in the County of Burlington, and the State of New Jersey, for the year 2017." on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski, and Conard. Nays –None. Abstain – None. Motion carried.

Mrs. Hatcher and Mr. Prisco made a motion to approve Ordinance 2016 - #19 entitled, "An Ordinance of the Township of Riverside authorizing the sale of property with an address of 409 Pavilion Avenue and more specifically known as Block 602, Lot 3 on the Tax Map of Riverside Township." on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski, and Conard. Nays –None. Abstain – None. Motion carried.

CONSENT AGENDA:

Mrs. Hatcher made a motion, seconded by Mr. Prisco that the consent agenda be approved. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Frey Bienkowski and Conard. Nays – None. Abstain – None. Motion carried.

The following Resolutions were contained in the consent agenda:

- 2016 - #120 **A Resolution Authorizing the Refund of Overpayment of Taxes Paid.**
- 2016 - #121 **A Resolution Authorizing the Execution of Shared Service Agreement with the Township of Willingboro for the Provisions of Animal Control Services for the Calendar Year 2017.**
- 2016 - #122 **A Resolution of the Township of Riverside, State of New Jersey, supporting Senate Bill S981, sponsored by Senator Bob Smith, District 17, (Middlesex and Somerset), Senator Christopher "Kip" Bateman, District 16 (Hunterdon, Mercer, Middlesex and Somerset), and Assembly Bill A2375, sponsored by Assemblyman John F. McKeon, District 27, (Essex and Morris County), Amending The New Jersey "Electronic Waste Management Act."**
- 2016 - #123 **A Resolution of Township of Riverside authorizing the Tax Collector to place Municipal Lien against certain Blocks and Lots.**
- 2016 - #124 **A Resolution of the Township of Riverside authorizing the Chief Financial Officer the "Authority" to pay all bills through the end of the year.**

ACTION:

- 1) Authorization to allowing Verizon permission to locate and operate in the Public Right-of-Ways in Riverside Township by attaching small network nodes to existing and new utility poles. Verizon shall obtain the required site specific consents if required, by the Building/Construction Department **made on motion by Mrs. Hatcher and Mr. Prisco carried.**
- 2) **Mrs. Hatcher made a motion** authorizing to appoint Hugh Mc Curley as Temporary Construction Official and Robert Yearly as Temporary Fire Sub-Code Official retroactive back to December 1, 2016 with a term not to exceed ninety (90) days **seconded by Mr. Frey. Upon roll call the vote was as follow: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Conard. Nays – None. Abstain – Mr. Prisco.**
- 3) **Mr. Prisco and Mrs. Hatcher made a motion** authorizing to accept the resignation of Bradley Regn effective January 1, 2017 as Building Sub-Code Official. Mr. Regn's last day of work will be December 23, 2016 **carried.**
- 4) **Motion made by Mrs. Hatcher** to appoint Hugh Mc Curley as the Temporary Building Sub-Code Official and Inspector effective December 24, 2016 for a term of ninety days **seconded by Mr. Frey carried.**


RESOLUTION 2016-#120
TOWNSHIP OF RIVERSIDE

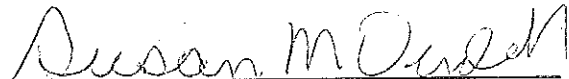
A Resolution Authorizing Refund of Overpayment of taxes paid

WHEREAS, A reduction in value created an overpayment of \$1509.14 on Block 705 Lot 3, 46 Polk Street Riverside, NJ 08075.

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>YEAR REASON</u>
705	3	\$1509.14	Jeffery Fagerstrom 227 Delview Lane Delanco, NJ 08075	Reduction in Value created overpayment.

NOW, THEREFORE, BE IT RESOLVED that Riverside Township Committee hereby authorizes Tax Collector to refund said overpayment.


George Conard - Mayor


Susan M. Dydek - Municipal Clerk

RESOLUTION 2016 - #121
A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICE
AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR THE
PROVISIONS OF ANIMAL CONTROL SERVICES FOR THE CALENDAR
YEAR 2017.

WHEREAS, N.J.S.A. 40A:65-1 et seq. known as the "Uniformed Shared Services and Consolidation Act" authorizes two or more local units to enter an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

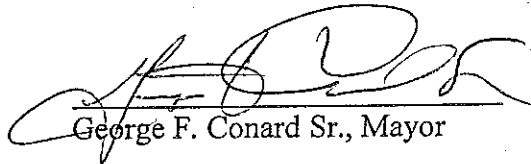
WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Committee of the Township of Riverside and the Township of Willingboro desire to enter into a Shared Services Agreement for the provision of Animal Control Services to the Township of Riverside for a fee of \$14,000.00 and a fee for emergency services in accordance with the agreement attached beginning January 1, 2017 and expiring December 31, 2017; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Riverside and the Township of Willingboro.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement between the Township of Riverside and the Township of Willingboro for the provision of Animal Control Services.

BE IT FURTHER RESOLVED, that copies of this Resolution shall be provided to the Township of Willingboro, the Finance Department and the Police Department for their information and attention.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a regular meeting thereof held on December 19, 2016.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2016 - #123
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

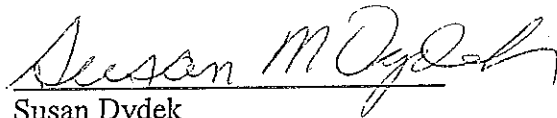
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds or to secure the property; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 17, 2016.



Susan Dydek
Municipal Clerk

RESOLUTION 2016 - #124A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING CHIEF FINANCIAL OFFICER THE "AUTHORITY" TO PAY ALL BILLS THROUGH THE END OF THE YEAR.

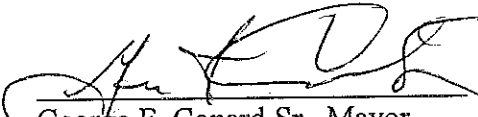
WHEREAS, the Township Committee of the Township of Riverside is holding their final regular public meeting of the year on December 19, 2016; and

WHEREAS, notwithstanding prior transfers and to assure that all 2016 budget appropriations have adequate funds to support Township activities through year-end, the Township Committee hereby authorizes that the Chief Financial Officer be delegated the authority to make additional transfers of funds, if required; and

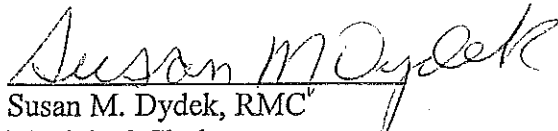
WHEREAS, the Township Committee authorizes that the Chief Financial Officer has the authority to pay all necessary bills through year end.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Chief Financial Officer is hereby delegated the authority to make transfers of funds in the 2016 budget and pay all necessary bills and expenditures to assure uninterrupted Township operations with ratification by the Township Committee at the next Township Meeting.

BE IT FURHER RESOLVED, that all of the applicable Township Officers, whom are authorized to sign the checks to pay the aforementioned bills and expenditures, are hereby authorized to sign such checks.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE:

- 1) Burlington County Board of Taxation – Revaluation extension request.
- 2) State of New Jersey Department of Transportation – Executive Order No. 210 has been lifted.
- 3) James Grace – GraceLenti – Formal evidence to act as the Municipal Public Defender for the calendar year 2017.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for November 2016: Incidents – 615, Investigations – 77, Adult Arrests Total – 55, Motor Vehicle Summons – 106, Motor Vehicle Accidents – 7, Juvenile Charges – 7, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 2, Summons for False Alarms – 3, False Alarm Calls – 22, Warning Letters - 1. Chief Eliason reported the various trainings that the officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard read the Delran Emergency Squad Report for November 2016: Medical Emergencies – 61, Motor Vehicle Accidents – 2, Fire Stand-Bys – 1, Non-Emergency Transports – 9, Patients transported to the hospital – 53 and Patients refused treatment & transportation – 10.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Public Works Department is currently collecting leaves and has collected leaves in the entire town. The trucks are ready for snow removal and Public Works have been patching potholes. Public Works also assisted with Christmas in Riverside. Mrs. Hatcher thanked Mr. Mike Hart for purchasing and donating the Christmas tree and the lights.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported the amount collected for November 2016: \$2,848,101.73.

The Tax Collector's report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey reported that the Christmas in Riverside was a success. Mr. Frey announced the winners of the Christmas in Riverside house decorating contest.

SOLICITOR'S REPORT:

Solicitor Burry had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Mayor has brought to her attention that water is ponding again a Whomsley Field. The Engineer is going to meet with the Contractor as there is a two (2) year maintenance bond on the work that was performed. The Public Works is still picking up leaves and will do a final cleanup in January. Christmas trees will be picked up after January 6, 2017.

Motion made by Mrs. Hatcher seconded by Mr. Prisco approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mrs. Frey and Mr. Prisco to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) Melvin Mc Closkey – 223 Cleveland Avenue – Mr. Mc Closkey stated that the second Annual Basketball game between the Police and the Firemen will be held on February 18, 2017.

In seeing that no other members of the Public wished to speak, motion made by Mr. Prisco and Mr. Frey carried: Public Portion be closed.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Frey that the meeting be adjourned, and so declared by Mayor Conard.

Susan M. Dydek

Susan M. Dydek, RMC
Municipal Clerk