

Monday evening  
September 21, 2009  
**Regular Meeting**  
8:00p.m.

**STATEMENT:**

**PUBLIC NOTICE** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Township Municipal Building on January 2, 2009.
2. Written notice was delivered to the Burlington County Times and mailed to the Courier Post on January 2, 2009.
3. Filed written notice with the Clerk of the Township of Riverside on January 2, 2009.

The Regular Meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**Roll Call:** Messrs. Prisco, Van Meter, Polino and Mr. Conard. The following people were also present: Municipal Clerk Dydek, Administrator Jack, and Solicitor Saponaro. Mrs. Hatcher was excused.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Van Meter and Mr. Prisco that the minutes of the following meetings: Work Session Meeting of August 17, 2009, the Regular Meeting of August 17, 2009 and the Closed Session Meeting of August 17, 2009 be approved as written carried.**

**OPEN PORTION:**

Chairman Conard opened the meeting to the public for agenda items only.

Hearing nothing from the public, motion made by Mr. Polino and Mr. Van Meter to close **Public Portion (Agenda Items Only)** carried.

**ORDINANCES:**

**Motion made by Mr. Van Meter, seconded by Mr. Polino that Ordinance 2009 - #10 entitled, "AN ORDINANCE AMENDING CHAPTER 235-7 ET SEQ. GOVERNING TAXATION" be approved at the first reading. Upon roll call, the vote was as follows:**

**Ayes – Messrs. Van Meter, Polino, Prisco and Conard.**

**Nays – None.**

**Motion carried.**

**RESOLUTIONS:**

**CONSENT AGENDA:**

**Mr. Prisco made a motion, seconded by Mr. Polino that the consent agenda be approved carried.**

The following Resolutions were contained in the consent agenda:

**2009-# 90 TAX COLLECTOR'S OVERPAYMENT RESOLUTION.**

**2009-#91 A RESOLUTION AUTHORIZING THE TOWNSHIP OF RIVERSIDE TO ENTER INTO A COOPERATIVE PRICING AGREEMENT.**

**2009 - #92 APPROVAL FOR REMOVAL OF HANDICAPPED PARKING SIGN.**

**2009 - #93 (NO TITLE)**

**2009 - #94 (NO TITLE)**

**ACTION:**

- 1) Authorization to permit Big Daddy's Pub to hold a Bike Night on September 27, 2009 with said approval subject to the review and approval of the Chief of Police. **Motion to disapprove the authorization to permit Big Daddy's to hold a Bike Night made by Messrs. Polino and Van Meter carried.**
- 2) **Mr. Van Meter and Mr. Polino made a motion** authorizing the hire of John Bienkowski as a substitute crossing guard **carried.**
- 3) **Motion made by Messrs. Polino and Van Meter** authorizing to enter into an Interlocal Service Agreement with Burlington County for the maintenance of County roads during inclement winter weather **carried.**
- 4) **Motion made by Messrs. Polino and Van Meter** authorizing the Application for a Special Permit for Social Affair for the Delran Emergency Squad to be held on October 30, 2009 at the Riverside Fire Company **carried.**
- 5) Authorization to enter into a Right of Entry Agreement with Public Service Electric and Gas on **motion by Messrs. Prisco and Polino carried.**
- 6) **Messrs. Prisco and Van Meter made a motion** approving the tax settlement agreement for Lightning Jack's Marina **carried.**

**BINGO APPLICATIONS:**

None.

**RAFFLE APPLICATIONS:**

None.

**SHADE TREE COMMITTEE REQUESTS:**

- 1) 116 Rancocas Avenue – Tree Removal

**CORRESPONDENCE:**

- 1) Steve Wareham – Thank you for the Township Savings Bond.
- 2) New Jersey Department of Transportation – Grant decision on the Scott Street Streetscape.
- 3) Mario Earl – Thank you – Planning Board.
- 4) Jeff Brown – Thank you – Car Show.

## **COMMITTEE REPORTS:**

### **DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for August 2009: Investigations – 93, Adult Arrests Total – 60, Motor Vehicle Summons – 225, Motor Vehicle Accidents – 7, Juvenile Charges – 0, Protective Custody – 6, Curfew Violations – 0, False Alarm Calls – 17, False Alarm Warning Letters - 0, Summons for Violation of False Alarms – 0, Domestic Violence Cases – 18 and Stationhouse Adjustments – 7. Chief Tursi also reported the Detective services; various training that the Officers attended; meetings that were attended by the Officers, correspondence received, and grants that are currently being pursued as well as grant programs that have been received. A copy of the report is on file in the Municipal Clerk's office.

Mayor Conard reported the Delran Emergency Squad's Report for August 2009: Medical Emergencies – 84, Motor Vehicle Accidents – 1, Fire Stand Bys – 3, Non Emergency Transports – 0, Patients transported to the hospital – 73, Patients refused treatment and transportation – 15.

**Motion made by Mr. Polino and Mr. Van Meter that the Chief of Police's report and Public Safety report be accepted carried.**

### **DEPARTMENT OF PUBLIC WORKS:**

Mr. Van Meter stated that Mr. March will give his report. Mr. March reported that the Public Works Department has been picking up branches every Monday and Friday, road maintenance was performed, the street sweeper has been through the Township and is currently in the East End Section of the Township, the grass was cut at all the Township owned parks, ball fields and lots, cross walks around the school area were painted and the curbs are still being painted, the Department attended to three fallen trees during a recent storm without problem, preparations for the Car Show were done and clean up was performed at the garage. Mr. March stated that the last date for branch pick up is October 30, 2009. The activities for October 2009 were reported. A copy of the report is on file in the Municipal Clerk's office.

Mr. Van Meter stated that the Public Works Garage is open on the fourth Saturday of the month for the residents to drop off yard debris. Mr. Prisco questioned if there is an additional time that residents may drop off yard debris at the garage. Mr. March stated Monday to Friday during normal hours.

Mr. March brought a trophy that was presented to the Public Works Department at the Riverside Car Show by the Riverside Business Association for their hard work in preparing for the Car Show.

Mr. Polino congratulated Mr. March on the award.

**Mr. Prisco made a motion, seconded by Mr. Polino to accept the report written by Mr. March carried.**

**DEPARTMENT OF REVENUE AND FINANCE:**

Mr. Prisco reported that all the tax bills have been mailed. Today was the last day to pay the third quarter tax payment without a penalty. The fourth quarter tax payment will still be do on November 1, 2009.

**Motion made by Mr. Polino and Mr. Van Meter to accept the report given by Mr. Prisco carried.**

**DEPARTMENT OF RECREATION:**

Mr. Polino reported that he attended the last Riverside Youth Athletic Association Meeting (RYAA). The RYAA discussed the fence that Mr. Lucas was going to donate but the RYAA cannot use it. Mr. Polino stated that the first September 11<sup>th</sup> ceremony was held this year and thanked the Committee persons that attended as well as the Chief of Police for the support of the Police. The event was held at the Riverside Fire House due to inclement weather. This will become an annual event.

**Motion made by Mr. Van Meter and Mr. Prisco to accept the report given by Mr. Polino carried.**

**DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:**

Since Mrs. Hatcher was excused, Administrator Jack reported that there are two October events that are coming up. The first is the Family Fun Day which will be held on October 3, 2009 in the Spring Garden Street Park and notices will be sent to the schools. There will be a disc jockey, build your own scarecrow and the Fire Department will be asked to bring a truck by. Also, the Senior Oktoberfest will be held on October 24, 2009. This date is on the events calendar and it will begin at 1:00pm.

Mr. Prisco questioned what time the Family Fun Day will begin. Administrator Jack stated that the event will begin at 10:00am.

Mr. Prisco reported that he and Mr. Polino attended the River Route Investment Opportunity where a group of investors toured the River Front Communities. Although there was inclement weather, it was a nice turnout and Riverside was well received. Mr. Polino stated that he has received phone calls stating that people were very impressed with Riverside.

Mayor Conard thanked Committeemen Prisco and Polino for attending the River Route Investment Opportunity in his absence.

**Motion made by Mr. Prisco and Mr. Van Meter to accept the Public Events and Economic Development Report carried.**

**SOLICITOR'S REPORT:**

Solicitor Saponaro reported that he has reviewed the Right of Entry Agreement between Riverside Township and Public Service Electric and Gas and that it was voted on at the beginning of the meeting. Solicitor Saponaro is currently working on the Rental Ordinance and tax appeals and will be in Court on Wednesday. Solicitor stated that at the next meeting the Committee will need to go into closed session to discuss pending litigation.

**Mr. Prisco made a motion to accept Solicitor Saponaro's report seconded by Mr. Van Meter carried.**

**CLERK – COLLECTOR'S REPORT:**

Mrs. Dydek reported the collection status as follows: current year – 70.38% next year – 0.49% the prior year – 99.91%.

Mrs. Dydek also reported that the dog census report has been submitted to the State of New Jersey and that the Special School Election will be held on September 29, 2009 from 2:00pm – 9:00pm.

**Mr. Polino and Mr. Van Meter made a motion to accept the report read by Mrs. Dydek carried.**

**ENGINEER'S REPORT:**

Administrator Jack reported that the Temporary Certificate of Occupancy has been issued for the Municipal Building; and the construction is proceeding on schedule for the Kossuth, Filmore and Taylor Streets Phase III Project.

Mayor Conard stated that before the final punch list is approved for the Municipal Building, two Committeepersons should walk through the building with the Engineer; and there should be documentation of any findings by the Committeepersons. Mayor Conard stated that the Department Heads should begin a list.

Administrator Jack stated that over the years, there have been numerous complaints regarding Mayland Avenue (a paper street). The complaints are that the street washes out and causes maintenance problems for the residents that live near the street. Administrator Jack stated that the milling and paving will be taken from site to May land Avenue and they will be laid and compacted. This should alleviate some of the problems.

Mr. Polino stated that there is a big hole on Mayland Avenue and stated that anyone driving back there should be aware.

**Motion made by Mr. Polino and Mr. Van Meter accepting the Engineer's Report as given by the Administrator carried.**

Mayor Conard welcomed Administrator back to work after the birth of her daughter. Administrator Jack thanked the Committee for their assistance in her absence.

**ADMINISTRATOR'S REPORT:**

Administrator Jack stated that her report has been submitted. Administrator Jack reported that the Tax Bills were mailed August 28, 2009 and the average tax bill increased \$66.00. Two NJ DOT Local Aid Applications were submitted on June 10, 2009. One is for the reconstruction of Kossuth, Filmore and Taylor Street Phase IV and one is for the reconstruction of Lee, Carroll, Grant and Park Phase II. The NSP2 application was submitted on July 17, 2009 for the rehabilitation of the Watchcase Building and 24 residential properties in the indented census tract that are abandoned or foreclosed. The application was received by HUD and a decision is anticipated by late fall.

**Mr. Prisco and Mr. Van Meter made a motion to accept the Administrator's report as read carried.**

**CODE ENFORCEMENT OFFICER'S REPORT:**

Mayor Conard questioned the Committee if there were any questions regarding the Code Enforcement Officer's Report that was submitted. No questions were presented. The report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Polino and Mr. Van Meter to accept the Code Enforcement Officer's Report as written carried.**

Administrator Jack stated that Special Officer Caraba will be assisting the Code Enforcement Officer with Property Code Maintenance.

**RECEIPTS:**

1-Sep RPD	DISCOVERY	\$	41.50
BURLINGTON COUNTY	TASK FORCE	\$	556.92
TOWNSHIP OF DELRAN	ELEC & GAS	\$	458.42
2-Sep GEORGE GIL	ZONING PERMIT	\$	25.00
4-Sep CONSTRUCTION CODE	PERMITS	\$	986.00
10-Sep STATE OF NJ	INSPECTION FINES	\$	1,325.00
MUNICIPAL COURT	FINES	\$	13,029.45
MUNICIPAL COURT	EILER RESTITUTION	\$	100.00
STATE OF NJ	SMITH RESTITUTION	\$	100.00
CONSTRUCTION CODE	PERMITS	\$	131.00
CONSTRUCTION CODE	ZONING PERMIT	\$	25.00
11-Sep CONSTRUCTION CODE	PERMITS	\$	58.00
14-Sep CONSTRUCTION CODE	PERMITS	\$	199.00
CONSTRUCTION CODE	PERMITS	\$	48.00
15-Sep CONSTRUCTION CODE	PERMITS	\$	376.00
CONSTRUCTION CODE	ZONING PERMIT	\$	25.00
18-Sep CONSTRUCTION CODE	PERMITS	\$	1,328.00
21-Sep CLEAR CHANNEL	BUS SHELTERS	\$	195.00
23-Sep CONSTRUCTION CODE	PERMITS	\$	781.00
24-Sep CONSTRUCTION CODE	PERMITS	\$	273.00
25-Sep CONSTRUCTION CODE	PERMITS	\$	459.00
29-Sep CONSTRUCTION CODE	PERMITS	\$	83.00
30-Sep BURLINGTON COUNTY	TASK FORCE	\$	618.17
CONSTRUCTION CODE	PERMITS	\$	908.00
TOWNSHIP OF DELRAN	ELEC & GAS	\$	522.09
RPD	DISCOVERY	\$	21.50
RSA	HEALTH INSURANCE	\$	53,987.56
CONSTRUCTION CODE	PERMITS	\$	340.00
CLERK COLLECTOR	ADVANCE	\$	900,000.00

Motion made by Mr. Prisco and Mr. Van Meter that the following bills be approved for payment carried:

DATE 10/14/09 TIME 1:13 PM  
: 99

TOWNSHIP OF RIVERSIDE  
CHECK REGISTER

OPERATOR -  
CHECKS FROM 08/18/09 TO P

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	08/20/09	45050	RIVERSIDE TWP. PAYROLL ACCT.	* 35	100,062.13
0	09/15/09	45050	RIVERSIDE TWP. PAYROLL ACCT.	* 37	89,723.71
0	09/21/09	8240	TOWNSHIP OF DELRAN	** 179	5,832.26
0	09/21/09	40911	MICHAEL G. PTASZENSKI	** 343	1,477.00
0	09/21/09	24891	JORDAN'S ORNAMENTAL IRON	** 344	1,400.00
0	09/21/09	51105	GLOBAL	** 345	8,527.20
0	09/21/09	48717	STAPLES, INC	* 347	3,578.00
0	( PAY TO VENDOR )	48717	STAPLES		
0	09/21/09	8240	TOWNSHIP OF DELRAN	* 348	74,493.00
0	09/21/09	39430	PENNONI ASSOCIATES INC.	* 349	16,797.79
0	( PAY TO VENDOR )	39430	PENNONI ASSOCIATES INC.		
0	09/21/09	39430	PENNONI ASSOCIATES INC.	* 350	11,938.01
0	( PAY TO VENDOR )	39430	PENNONI ASSOCIATES INC.		
0	09/21/09	48150	JEFFERY SNOW	** 1104	250.00
0	09/21/09	13073	JAMES D. FATTORINI, ESQ.	** 1105	150.00
0	09/21/09	2645	ROBERT BARTH	** 1106	150.00
0	08/19/09	19693	HOME DEPOT	* 12288	605.37
0	08/20/09	6950	DEBBIE CROWE	12289	201.94
0	08/20/09	23462	CHESTER J. JANKOWSKI	12290	2,771.91
0	08/20/09	30623	AVAYA COMMUNICATIONS	12291	186.37
0	( PAY TO VENDOR )	30623	AVAYA INV.		
0	09/08/09	1949	AT & T	12292	277.64
0	( PAY TO VENDOR )	1949	AT & T		
0	09/08/09	29028	LSI LINE SYSTEMS, INC	12293	1,365.49
0	09/08/09	34266	VERIZON	12294	217.68
0	09/08/09	48242	SO NJ REG EMP BENEFITS FUND	12295	68,218.00
0	09/09/09	3750	HORIZON BLUE CROSS BLUE SHIELD	12296	3,832.55
0	( PAY TO VENDOR )	3750	HORIZON BLUE CROSS BLUE SHIELD		
0	09/09/09	4627	TREASURER - BURLINGTON COUNTY	12297	24,997.08
0	09/09/09	34290	NEW JERSEY-AMERICAN	12298	185.54
0	09/09/09	51135	TREASURER RIVERSIDE TOWNSHIP	12299	81.17
0	09/14/09	31890	FLORIO, PERRUCCI, STSEINHARDT	12300	2,703.49
0	09/16/09	18254	LORRAINE HATCHER	12301	150.00
0	09/16/09	23458	H. DAVID JAENSCH	12302	492.45
0	09/16/09	31250	ERIC MARCH	12303	120.00
0	09/16/09	40830	PSE&G	12304	13,054.96
0	09/16/09	61717	XTEL COMMUNICATIONS INC.	12305	76.67
0	09/18/09	4625	BUILDING INSP. UNDERWRITERS	12306	72.20
0	09/18/09	4650	BURLINGTON COUNTY TIMES	12307	98.74
0	( PAY TO VENDOR )	4650	COURIER TIMES INC.		
0	09/18/09	6675	COMCAST	12308	40.05
0	( PAY TO VENDOR )	6675	COMCAST		
0	09/18/09	6947	CRYSTAL SPRINGS	12309	52.70
0	( PAY TO VENDOR )	6947	CRYSTAL SPRINGS		
0	09/18/09	14350	FORD MOTOR CREDIT COMPANY	12310	1,653.59
0	( PAY TO VENDOR )	14350	FORD MOTOR CREDIT CO.		
0	09/18/09	16450	GILBERT'S	12311	240.00
0	09/18/09	17070	GOOD IMPRESSIONS, INC.	12312	765.00
0	09/18/09	17340	GRIFFIN SIGN CO., INC.	12313	875.50
0	09/18/09	18251	HASLER FINANCIAL SERVICES LLC	12314	1,359.00
0	09/18/09	18256	LAWRENCE HATHAWAY	12315	200.00
0	09/18/09	18666	HERITAGE CLEANERS & TAILORS LL	12316	397.50

DATE 10/14/09 TIME 1:13 PM  
R : 99

TOWNSHIP OF RIVERSIDE  
CHECK REGISTER

OPERATOR -  
CHECKS FROM 08/18/09 . TC

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	09/18/09	22105	INDUSTRIAL VALLEY	12317	1,740.00
0	09/18/09	22115	IFP, TEST SERVICES	12318	395.00
0	09/18/09	23425	RIVERSIDE NAPA	12319	16.36
0	09/18/09	26408	JENNIFER KELLY, PH.D. LLC	12320	125.00
0	09/18/09	30075	LOWTHERS SMALL ENGINE INC.	12321	7,360.00
0	09/18/09	31215	MAGLOCLEN-LAW ENF. COMMITTEE	12322	400.00
0	09/18/09	31412	ANTHONY MC FADDEN	12323	463.50
0	09/18/09	32665	LEONOR MORAIS	12324	300.00
0	09/18/09	32712	MR. JOHN, INC.	12325	234.57
0	09/18/09	33230	MUNICIPAL COURT ADMINISTRATORS	12326	50.00
0	09/18/09	34255	NJ CONFERENCE OF MAYORS	12327	95.00
0	09/18/09	34271	N J STATE LEAGUE OF	12328	315.00
0	09/18/09	34279	STATE OF NEW JERSEY	12329	465.51
0	09/18/09	37510	OLD DOMINION BRUSH CO.	12330	206.94
0	09/18/09	39489	PETROLEUM TRADERS CORPORATION	12331	17,800.56
0	09/18/09	40756	PROFESSIONAL GOVERNMENT	12332	90.00
0	09/18/09	45077	RIVERSIDE PUBLIC LIBRARY	12333	3,750.00
0	09/18/09	45095	RIVERSIDE POSTMASTER	12334	185.00
0	09/18/09	45910	R. LOUIS GALLAGHER	12335	1,333.33
0	09/18/09	46836	GEORGE R. SAPONARO, ESQ.	12336	2,750.00
0	09/18/09	47048	J.W. SCOTT	12337	247.09
0	09/18/09	47056	SCHWERING HARDWARE INC.	12338	812.47
0	09/18/09	47515	SHERWIN-WILLIAMS	12339	436.75
0	09/18/09	48150	JEFFERY SNOW	12340	1,000.00
0	09/18/09	48717	** VOIDED **	12341	
0	09/18/09	48717	STAPLES, INC	12342	4,813.07
0	( PAY TO VENDOR )	48717	STAPLES		
0	09/18/09	53331	US BANK CUST FOR CCTS CAPTL	12343	69.35
0	09/18/09	55432	VITAL SERVICES GROUP	12344	94.00
0	09/18/09	57296	WASTE MANAGEMENT OF NEW JERSEY	12345	33,802.00
0	09/18/09	57695	WESTERN PEST SERVICES	12346	83.00
0	09/18/09	57296	WASTE MANAGEMENT OF NEW JERSEY	12347	5,400.00
0	09/21/09	350	ADT SECURITY	12348	238.28
0	09/21/09	1210	AMERICAN DOOR CO.	12349	630.00
0	09/21/09	17070	GOOD IMPRESSIONS, INC.	12350	16.00
0	09/21/09	32712	MR. JOHN, INC.	12351	261.32
0	09/21/09	33260	MUNICIPAL RECORD SERVICE	12352	448.00
0	09/21/09	34271	N J STATE LEAGUE OF	12353	49.00
0	09/21/09	39430	PENNONI ASSOCIATES INC.	12354	472.55
0	( PAY TO VENDOR )	39430	PENNONI ASSOCIATES INC.		
0	09/21/09	39732	THE PHONEOWNERS GROUP	12355	412.50
0	09/21/09	45017	RICOH AMERICAS CORPORATION	12356	801.02
0	09/21/09	45018	RICOH	12357	620.59
0	09/21/09	45025	RIVERSIDE BOARD OF EDUCATION	12358	898,302.68
0	09/21/09	50885	TOWNSHIP OF MAPLE SHADE	12359	4,165.77
0	( PAY TO VENDOR )	50885	TOWNSHIP OF MAPLE SHADE		
0	09/21/09	57695	WESTERN PEST SERVICES	12360	83.00
0	09/21/09	4342	BRESSLER, AMERY & ROSS, P.C.	12361	1,500.00


**PUBLIC PORTION:**

Chairman Conard opened up the Public Portion.

- 1) **Ms. Connie Coyle 208 E. Washington Street** questioned the Ordinance regarding Property Maintenance. Ms. Coyle stated that she has paid \$200.00 in fees for removing growth from 202 E. Paine Street. The growth is over her 6ft. fence. Administrator Jack asked for her phone number and stated that the Code Enforcement Officer will investigate the complaint. Administrator Jack will contact Ms. Coyle with the results of the Code Enforcement Officer's investigation.
- 2) **Ms. Sue Eppery 126 Delaware Ave.** stated that she read the article in the Burlington County Times regarding a homeless shelter for pregnant women that will be in St. Casimir's and a year round homeless shelter at St. Peter's Rectory. Ms. Eppery stated concerns with the impact to the school and the children. Administrator Jack stated that a zoning application was received from Good Counsel for St. Casimir's but that application has been denied because it is not an approved use and that they will have to go before the Planning Board. Administrator Jack stated that she has not received any zoning applications for St. Peter's however; St Peter's has notified the Township that there will be a Code Blue Shelter there. Ms. Eppery stated that she has maintained a vacant property adjacent to her at 124 Delaware Avenue. Ms. Eppery stated that she was parking her car in the dirt driveway to make it appear that the house is occupied and she received a ticket. Ms. Eppery stated that the Code Enforcement Officer stated that she could park there and gave her his card. When Ms. Eppery called the Police Department regarding the ticket, the Code Enforcement Officer denied that he gave her permission to park there. Administrator Jack stated that she will research the property at 124 Delaware Avenue and contact Ms. Eppery with the results.

Hearing nothing further from the Public, **motion made by Mr. Van Meter and Mr. Polino carried: Public Portion be closed.**

There being no further business to attend to, **motion made by Mr. Polino and Mr. Van Meter that the meeting be adjourned, and so declared by Chairman Conard.**

  
Susan M. Dydek, RMC  
Municipal Clerk

/smd