

Riverside, N.J.
Monday evening
January 26, 2009
Regular Meeting
8:00p.m.

STATEMENT:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Township Municipal Building on January 2, 2009.
2. Written notice was delivered to the Burlington County Times and mailed to the Courier Post on January 2, 2009.
3. Filed written notice with the Clerk of the Township of Riverside on January 2, 2009.

Roll Call: Messrs. Prisco, Van Meter, Mrs. Hatcher, and Mr. Conard. Mr. Polino was excused since he is actively serving in the military.

The following people were also present: Municipal Clerk Dydek, Administrator Jack and Solicitor Saponaro.

PROCLAMATION:

Mayor Conard read the proclamation honoring Bob Kenney for his service and contributions to the Township of Riverside. After congratulating Mr. Kenney, Mayor Conard presented him with the proclamation. Mr. Kenney thanked the Committee and stated that this action is a tremendous honor.

Motion made by Mr. Prisco and Mrs. Hatcher that the foregoing Proclamation be approved carried.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Prisco that the following minutes be approved as written: December 15, 2008 Work Session, December 15, 2008 Regular Meeting and the December 29, 2008 Special Meeting. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco and Conard. Nays – None. Abstain – Mr. Van Meter. Motion carried.

Motion made by Mr. Van Meter that the minutes of the Reorganization Meeting of January 1, 2009 be approved with the stipulation that the day of the week and the time of the meeting be amended, seconded by Mrs. Hatcher carried.

Motion made by Mr. Prisco and Mr. Van Meter that the minutes of the Work Session Meeting of January 5, 2009 be approved as written. Upon roll call, the vote was as follows: Ayes – Messrs. Prisco, Van Meter and Conard. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

OPEN PORTION:

Chairman Conard opened the meeting to the public for agenda items only.

Hearing nothing from the public, motion made by Mr. Van Meter and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.

ORDINANCES:

None.

RESOLUTIONS:

Mr. Van Meter nominated Environmental Resolution be appointed as Township Planner in Resolution 2009 - #21.

CONSENT AGENDA:

Mr. Van Meter made a motion, seconded by Mrs. Hatcher that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2009-#21 APPOINTMENT OF A TOWNSHIP PLANNER.

2009 - #23 A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CONTRACT WITH CONNOR STRONG RISK CONTROL FOR THE COORDINATION OF ALCOHOL AND DRUG TESTING.

2009-#24 COORDINATION OF CDL DRUG TESTING PROGRAM.

2009 - #25 AMENDING OVERPAYMENT RESOLUTION 2008 - #109.

The following Resolution was not on the consent agenda:

Mr. Prisco made a motion to accept Resolution 2009-#26 entitled, "**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE IN THE COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE LEASE AGREEMENT BY AND BETWEEN THE**

TOWNSHIP AND THE BURLINGTON COUNTY BRIDGE COMMISSION IN CONNECTION WITH THE COMMISSION'S 2002 GOVERNMENTAL LEASING PROGRAM.” seconded by Mr. Van Meter carried.

ACTION:

- 1) Authorization to accept the Chief's assignment of Ronald Brock to the Detective Services approved on **motion by Mr. Van Meter and Mrs. Hatcher carried.**
- 2) **Motion made by Mrs. Hatcher and Mr. Van Meter** authorizing the appointment of Mildred Abriola as a part-time Police Clerk for the Riverside Police Department effective February 2, 2009. **Upon roll call the vote was as follows: Ayes- Mrs. Hatcher, Messrs. Van Meter and Prisco. Nays – None. Abstain – Mr. Conard. Motion carried.**
- 3) **Motion made by Mrs. Hatcher and Mr. Van Meter** authorizing the appointment of Mildred Abriola a part-time Cleaner the Township of Riverside. **Upon roll call the vote was as follows: Ayes- Mrs. Hatcher, Messrs. Van Meter and Prisco. Nays – None. Abstain – Mr. Conard. Motion carried.**
- 4) Authorization to appoint Nelson Hawkins to the 2009 Redevelopment Advisory Committee approved on **motion by Mrs. Hatcher and Mr. Prisco carried.**
- 5) **Mr. Van Meter made a motion** to recommend that the Township Planning Board appoint Environmental Resolutions as the Board Planner **seconded by Mrs. Hatcher carried.**
- 6) **Motion made by Mr. Van Meter and Mr. Prisco** authorizing to renew annual contracts for the Resale and Multi-Unit Inspectors **carried.**

BINGO APPLICATIONS:

None.

RAFFLE APPLICATIONS:

- 1) **Motion made by Mr. Van Meter and Mrs. Hatcher** approving RA: 205 and RA: 206 for Rams Boosters **carried.**

SHADE TREE COMMITTEE REQUESTS:

- 1) 804 Delaware Avenue – Tree Removal.

CORRESPONDENCE:

- 1) Friendly Senior's Club – Thank you letter.
- 2) Apex Academy – Meeting Invitation.
- 3) Bulldog Cheerleaders – Thank you letter.
- 4) NJ Department of Health and Senior Services – Municipal Rabies Vaccination Report.

COMMITTEE REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Chief Tursi reported the Police Activity for December 2008: Investigations – 81, Adult Arrests Total – 54, Motor Vehicle Summons – 145, Motor Vehicle Accidents – 12, Parking Summons – 11 Juvenile Charges – 4, Protective Custody – 2, Juvenile Incidents at school - 1, Curfew Violations – 0, Stationhouse Adjustments – 0, False Alarm Calls – 20, False Alarm Warning Letters - 0, Summons for Violation of False Alarms – 2, Domestic Violence Cases – 12, DWI Arrests – 7. Chief Tursi also reported the Detective services; various training that the Officers attended; meetings that were attended by the Officers, correspondence received, and grants that are currently being pursued as well as grant programs that have been received. A copy of the report is on file in the Municipal Clerk's office.

Mayor Conard questioned the Committee and the Public if there were any questions for the Chief of Police. No questions were presented.

Mayor Conard reported the Delran Emergency Squad Report for November 2008: Medical Emergencies – 49, Motor Vehicle Accidents – 3, Fire Stand Bys – 3, Non Emergency Transports – 0, Patients transported to the hospital – 37 and Patients refused treatment and transportation – 15.

Mayor Conard also reported the Delran Emergency Squad Report for December 2008: Medical Emergencies – 61, Motor Vehicle Accidents – 3, Fire Stand Bys – 0, Non Emergency Transports – 2, Patients transported to the hospital – 58 and Patients refused treatment and transportation – 6.

DEPARTMENT OF PUBLIC WORKS:

Mr. Van Meter asked the Public Works Supervisor to give his report. Mr. March reported that leaf collection was done at all parks, lots and ball fields. The Department handled two snow storms without incident, the Christmas lights and banners were removed from the Downtown area, and road maintenance was performed. Mr. March reported the activities for February 2009. Mrs. Hatcher thanked Mr. March and the Department for removing the Christmas lights and banners from the downtown area. A copy of the report is on file in the Municipal Clerk's office.

Mr. Van Meter stated that there is one additional pole that the Christmas decorations must be removed and the Township Administrator is aware of this.

Mr. Prisco questioned if the Township Garage is open on the fourth Saturday of the month in the winter. Mr. March answered in the affirmative stating that they do not have many residents coming in on this day.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Prisco reported that the budget process will begin on February 2, 2009.

DEPARTMENT OF RECREATION:

Mr. Van Meter had nothing to report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mrs. Hatcher had nothing to report.

Mrs. Hatcher thanked Mrs. Dydek for her help and support with the Rams Booster's Club in obtaining their Raffle Licenses. Mrs. Hatcher stated that the Booster's President spoke highly of Mrs. Dydek.

SOLICITOR'S REPORT:

Solicitor Saponaro reported that he met with the Tax Assessor regarding assessments and is in the process of finalizing lawsuits with property owners and will be contact the Administrator with dates of meetings for the disciplinary action regarding a liquor license.

Mayor Conard questioned the Committee and the Public if there were any questions for the Solicitor. No questions were presented.

CLERK – COLLECTOR'S REPORT:

Mrs. Dydek reported the Real Estate Collection Status for January 2009 as follows: current year – 8.66%, next year – 0.00% and the prior year - 97.12%. Tax Sale notices were sent out on Friday January 23, 2008.

Mrs. Dydek reported that there have been 213 dog licenses issued and 18 cat licenses and stated that dog and cat licenses must be obtained by January 31, 2009 to avoid paying the \$15.00 late fee. Also, rabies vaccination certificates must be good through November 1, 2009 to purchase a dog or cat license for the 2009 year.

Mrs. Dydek reported the Fourth Quarter Vital Statistics Report for 2008: Number of people applying for Birth Certificates — 22, Marriage Certificates — 33, Death Certificates — 59, Marriage Licenses Issued — 15, Births of Riverside Residents — 30 and Deaths of Riverside Residents — 11.

Mayor Conard questioned the Committee and the Public if there were any questions regarding the Clerk – Collector's Report. No questions were presented.

ENGINEER'S REPORT:

Mayor Conard questioned the Committee if there were any questions regarding the Engineer's Report that was submitted. Mr. Prisco questioned if there has been a decision on the Safe Routes to School Grant. Administrator Jack replied in the negative. Mr. Prisco questioned if any reconstruction work was done to Grant Street would a handicapped curb cut be installed. Administrator Jack answered in the affirmative. The report is on file in the Municipal Clerk's Office.

Motion made by Mr. Prisco and Mrs. Hatcher accepting the Engineer's Report carried.

ADMINISTRATOR'S REPORT:

Administrator Jack stated that her report has been submitted. Administrator Jack reported that the initial budget meeting will take place February 2, 2009, the street sweeper will be used to clean the inlets through March, the street sweeper will commence in April with Friday morning sweeps and residential sweeps Monday through Thursday. Administrator Jack asked the Committee for any suggestions on getting vehicles off the street to obtain a good sweep. A draft of the Stormwater Pamphlet is attached and the annual report is due by May 1, 2009 and the Township will be in full compliance. The Town Hall Bids will be available by February 5, 2009. The report is on file in the Municipal Clerk's Office.

Mayor Conard questioned the Committee and the Public if there were any questions regarding the Administrator's Report. No questions were presented.

CODE ENFORCEMENT OFFICER'S REPORT:

Mayor Conard questioned the Committee if there were any questions regarding the Code Enforcement Officer's Report that was submitted. No questions were presented. The report is on file in the Municipal Clerk's Office.

Motion made by Mr. Van Meter and Mr. Prisco to accept all the reports from the Solicitor's Report to the Code Enforcement Officer's Report to be approved as read carried.

RECEIPTS:

MUNICIPAL COURT	FINES	\$	15,492.19
MUNICIPAL COURT	RESTITUTION EILER	\$	200.00
MUNICIPAL COURT	RESTITUTION AUCAY	\$	200.00
RIVERSIDE POLICE	DISCOVERY	\$	0.75
MUSTAFA GUNGOZ	ZONING PERMIT	\$	25.00
COSTELLO & WHITMORE	DISCOVERY	\$	2.25
CHOICE POINT	DISCOVERY	\$	0.75
BURL CTY	CASA	\$	84.80
BURL CTY	HELP AMERICA VOTE	\$	1,127.00
BURL CTY JIF	GARAGE DOOR	\$	625.00
TRUMP TAJ MAHAL	REFUND	\$	170.30
COURIER POST	REFUND	\$	406.80
M ROSSI	FIREARMS	\$	113.00
TAHIR ZAMAN	ZONING PERMIT	\$	25.00
COMCAST		\$	20,747.50
B/C JIF	CAR DAMAGE	\$	16,312.50
TRUMP TAJ MAHAL		\$	510.90
MUNICIPAL COURT	INT BAIL	\$	9.68
MUNICIPAL COURT	INT REG	\$	8.74
CLERK COLLECTOR		\$	761,405.59
CONSTRUCTION CODE	PERMITS	\$	86.00
CONSTRUCTION CODE	PERMITS	\$	285.00
CONSTRUCTION CODE	PERMITS	\$	775.00
CONSTRUCTION CODE	PERMITS	\$	290.00
CONSTRUCTION CODE	PERMITS	\$	214.00
CONSTRUCTION CODE	PERMITS	\$	1,281.00
CONSTRUCTION CODE	PERMITS	\$	1,810.00
CONSTRUCTION CODE	PERMITS	\$	46.00
CONSTRUCTION CODE	PERMITS	\$	94.00
CONSTRUCTION CODE	FINES	\$	1,000.00
BENEFICIAL BANK	INTEREST	\$	1,107.39

CLERK - COLLECTOR'S REPORT
January 2009

2009 TAXES	679,006.69
2008 TAXES	56,316.43
2006 TAXES	35.04
INTEREST	2,610.43
STREET PERMITS	200.00
MERCANTILE LICENSES	1,900.00
VENDING LICENSES	600.00
RAFFLE APPLICATIONS	40.00
INSUFFICIENT CHECK CHARGE	40.00
ORDINANCE 1998 - #10 INSPECTIONS	1500.00
ORDINANCE 2001 - #6A LANDLORD REG.	16450.00
PHOTO COPIES	6.00
BURIAL PERMIT	90.00
CERTIFICATE OF REDEMPTIONS	25.00
PROPERTY MAINTENANCE	65.00
BID SPECIFICATIONS	250.00

TOTAL 759,134.59

VITAL STATISTICS

BIRTH CERTIFICATES	450.00
MARRIAGE CERTIFICATE	106.00
DEATH CERTIFICATE	1,485.00
MARRIAGE LICENSES	50.00
BURIAL PERMITS	180.00

TOTAL 2,271.00

Motion made by Mr. Prisco and Mrs. Hatcher that the following bills be approved for payment carried:

DATE 02/19/09 TIME 5:06 PM		TOWNSHIP OF RIVERSIDE CHECK REGISTER		OPERATOR - CHECKS FROM 01/01/09 TO 01/2		PAGE
BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT	
0	01/26/09	28850	JOHN LEES	* 319	1,000.00	
0	01/26/09	20450	ERNEST HUTCHINSON	** 320	1,000.00	
0	01/26/09	40423	POLINO AND PINTO, PC	** 1006	5,550.00	
0	01/26/09	4060	PHILIP BOOKMAN, DVM	** 11661	125.00	
0	01/26/09	3750	HORIZON BLUE CROSS BLUE SHIELD	* 11662	3,794.25	
0	(PAY TO VENDOR)	3750	HORIZON BLUE CROSS BLUE SHIELD			
0	01/26/09	4639	BURLINGTON COUNTY JOINT	* 11663	129,869.00	
0	01/26/09	14474	FOUNDATION TITLE, LLC	* 11664	185.08	
0	01/26/09	30623	AVAYA COMMUNICATIONS	* 11665	183.62	
0	(PAY TO VENDOR)	30623	AVAYA COMMUNICATIONS			
0	01/26/09	30623	AVAYA COMMUNICATIONS	* 11666	183.62	
0	(PAY TO VENDOR)	30623	AVAYA COMMUNICATIONS			
0	01/26/09	34268	VERIZON WIRELESS	* 11667	232.07	
0	01/26/09	44841	SURETY TITLE CORP.	** 11668	166.85	
0	01/26/09	57296	WASTE MANAGEMENT OF NEW JERSEY	** 11669	16,901.00	
0	01/26/09	57296	WASTE MANAGEMENT OF NEW JERSEY	** 11670	2,500.00	
0	01/26/09	14350	FORD MOTOR CREDIT COMPANY	* 11671	1,653.59	
0	(PAY TO VENDOR)	14350	FORD MOTOR CREDIT CO.			
0	01/26/09	2655	BASIC MAINTENANCE SUPPLY CO.	11672	261.90	
0	01/26/09	3080	BEVAN SECURITY SYSTEMS INC.	11673	2,650.00	
0	01/26/09	4625	BUILDING INSP. UNDERWRITERS	11674	1,227.40	
0	01/26/09	4627	TREASURER - BURLINGTON COUNTY	11675	22,127.34	
0	01/26/09	4628	BRUCE BURIN HEATING/AIR COND.	11676	250.00	
0	01/26/09	5680	CERTIFIED SPEEDOMETER SERVICE	11677	155.00	
0	01/26/09	6947	CRYSTAL SPRINGS	11678	28.63	
0	(PAY TO VENDOR)	6947	CRYSTAL SPRINGS			
0	01/26/09	8220	DEER PARK SPRING WATER COMPANY	11679	52.02	
0	(PAY TO VENDOR)	8220	DEER PARK SPRING WATER COMPANY			
0	01/26/09	8240	TOWNSHIP OF DELRAN	11680	2,476.27	
0	01/26/09	14470	4LIFE PROMOTIONS	11681	622.50	
0	01/26/09	17070	GOOD IMPRESSIONS, INC.	11682	68.00	
0	01/26/09	18666	HERITAGE CLEANERS & TAILORS LL	11683	244.00	
0	01/26/09	28660	LAWMEN SUPPLY COMPANY OF NEW	11684	478.24	
0	01/26/09	29028	LSI LINE SYSTEMS, INC	11685	1,374.19	
0	01/26/09	30073	LOU'S ELECTRIC SERVICE INC.	11686	1,595.00	
0	01/26/09	31410	DENNIS P. MC INERNEY	11687	400.00	
0	01/26/09	32665	LEONOR MORAIS	11688	300.00	
0	01/26/09	32712	MR. JOHN, INC.	11689	162.60	
0	01/26/09	34272	LAWYERS DIARY & MANUAL	11690	173.00	
			** VOIDED **	11691		
			** VOIDED **	11692		
			** VOIDED **	11693		
			** VOIDED **	11694		
			** VOIDED **	11695		
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			** VOIDED **	11698		
			** VOIDED **	11699		
			** VOIDED **	11700		
			** VOIDED **	11701		
			** VOIDED **	11702		
			** VOIDED **	11703		
			** VOIDED **	11704		
			** VOIDED **	11705		
			** VOIDED **	11706		
			** VOIDED **	11707		
			** VOIDED **	11708		
			** VOIDED **	11709		

0 01/26/09 34290 NEW JERSEY-AMERICAN 11710 84.24

DATE 02/19/09 TIME 5:06 PM
: 99

TOWNSHIP OF RIVERSIDE
CHECK REGISTER

OPERATOR -
CHECKS FROM 01/01/09 TO P.

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	01/26/09	36420	OAKWOOD UNIFORM & EQUIP., INC.	11711	192.00
			** VOIDED **	11712	
			** VOIDED **	11713	
			** VOIDED **	11714	
			** VOIDED **	11715	
			** VOIDED **	11716	
			** VOIDED **	11717	
			** VOIDED **	11718	
			** VOIDED **	11719	
			** VOIDED **	11720	
			** VOIDED **	11721	
			** VOIDED **	11722	
			** VOIDED **	11723	
			** VOIDED **	11724	
			** VOIDED **	11725	
			** VOIDED **	11726	
			** VOIDED **	11727	
			** VOIDED **	11728	
			** VOIDED **	11729	
			** VOIDED **	11730	
			** VOIDED **	11731	
			** VOIDED **	11732	
			** VOIDED **	11733	
			** VOIDED **	11734	
			** VOIDED **	11735	
			** VOIDED **	11736	
			** VOIDED **	11737	
			** VOIDED **	11738	
			** VOIDED **	11739	
			** VOIDED **	11740	
			** VOIDED **	11741	
0	01/26/09	39489	PETROLEUM TRADERS CORPORATION	11742	9,543.69
0	01/26/09	40830	PSE&G	11743	14,574.18
0	01/26/09	45016	RICOH	11744	463.63
0	(PAY TO VENDOR)	45016	RICOH AMERICAS CORPORATION		
0	01/26/09	45910	R. LOUIS GALLAGHER	11745	300.00
0	01/26/09	46832	SAMZIES UNIFORMS	11746	152.00
0	01/26/09	46836	GEORGE R. SAPONARO, ESQ.	11747	2,666.66
0	01/26/09	47056	SCHWERING HARDWARE INC.	11748	44.86
0	01/26/09	48715	STALKER APPLIED CONCEPTS, INC.	11749	2,210.00
0	01/26/09	48717	STAPLES, INC	11750	1,399.35
0	(PAY TO VENDOR)	48717	STAPLES		
0	01/26/09	48730	TREASURER STATE OF NEW JERSEY	11751	434.00
0	(PAY TO VENDOR)	48730	TREASURER STATE OF NEW JERSEY		
0	01/26/09	48786	A. E. STONE	11752	754.10
0	01/26/09	49850	TEKTRON CORPORATION	11753	102.50
0	01/26/09	50876	TOWNSHIP OF DELANCO	11754	9,490.78
0	01/26/09	50885	TOWNSHIP OF MAPLE SHADE	11755	3,886.45
0	(PAY TO VENDOR)	50885	TOWNSHIP OF MAPLE SHADE		
0	01/26/09	53333	JASSI FUEL LLC	11756	179.50
0	01/26/09	57296	WASTE MANAGEMENT OF NEW JERSEY	11757	33,802.00
0	01/26/09	57695	WESTERN PEST SERVICES	11758	83.00

DATE 02/19/09 TIME 5:06 PM
99

TOWNSHIP OF RIVERSIDE
CHECK REGISTER

OPERATOR -
CHECKS FROM 01/01/09 TO 0 PAG 0

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	01/26/09	1230	AMERICAN LEGION POST 146	11759	185.00
0	01/26/09	1231	AMERICAN LEGION AUX. UNIT 146	11760	210.00
0	01/26/09	18245	HALLER TREE CARE	11761	450.00
0	01/26/09	34271	N J STATE LEAGUE OF	11762	607.00
0	01/26/09	37301	O & J CAR REPAIR	11763	4,468.09
0	01/26/09	45025	RIVERSIDE BOARD OF EDUCATION	11764	608,320.41
0	01/26/09	48725	STATE OF NEW JERSEY-TREASURER	11765	130.00
0	01/26/09	51130	TREASURER'S OFFICE	11766	1,748.34
0	01/26/09	51131	TREASURER - BURLINGTON COUNTY	11767	514,479.13
0	01/26/09	55432	VITAL SERVICES GROUP	11768	1,154.58
0	01/26/09	57296	WASTE MANAGEMENT OF NEW JERSEY	11769	2,000.00
0	01/26/09	8235	DELL COMPUTER CORPORATION	11770	2,086.01
0	(PAY TO VENDOR)	8235	DELL MARKETING		
0	01/26/09	40423	POLINO AND PINTO, PC	11771	6,390.00
					1,420,581.67
** BANK TOTAL **					
					.00
** BANK TOTAL **					
					1,420,581.67
** REPORT TOTALS **					

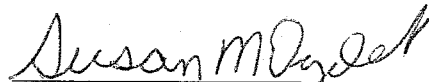
PUBLIC PORTION:

- 1) **Mr. Patrick Conway, 339 Filmore Street**, questioned the timeframe for the Landlord registration. Administrator Jack explained that that this is an annual fee that is not prorated.
- 2) **Mr. Steve Bigwood, 222 Kossuth Street, Towing Manager for Lenny's Towing**, questioned why Lenny's Towing was removed from the towing list. Mr. Bigwood explained the towing fees, and stated that all his drivers all nationally certified and they use certified chains. Solicitor Saponaro stated that he will draft a letter to Mr. Bigwood.

Hearing nothing further from the Public, **motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.**

Mayor Conard thanked Mr. Kenney for all his dedication to the youth of Riverside.

There being no further business to attend to, **motion made by Mr. Prisco and Mr. Van Meter that the meeting be adjourned, and so declared by Chairman Conard.**


Susan M. Dydek, RMC
Municipal Clerk

/smd