

Monday Evening
Riverside, NJ
February 25, 2008
8:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Township Municipal Building on January 4, 2008.
2. Written notice was delivered to the Burlington County Times on January 4, 2008 and mailed to the Courier Post on January 4, 2008.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2008.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Carroll, Mrs. Hatcher, and Mr. Conard together with Solicitor Saponaro, Administrator Jack and Municipal Clerk Dydek.

Motion made by Mrs. Hatcher and Mr. Carroll that the minutes of the Special Meeting, the Work Session Meeting and the Closed Session Meeting of January 28, 2008 be approved as written. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Carroll and Prisco. Nays – None. Abstain – Mr. Conard. Motion carried.

Motion made by Mr. Carroll and Mrs. Hatcher that the minutes of the Regular Meeting and Closed Session Meeting of January 28, 2008 and the Work Session Meeting of February 4, 2008 be approved as written, carried.

Chairman Conard opened the meeting to the public for agenda items only.

- 1) **Mr. Richard Horton, 412 Heulings Ave.**, questioned the action item that would approve the Application for Renewal of Municipal Consent with Comcast. Mayor Conard stated that the Committee has agreed to table that item when it is presented. Mr. Horton stated his objections which include the rate increases and receiving channels that can not be understood because they are not in the English Language and having to pay for receiving them.

Hearing nothing further from the public, **motion made by Mr. Carroll and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

RESOLUTIONS:

RESOLUTION 2008-#27 A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE APPOINTMENT OF A FULL -TIME POLICE OFFICER.

Mrs. Hatcher made a motion to adopt Resolution 2008-#27, seconded by Mr. Carroll. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Mr. Carroll. Nays – Mr. Prisco. Abstain – Mr. Conard. Motion carried.

Municipal Clerk Dydek administered the Oath of Office of Police Officer to Brandon Conard.

RESOLUTION 2008 -#27
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF A FULL-TIME POLICE OFFICER

WHEREAS, the Police Department of the Township of Riverside has an immediate need to hire one Full-Time Police Officer; and

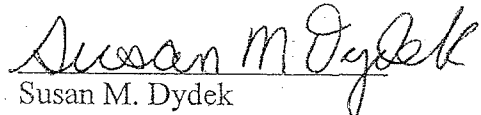
WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of a Full-Time Police Officer; and

WHEREAS, the Township Committee authorized the offer of employment at their Work Session Meeting of February 4, 2008; and

WHEREAS, the Township Committee is now prepared to move forward with the appointment of said Police Officer.

NOW, THEREFORE, BE IT RESOLVED, that Brandon Conard is hereby appointed a Full-Time Police Officer with the Riverside Police Department.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 25th day of February, 2008.


Susan M. Dydek
Municipal Clerk

ACTION:

- 1) Mr. Carroll questioned if the owners of Mr. Softee were aware of the restricted hours for solicitation. Mayor Conard answered in the affirmative. Mrs. Hatcher questioned the health inspection. **Mr. Carroll made a motion, seconded by Mr. Prisco** granting permission to Mr. Softee to solicit in the Township for the 2008 season **carried.**
- 2) Mr. Carroll requested a clarification on the data sharing agreement with the Board of Chosen Freeholders. Administrator Jack explained that it allows the Township professionals to utilize County software. **Motion made by Mrs. Hatcher and Mr. Carroll** authorizing the Township of Riverside to enter into a data sharing agreement with the Board of Chosen Freeholders of Burlington County for Geographic Information System Digital Files **carried.**
- 3) **Motion made by Mr. Carroll, seconded by Mrs. Hatcher** to *table* the authorization to approve the Application for Renewal of Municipal Consent with Comcast of Burlington County, LLC, allowing for the continued construction, operation and maintenance of its cable television system in the Township **carried.**
Motion tabled.
- 4) **Mrs. Hatcher made a motion** to establish a policy by which properties in the C-2 Downtown Commercial District can enter into an agreement to utilize Township public parking lots to satisfy parking requirements in accordance with Chapter 255 of the Codes of the Township of Riverside. Mr. Carroll questioned the motion. Administrator Jack explained the zoning requirement for parking in that area. **Mr. Carroll seconded the motion. Upon roll call, the motion was unanimously carried.**

SHADE TREE REQUESTS:

- 1) 521 Delaware Avenue – Tree Removal.

COMMITTEE REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Chief Tursi reported the Police activity for February 2008: Investigations – 111, Adult Arrests Total – 66, Motor Vehicle Summons – 193, Motor Vehicle Accidents – 5, Assault – 4, Liquor Laws – 3, Domestic Violence Cases – 13, Juvenile Charges – 4 Juveniles with 5 Charges, Juvenile Protective Custody – 1, False Alarm Calls - 18. Chief Tursi also reported the various training that the Officers attended; meetings that were attended by the Officers and grants that are currently being pursued as well as grant programs that have been received. Chief Tursi reported the activities of the School Resource Officer and the Law Enforcement Explorers Program. Mr. Carroll stated that having the police educate the students at the schools is excellent. Mr. Carroll requested that letters be drafted to Officer Cama commending him on attending a Street Survival Seminar at his own time and expense and also to Officer

Nolan commending him on being accepted to the FBI Forensic Facial Imaging class in Quantico Virginia.

Mayor Conard reported the Delran Emergency Squad activity for January 2008: Medical Emergencies – 46, Motor Vehicle Accidents – 0, Fire Stand Bys – 0, Non Emergency Transports – 1, Patients transported to the hospital – 38, and Patients refused treatment and transportation – 8.

DEPARTMENT OF PUBLIC WORKS:

Mr. March reported on the following: the Public Works Department picked up branches through out the Town, finished leaf clean up at the parks, lots and ball fields, currently working on normal road maintenance, replaced street signs, painted new cross walks on Pavilion Ave. and Fairview St., and completed work on the baseball field for the High School. The anticipated work for March was reported. Mr. March also stated that there is wood mulch available out side the Public Work gates for Township residents.

Mrs. Hatcher reported that a Public Works schedule will be mailed to the residents soon. Mrs. Hatcher thanked the Public Works Department for performing an excellent job during the recent snow storm clean ups. Mrs. Hatcher thanked Mr. March and Mr. Kemp.

Mr. Carroll questioned Mr. March on what type of bag should be used for bagging leaves. Mr. March stated that is doesn't matter what type of bag, only that it should just contain leaves, nothing else. Mr. March requested that the weight of the bagged leaves be kept to a minimum. Mr. Prisco clarified the leaf collection process. Mrs. Hatcher questioned the length of time that the wood mulch would be available. Mr. March answered until the mulch is gone.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Prisco reported that the first budget meeting was held on February 23, 2008 and thanked Administrator Jack and Chief Financial Officer Deborah Crowe for the excellent budget packages that were presented.

DEPARTMENT OF RECREATION:

Mr. Carroll had nothing to report. Mayor Conard questioned Administrator Jack about the Baseball Tomorrow Grant that was applied for. Administrator Jack that she submitted a grant to the Baseball of Tomorrow Grant. Administrator Jack explained that the Township must secure funds of 50% to submit the application and explained that she will pursue other options and try to secure the matching funds. Mr. Prisco questioned the maximum amount. Administrator Jack answered \$50,000.00.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mrs. Hatcher reported that there are many upcoming events such as the Easter Egg Hunt which is scheduled to be held on March 8, 2008. Mrs. Hatcher also encouraged residents to check the Township Website for events and stated that events will be posted on the sign. Mrs. Hatcher also stated that pamphlets will be sent home with students notifying of events.

SOLICITOR'S REPORT:

Solicitor Saponaro reported on the pending litigation involving the Township.

CLERK – COLLECTOR'S REPORT:

Mrs. Dydek reported the Real Estate Collection Status as follows: prior year – 96.64%, current year – 45.27%, and next year – 0 %.

Mrs. Dydek also reported that 412 dog licenses were issued and 46 cat licenses were issued. Mrs. Dydek also reported that notification was received from the Division of Alcoholic Beverages regarding disciplinary proceedings against Buzio Inc. Mrs. Dydek also stated that she received notification from the Council on Affordable Housing that she successfully completed the COAH Module I Training for Municipal Housing Liasons, RCA and Administrative Agents.

ADMINISTRATOR'S REPORT:

Mrs. Jack reported that she also successfully completed the COAH Module I Training but has not received her certificate yet, and noted that the grant activity is submitted on her report. Mrs. Jack also reported that the Township has received a silver medal award for the Safety Incentive Program work in 2007 from the Joint Insurance Fund. Mrs. Jack thanked Lieutenant Eliason, Eric March and Barbara Casperite for their hard work with the JIF. Mrs. Jack gave a brief explanation of the details involved with being in the JIF. Mrs. Jack stated that she attended the Riverside Business Association meeting and updated them on the recent activities of the Township. Mrs. Hatcher stated that she received compliments regarding Mrs. Jack for attending the meeting. The administrator's report is on file in the Municipal Clerk's Office.

RECEIPTS:

CLERK COLLECTOR		\$	807,665.13
CONSTRUCTION CODE	PERMITS	\$	557.00
METRO REPORTING	DISCOVERY	\$	11.00
CHOICE POINT	DISCOVERY	\$	4.50
GLEN SCHEMANSKI	DISCOVERY	\$	3.41
FRANK GALDO	DISCOVERY	\$	38.75
CLEAR CHANNEL	BUS SHELTER	\$	260.00
MUNICIPAL COURT	FINES	\$	11,607.45
MUNICIPAL COURT	RESTITUTION	\$	100.00
B/C JIF	W/C ELIASON	\$	1,117.29
CONSTRUCTION CODE	PLANNING APPLIC	\$	500.00
CONSTRUCTION CODE	PLANNING ADDRESS	\$	20.00
CONSTRUCTION CODE	ZONING BOOK	\$	50.00
CONSTRUCTION CODE	PERMITS	\$	54.00
RICHARD ISOLDA	DISCOVERY	\$	15.91
CHOICE POINT	DISCOVERY	\$	3.00
M CHIACCIO	REFUND	\$	36.09
CARL TARASCHI	DISCOVERY	\$	22.16
FRANK GALDO	DISCOVERY	\$	15.50
CHOICE POINT	DISCOVERY	\$	3.75
RIVERSIDE BD OF ED	RESOURCE OFF	\$	3,000.00
NEW JERSEY CONF OF MAYOR	REFUND 102-08	\$	80.00
F.S. GURIK	DISCOVERY	\$	51.40
MICHAEL DIPAOLO	REFUND 400-S1	\$	40.00
TAX COLLECTOR	INT TAX/COL	\$	532.89
TAX COLLECTOR	INT TAX REDP	\$	114.96
DELTRAN SEWER AUTHORITY	GAS REFUND	\$	1,339.77
CONSTRUCTION CODE	PERMITS	\$	148.00
CONSTRUCTION CODE	ZONING APPLIC	\$	100.00
CONSTRUCTION CODE	ZONING APPLIC	\$	25.00
CONSTRUCTION CODE	PERMITS	\$	474.00
CONSTRUCTION CODE	PERMITS	\$	619.00
CONSTRUCTION CODE	PERMITS	\$	843.00
CONSTRUCTION CODE	PERMITS	\$	401.00

CLERK - COLLECTOR'S REPORT
January 2008

2008 TAXES	733,625.51
2007 TAXES	55,690.08
2005 TAXES	3.47
INTEREST	2329.82
STREET PERMITS	90.00
MERCANTILE LICENSES	860.00
VENDING LICENSES	150.00
PEDDLER'S LICENCE	10.00
LAND USE	3.00
ORDINANCE 1998 - #10 INSPECTIONS	1,780.00
ORDINANCE 2001 - #6A LANDLORD REG.	9,725.00
PHOTO COPIES	47.25
BURIAL PERMITS	110.00
TOTAL	804,424.13

VITAL STATISTICS	
BIRTH CERTIFICATES	715.00
MARRIAGE CERTIFICATE	206.00
DEATH CERTIFICATE	2,050.00
MARRIAGE LICENSES	50.00
BURIAL PERMITS	220.00
TOTAL	3,241.00

Mr. Carroll questioned the payments to Maley and Associates and the Riverside Fire Company. Administrator Jack explained what the payments were for. Mr. Prisco questioned if the payment to the Fire Company was required. Administrator Jack answered that the amount is what is collected through taxation.

Motion made by Mr. Carroll and Mr. Prisco that the following bills be approved for payment carried:

13/13/08 TIME 9:50 AM

TOWNSHIP OF RIVERSIDE
CHECK REGISTER

OPERATOR -
CHECKS FROM 01/29/08 TO 02/25/08 PAGE 1

#	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	02/25/08	31219	MALEY & ASSOCIATES	* 290	13,018.02
0	02/25/08	39430	PENNONI ASSOCIATES INC.	* 291	27,446.73
	(PAY TO VENDOR)	39430	PENNONI ASSOCIATES INC.		
0	02/25/08	4600	BUD CONCRETE, INC	* 292	4,421.71
0	02/25/08	29042	LI'L CORNER DELI	* 1007	220.00
0	02/25/08	48150	JEFFERY SNOW	* 1078	250.00
0	02/25/08	45095	RIVERSIDE POSTMASTER	* 10829	594.35
0	02/25/08	350	ADT SECURITY	10830	214.08
0	02/25/08	1949	AT & T	10831	228.98
0	02/25/08	4625	BUILDING INSP. UNDERWRITERS	10832	1,185.20
0	02/25/08	4627	TREASURER - BURLINGTON COUNTY	10833	22,251.33
0	02/25/08	4650	BURLINGTON COUNTY TIMES	10834	2,016.50
0	02/25/08	6672	BRANDON CONARD	10835	205.86
0	02/25/08	6675	COMCAST	10836	95.00
	(PAY TO VENDOR)	6675	COMCAST		
0	02/25/08	8220	DEER PARK SPRING WATER COMPANY	10837	29.00
	(PAY TO VENDOR)	8220	DEER PARK SPRING WATER COMPANY		
0	02/25/08	8236	DELRAN EMERGENCY SQUAD	10838	6,875.00
0	02/25/08	10763	EDDIE B. PLUMBING INC	10839	580.00
0	02/25/08	14350	FORD MOTOR CREDIT COMPANY	10840	1,653.59
	(PAY TO VENDOR)	14350	FORD MOTOR CREDIT CO.MUNICIPAL		
0	02/25/08	18250	HANKINS AUTO BODY	10841	273.00
0	02/25/08	18666	HERITAGE CLEANERS & TAILORS LL	10842	271.00
0	02/25/08	19637	HOLMAN & FRENIA	10843	3,500.00
0	02/25/08	19691	HOME INSPECTION TECHNOLOGIES	10844	150.00
0	02/25/08	22105	INDUSTRIAL VALLEY	10845	2,555.00
0	02/25/08	23425	RIVERSIDE NAPA	10846	13.48
0	02/25/08	29028	LSI LINE SYSTEMS, INC	10847	1,268.82
0	02/25/08	30623	AVAYA COMMUNICATIONS	10848	183.62
	(PAY TO VENDOR)	30623	AVAYA COMMUNICATIONS		
0	02/25/08	31230	HORIZON BLUE CROSS & BLUE	10849	66,339.31
	(PAY TO VENDOR)	31230	HORIZON BLUE CROSS & BLUE		
0	02/25/08	31260	MARC PUBLISHING COMPANY	10850	152.50
0	02/25/08	31801	MGL PRINTING SOLUTIONS	10851	473.00
0	02/25/08	32665	LEONOR MORAIS	10852	300.00
0	02/25/08	32676	MOTOROLA, INC.	10853	1,425.60
0	02/25/08	33235	MUNIDEX	10854	499.00
0	02/25/08	34266	VERIZON	10855	212.41
0	02/25/08	34273	NEW JERSEY STATE ASSOCIATION	10856	200.00
0	02/25/08	34277	NEW JERSEY PLANNING OFFICIALS	10857	621.00
0	02/25/08	34290	NEW JERSEY-AMERICAN	10858	76.50
0	02/25/08	37510	OLD DOMINION BRUSH CO.	10859	203.92
0	02/25/08	39489	PETROLEUM TRADERS CORPORATION	10860	19,354.41
0	02/25/08	40830	PSE&G	10861	13,344.84
0	02/25/08	45025	RIVERSIDE BOARD OF EDUCATION	10862	603,290.08
0	02/25/08	45095	RIVERSIDE POSTMASTER	10863	175.00
0	02/25/08	45656	RPZ, INC.	10864	1,275.00
0	02/25/08	45910	R. LOUIS GALLAGHER	10865	1,333.33
0	02/25/08	46280	RUTGER'S-STATE UNIVERSITY	10866	25.00
	(PAY TO VENDOR)	46280	RUTGER'S-STATE UNIVERSITY		
0	02/25/08	47056	SCHWERING HARDWARE INC.	10867	105.30
0	02/25/08	48390	SPORTS PARADISE	10868	12.73

DATE 03/13/08 TIME 9:50 AM
: 99

TOWNSHIP OF RIVERSIDE
CHECK REGISTER

OPERATOR -
CHECKS FROM 01/29/08 TO PF

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	02/25/08	48725	STATE OF NEW JERSEY-TREASURER	10869	2,000.00
0	02/25/08	48730	TREASURER STATE OF NEW JERSEY	10870	421.00
0	(PAY TO VENDOR)	48730	TREASURER STATE OF NEW JERSEY		
0	02/25/08	49850	TEKTRON CORPORATION	10871	193.42
0	02/25/08	49855	TEE'S PLUS SCREEN PRINTING	10872	106.00
0	02/25/08	50885	TOWNSHIP OF MAPLE SHADE	10873	2,264.94
0	(PAY TO VENDOR)	50885	TOWNSHIP OF MAPLE SHADE		
0	02/25/08	53330	UNITED COMPUTER SALES &	10874	923.00
0	02/25/08	55432	VITAL SERVICES GROUP	10875	1,100.80
0	02/25/08	57690	WEST PUBLISHING GROUP	10876	327.00
0	02/25/08	4625	BUILDING INSP. UNDERWRITERS	10877	1,625.80
0	02/25/08	6950	DEBBIE CROWE	10878	363.00
0	02/25/08	8240	TOWNSHIP OF DELRAN	10879	1,500.00
0	02/25/08	37301	O & J CAR REPAIR	10880	2,709.35
0	02/25/08	45015	RICOH CUSTOMER FINANCE CORP.	10881	148.00
0	02/25/08	45075	RIVERSIDE FIRE DISTRICT	10882	110,544.75
0	02/25/08	48725	STATE OF NEW JERSEY-TREASURER	10883	3,046.97
0	02/25/08	51120	TRAP ROCK INDUSTRIES, INC.	10884	151.50
0	02/25/08	45015	RICOH CUSTOMER FINANCE CORP.	10885	765.00
0	02/25/08	4450	RICHARD A. ALAIMO, ASSOC ENG.	10886	4,048.83
0	02/25/08	8240	TOWNSHIP OF DELRAN	10887	3,193.54
0	02/25/08	39075	PARKER, MCCAY P.A.	10888	285.74
0	(PAY TO VENDOR)	39075	PARKER, MCCAY P.A.		
0	02/25/08	39430	PENNONI ASSOCIATES INC.	10889	5,622.83
0	(PAY TO VENDOR)	39430	PENNONI ASSOCIATES INC.		
0	02/25/08	40911	MICHAEL G. PTASZENSKI	10890	100.00

** BANK TOTAL ** 940,360.67

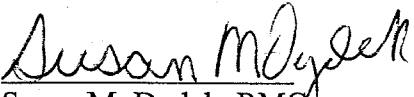
** BANK TOTAL ** .00

** BANK TOTAL ** .00

** REPORT TOTALS ** 940,360.67

Hearing nothing from the Public, **motion made by Mrs. Hatcher and Mr. Carroll carried: Public Portion be closed.**

There being no further business to attend to, **motion made by Mr. Carroll and Mr. Prisco that the meeting be adjourned, and so declared by Chairman Conard.**


Susan M. Dydek, RMC
Municipal Clerk

/smd